



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, June 12, 2017
7:00 p.m.



PRESENT: MAYOR NANCY GRANT
DEPUTY MAYOR MATT ALEXANDER
COUNCILLOR GRANT BREANAN
COUNCILLOR PETER J. LEWIS
COUNCILLOR TIFFANY MACKAY FRENCH
COUNCILLOR BILL McGUIRE
COUNCILLOR DON SHEA
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN
TREASURER DOUG MacDONALD
ADMINISTRATIVE ASSISTANT LIZ POMEROY

Mayor Grant called the meeting to order at 7:05 p.m.

1. APPROVAL OF AGENDA

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the agenda be approved as circulated.

CARRIED.

2. ADOPTION OF MINUTES

Regular Meeting

8 May 2017

MOVED by Counc. Mackay French and seconded by Counc. Wells the minutes of 8 May 2017 be adopted as circulated.

CARRIED.

- **Business Arising from Minutes**
N/A

3. OPENING REMARKS OF COUNCIL

Mayor Grant noted she attended: the launch of KV Oasis' "My Definition" campaign May 9, 2017; CBC interview with respect to the Wells park May 10, 2017; the Rothesay Netherwood School art show May 12, 2017; the Kennebecasis Lions Ladies Night Out with the Town Clerk on May 12, 2017; the opening of the Wells ball field May 13, 2017 with various Council members and Town staff; the Loyalist Day Ceremony in Saint John May 18, 2017; the Chamber 150 dinner with Counc. Brennan on May 18, 2017; the Discover Saint John Tall Ships announcement on May 19, 2017; the CBC interview with respect to the Rothesay Common on May 24, 2017; the PRO Kids dinner with Counc. Lewis and Wells on May 24, 2017; the Paris Crew Trophy presentation on May 27, 2017; the Anglophone South School District Turnaround Achievement awards on May 29, 2017; the St. James the Less Tea and Talk for Seniors on May 31, 2017; the Vimy tree planting with Deputy Mayor Alexander and Counc. Wells on June 6, 2017 and the Town was presented with a certificate of authenticity for the tree; the Port Days Seafood Fiesta on June 6, 2017; the luncheon for the Annual General Meeting for the Association of Municipal Administrators of New Brunswick; a meeting with other regional Mayors and Trans Canada pipeline officials for an update on June 7, 2017; and the Community Trail Adventure on June 10, 2017.

She congratulated Counc. Brennan and his family on their business G.E. Barbour & Co., one of the three

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businesses recognized at the Chamber 150 dinner. She added an upcoming event is Plaid for Dad on June 15, 2017 and thanked Councils. McGuire and Shea for representing the Town at the New Brunswick Sports Hall of Fame dinner, and the Light the Night Walk, respectively.

Council. Shea noted the unofficial total raised by the Light the Night walk was approximately \$8,000; and the organizers indicated their interest in holding the event next year. Council. McGuire noted it was a proud moment to witness the induction of the Flood brothers into the NB Sports Hall of Fame; Brian Flood focused his entire speech on his late brother, Henry, who passed away about four years ago.

3.1 Declaration of Conflict of Interest N/A

4. DELEGATIONS

4.1 Allison Drive Development

Patrick Grannan (*See Item 9.1*)

Mayor Grant welcomed Mr. Patrick Grannan and his mother Mrs. Judith Grannan. Mr. Grannan thanked Council and read his mother's June 9, 2017 correspondence to the Town. He directed Council's attention to photographs of the area and highlighted the following: the Town has not answered the five questions asked by his mother in her November 5, 2015 correspondence to the Town; the installation of a pipe that drains water onto his parent's property; the route of the water flowing onto his parent's property; and the inability of the brook behind his parents' property to properly direct the flow of water during heavy rain. Mr. Grannan requested the Town investigate the matter; answer all questions submitted in his family's correspondence; and postpone the issuance of a development permit until the issue has been resolved.

In response to an inquiry Mr. Grannan indicated the Town did not consult with his family regarding the installation of the pipe. He added Town staff indicated an issue did not exist and the pipe would remain as is. DPDS White gave a brief description of the location of the pipe and surrounding area and noted: the system functions properly; the drainage channel has existed for decades without issue; the Zoning By-law prohibits individuals from directing stormwater onto an adjacent property; the pipe manages groundwater only, which is typically low volume; and Town staff recently visited the property and did not find cause for concern. Council. Brennan commented on the importance of implementing proper stormwater management systems in new developments to prevent potential issues for neighbouring properties. DPDS White noted the water runoff in question is likely water flowing down Spyglass Hill as opposed to water strictly from the new development. He added it is likely the steep grade allows the water to drain quickly into Town infrastructure. Council. Wells inquired about the ditch, questioning if the developer dug the ditch. In response to an inquiry, Mr. Grannan noted there has been damage on his parent's property. He added the ditch does not provide adequate control for the flow of the water.

Council. Mackay French requested clarification with respect to the pipe. Mr. Grannan noted the pipe was recently installed and drains water directly onto his parents' property. Council. Shea requested clarification with respect to the inquiry about the original development plan. Mr. Grannan noted his family is inquiring if the original plan for the new development purposely intended the water to flow onto his parent's property. In response to an inquiry, Mr. Grannan described the flow of water in the area during heavy rain. Council. McGuire commented on the net zero stormwater requirements for new developments. DPDS White clarified the stipulation is for commercial and multi-unit developments. Council. McGuire commented on the timeline noting if the issues started after the development began and the pipe is directed towards the Grannan property, the development may have had an impact on the situation. He questioned if any actions could be taken to mitigate the problem. DPDS White noted Town staff visited the property before and after construction began and did not find any cause for concern. Council. Lewis commented on the photographs noting it is evident the water has formed an

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alternate path. He added typical construction practice results in significant gravel barriers for the water, thus a considerable amount of water must fall to create a stream exiting the pipe. He suggested a French drain may alleviate the issue.

Mayor Grant thanked Mr. Grannan for his presentation.

MOVED by Counc. Shea and seconded by Counc. Wells Item 9.1 be brought forward to follow Item 4.1.

CARRIED.

Item brought forward.

9.1 Allison Drive Development

9 June 2017

Letter from Judith A. Grannan RE: Allison Drive Development

5 November 2015

Letter from Judith A. Grannan RE: Construction on Allison Drive

MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the letter from Judith A. Grannan RE: Allison Drive Development dated 9 June 2017 and the letter Judith A. Grannan RE: Construction on Allison Drive be referred to the Public Works and Infrastructure Committee.

ON THE QUESTION:

Mayor Grant noted the Public Works and Infrastructure Committee is a public meeting and welcomed the Grannans to attend. She noted the meeting is scheduled for June 21, 2017 at 8:30 a.m. and requested a notification be sent to staff prior to the meeting if they wished to attend as a delegation.

CARRIED.

5. CORRESPONDENCE FOR ACTION

5.1 18 May 2017 Letter from resident RE: Tree Trimming

MOVED by Counc. McGuire and seconded by Counc. Wells the letter from resident RE: Tree Trimming dated 18 May 2017 be referred to staff.

ON THE QUESTION:

It was noted staff have contacted the property owner and are investigating the matter.

CARRIED.

5.2 31 May 2017

Letter from resident RE: Rothesay Appointments to Kennebecasis Valley Fire Board

30 January 2017

Email from Town Clerk to resident RE: Procedural By-law inquiry with attachments

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the letter from resident RE: Rothesay Appointments to Kennebecasis Valley Fire Board dated 31 May 2017, and the email from Town Clerk to resident RE: Procedural By-law inquiry with attachments dated 30 January 2017 be received/filed.

CARRIED.

5.3 2 June 2017

Letter from Rothesay Elementary School RE: Request for Chicken Coop

MOVED by Counc. Lewis and seconded by Counc. Wells the letter from Rothesay Elementary School RE: Request for Chicken Coop dated 2 June 2017 be referred to staff.

ON THE QUESTION:

Counc. Wells inquired if the Town's By-laws allow chicken coops in the Town. DPDS White advised: chicken coops are not permitted in residential areas, however they are permitted in rural zones; and the

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Planning Advisory Committee, in the past, granted a variance to allow a chicken coop in a residential zone for a temporary time period of one year. In response to an inquiry, DPDS White advised Rothesay Elementary School under Provincial status could apply for an exemption if studying the chickens was part of the mandated curriculum. In response to an inquiry, Town Manager Jarvie advised if Council wished to support the endeavor Town By-laws could be amended, however he cautioned amending Town By-laws is typically not a practice to enter into casually. Council. Shea questioned if another option for approval exists. Concern was expressed with respect to the location of the chickens when school was out for summer or during holidays. It was noted a representative from the school could submit an application to the Planning Advisory Committee. There was general discussion with respect to amending the By-laws as a long-term solution or addressing the matters on a case-by-case basis. In response to an inquiry, DPDS White advised a rural zoned area must have 10+ acres of land.

CARRIED.

- 5.4 5 June 2017 Letter from the KV Oasis Youth Centre RE: Request for letter of support
19 October 2015 Reference letter of support from the Kennebecasis Regional Police Force

MOVED by Council. Shea and seconded by Council. Mackay French a letter of support be forwarded to the KV Oasis Youth Centre.

ON THE QUESTION:

Mayor Grant noted the request does not include a financial ask of the Town.

CARRIED.

- 5.5 6 June 2017 Letter from resident RE: Deer population in Rothesay
MOVED by Deputy Mayor Alexander and seconded by Council. Brennan the letter from resident RE: Deer population in Rothesay dated 6 June 2017 be received/filed.

ON THE QUESTION:

Council. Mackay French inquired if any action could be taken by the Town. Council. Wells noted, in the past, a Deer Management Committee was formed between the towns of Quispamsis, Hampton, and Rothesay. She inquired if the Committee could be reestablished. Mayor Grant noted it is unlikely as a previous attempt to reestablish the Committee was unsuccessful. She suggested a response be sent to the resident.

CARRIED.

- 5.6 5 June 2017 Letter from the YMCA of Greater Saint John RE: Invitation to attend World Refugee Day Ceremony – June 20, 2017
MOVED by Council. McGuire and seconded by Council. Wells the letter from the YMCA of Greater Saint John RE: Invitation to attend World Refugee Day Ceremony – June 20, 2017 be received/filed.

ON THE QUESTION:

Mayor Grant noted she plans to attend, and if other councillors wish to attend can RSVP to the YMCA of Greater Saint John.

CARRIED.

- 5.7 27 May 2017 Letter from the Multicultural Association of Saint John RE: Invitation to National Aboriginal Day Celebration June 21, 2017

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MOVED by Counc. Shea and seconded by Counc. McGuire the letter from the Multicultural Association of Saint John RE: Invitation to National Aboriginal Day Celebration June 21, 2017 dated 27 May 2017 be received/filed.

ON THE QUESTION:

Mayor Grant noted she plans to attend, and if other councillors wish to attend can RSVP to Ms. Iverson. In response to an inquiry, it was noted the flag will be raised for four days. Counc. McGuire expressed concern with respect to setting a precedent noting it is not typical Town practice. DRP Jensen advised a verbal commitment was given to the organization to allow the flag to be raised for four days. It was noted the event is part of the Canada 150 celebrations; and National Aboriginal Day is recognized by the Federation of Canadian Municipalities.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 19 April 2017 Letter from the Dept. of Transportation and Infrastructure RE: RONA MS
(Rec'd 11 May 2017) Bike Tour 2017

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis the letter from the Dept. of Transportation and Infrastructure RE: RONA MS Bike Tour 2017 dated 19 April 2017 (Rec'd 11 May 2017) be received/filed.

ON THE QUESTION:

Mayor Grant suggested the Town send a response to the organizers acknowledging the route.

CARRIED.

6.2 9 May 2017 Email from Fire Chief Ireland RE: Questions from Council

MOVED by Counc. Wells and seconded by Counc. Brenan the email from Fire Chief Ireland RE: Questions from Council dated 9 May 2017 be received/filed.

ON THE QUESTION:

Counc. Brenan noted the letter did not address the reason why the minutes were received by the Town infrequently. He explained the Fire Board meets roughly every two months and the minutes cannot be released until signed at the following meeting; thus creating a significant gap between minutes that are received. Deputy Mayor Alexander thanked Counc. Brenan and the Fire Board for the quick response.

CARRIED.

6.3 12 May 2017 Email to/from Beth Wilkinson RE: Presentation thank you

MOVED by Counc. McGuire and seconded by Counc. Wells the email to/from Beth Wilkinson RE: Presentation thank you dated 12 May 2017 be received/filed.

CARRIED.

6.4 19 May 2017 Letter to Brian Flood RE: Congratulations

MOVED by Counc. Wells and seconded by Counc. Lewis the letter to Brian Flood RE: Congratulations dated 19 May 2017 be received/filed.

CARRIED.

6.5 May 2017

Letter from Touchstone Academy RE: 2017 Amazeatorium Thank You
MOVED by Counc. Lewis and seconded by Counc. Mackay French the letter from Touchstone Academy RE: 2017 Amazeatorium Thank You dated May 2017 be received/filed.

CARRIED.

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7. REPORTS

7.0 June 2017 **Report from Closed Session** N/A

7.1 25 April 2017 Fundy Regional Service Commission (FRSC) Meeting Minutes
MOVED by Counc. Wells and seconded by Counc. Lewis the Fundy Regional Service Commission (FRSC) Meeting Minutes dated 25 April 2017 be received/filed.

ON THE QUESTION:

Mayor Grant commented on the short duration of the meeting noting the Closed Session meeting prior ran longer than expected. Deputy Mayor Alexander clarified the addition of new gas wells would be beneficial by reducing the production of the leachate by putting a cover over the cell and reducing the infiltrating water. Counc. Wells commented on the reduction of tonnage noting the minutes describe the reduction of tonnage as a negative. Mayor Grant noted the reduction of landfill tonnage is positive, however as a source of revenue it can be viewed negatively. She added the impact is still favourable since landfill expenses are being managed successfully.

In response to an inquiry, Mayor Grant noted the By-laws of the Commission state a member shall receive remuneration regardless of their attendance. She added it has been practice in the past to forward a member's remuneration to their alternate attendee if the original member is unable to attend. Counc. Wells inquired if the By-laws indicate any consequences if members miss multiple meetings consecutively. Mayor Grant noted attendance has been about 90%.

Counc. Shea suggested it may be beneficial for Council to receive/review the Closed Session Commission minutes in a Closed Session forum. He questioned if the Commission had recently reviewed member remuneration. Mayor Grant noted remuneration was reviewed by the Commission earlier in the year. She added members receive a monthly stipend; the Commission has liabilities relating to pollution, fiduciary duties, and post closure fund responsibilities; the Commission operates with an order in Council; a paperless system has been implemented; and the typical time demand is estimated at eight hours a month plus training, announcements, and other duties.

CARRIED.

7.2 19 April 2017 Kennebecasis Public Library (KPL) Board Meeting Minutes
31 March 2017 KPL Comparative Income Statement
April 2017 KPL Building Maintenance Report
April 2017 KPL Librarian's Report

MOVED by Counc. Shea and seconded by Counc. Wells the Kennebecasis Public Library (KPL) Board Meeting Minutes dated 19 April 2017, the KPL Comparative Income Statement dated 31 March 2017, the KPL Building Maintenance Report dated April 2017, and the KPL Librarian's Report dated April 2017 be received/filed.

CARRIED.

7.3 26 April 2017 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)
Meeting Minutes
30 April 2017 KRJBPC unaudited Statement of Financial Position
17 May 2017 KRJBPC Call Report

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes dated 26 April 2017, the KRJBPC unaudited Statement of Financial Position dated 30 April 2017, and the KRJBPC Call Report dated 17 May 2017 be received/filed.

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ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes noting the Board elected a new Vice Chair, Libby O'Hara from Quispamsis; the deadline for applications for the position of Police Chief will close August 4, 2017; and the Board intends to fill the position as of March 2018. Deputy Mayor Alexander noted he was shocked to see the volume of calls related to domestic disputes and impaired driving in the area. In response to an inquiry, Deputy Mayor Alexander noted the volume of domestic dispute calls is for the towns of Quispamsis and Rothesay and not inclusive of Saint John.

CARRIED.

7.4 30 April 2017 Draft unaudited Rothesay General Fund Financial Statements
MOVED by Counc. Brenan and seconded by Counc. Shea the Draft unaudited Rothesay General Fund Financial Statements dated 30 April 2017 be received/filed.

CARRIED.

30 April 2017 Draft unaudited Rothesay Utility Fund Financial Statements
MOVED by Counc. Brenan and seconded by Counc. Shea the Draft unaudited Rothesay Utility Fund Financial Statements dated 30 April 2017 be received/filed.

CARRIED.

24 May 2017 Draft Finance Committee Minutes
MOVED by Counc. Brenan and seconded by Counc. Shea the Draft Finance Committee Minutes dated 24 May 2017 be received/filed.

CARRIED.

31 May 2017 Donation Summary
MOVED by Counc. Brenan and seconded by Counc. Lewis the Donation Summary dated 31 May 2017 be received/filed.

ON THE QUESTION:

Counc. Brenan reviewed the denied funding requests. He noted the Rothesay High School Safe Grad correspondence did not include a specific request; and the school will be contacted to determine if an in-kind donation would be preferred. Counc. Wells noted Mira Stephenson's request was on behalf of the Singer/Songwriter Circle; as it is listed on the Donation Summary it may be perceived as a personal request.

CARRIED.

7.5 16 May 2017 Draft Rothesay Living Museum Committee Meeting Minutes
MOVED by Counc. Lewis and seconded by Counc. Mackay French the Draft Rothesay Living Museum Committee Minutes dated 16 May 2017 be received/filed.

ON THE QUESTION:

Counc. Lewis noted he was unable to attend the meeting. In response to an inquiry, Town Clerk Banks advised there are 28 panels in the Canada 150 display, and 72 photographs for the Library display. Mayor Grant noted panels from the Canada 150 display will be onsite during the Canada Day celebration on the Rothesay Common. Town Clerk Banks advised: attendance was poor at the indoor display at Renforth Wharf Day last year; the Committee discussed an outdoor display for this year's event; however the display would be weather dependent. She added a sampling of panels from the Canada 150 display were brought to the 2017 annual conference of the Association of Municipal Administrators of New Brunswick and met with positive reviews and inquiries.

CARRIED.

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7.6 17 May 2017 Draft Public Works and Infrastructure Committee Meeting Minutes
MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Draft Public Works and Infrastructure Committee Minutes dated 17 May 2017 be received/filed.

ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes. Counc. Mackay French inquired if the funds allocated for the Designated Highway funding project would be reserved or reallocated for another project. It was noted both options are possible; and the matter would be discussed at the next Finance Committee meeting. Counc. Brennan noted repairs to the pipe are required and it may be beneficial to reserve the funds to repair the pipe next year. Counc. Wells suggested reallocating the funds creates an opportunity for the Town to microseal additional roads in French Village in 2017. Town Manager Jarvie advised it is typical practice for the Town to reserve the funds to complete a project in the following year.

Counc. McGuire requested a status update with respect to the Wells Pedestrian Connection. Town Manager Jarvie advised a funding application was submitted, however the Town has not received a response. Counc. Brennan noted he recently spoke with MP Wayne Long and it was indicated trails may be a point of focus for the funding.

CARRIED.

➤ Traffic By-law (College Hill Road) **See Item 8.3**

MOVED by Deputy Mayor Alexander and seconded by Counc. Wells the Traffic By-law be amended to include College Hill Road as a 30 km speed zone.

ON THE QUESTION:

Town Manager Jarvie advised the speed sign was installed. DO McLean advised the sign installed is programmed for a 40 km speed zone and, once the By-law is amended, will be changed to reflect the new 30 km zone. He proceeded to read an email from the Headmaster of Rothesay Netherwood School indicating appreciation for the steps taken by the Town; and his agreement if the 40 km speed sign remains as is without a reduction in speed.

CARRIED.

7.7 17 May 2017 Draft Utilities Committee Meeting Minutes
MOVED by Deputy Mayor Alexander and seconded by Counc. McGuire the Draft Utilities Committee Minutes dated 17 May 2017 be received/filed.

ON THE QUESTION:

In response to an inquiry, DO McLean advised residents will be notified of the upcoming work on Hampton Road before construction begins.

CARRIED.

7.8 5 June 2017 Draft Planning Advisory Committee Meeting Minutes
MOVED by Counc. Lewis and seconded by Counc. Shea the Draft Planning Advisory Committee Minutes dated 5 June 2017 be received/filed.

ON THE QUESTION:

Counc. Wells commented on the potential for a common aesthetic theme in the Millennium Drive area. DPDS White advised the aesthetics of the application could be discussed by Council as the proposal progresses. Town Manager Jarvie advised most of the vacant land fronting Millennium Drive is owned

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by a single property owner and unless a development proposal comes forward the Town has limited design control. Counc. Shea commented on the Municipal Plan's intention for the area noting it indicates unfavourableness towards storage facilities. In response to an inquiry, DPDS White noted Council could review previous applications for the Millennium Drive area, such as the McNair Manor development, to compare potential design options. Counc. Lewis commented on the existing commercial aesthetic on Millennium Drive and suggested it may not be in Council's best interest to focus on creating a "heritage" look for the area. Counc. Wells clarified her suggestion was not intended to promote a "heritage" look but rather a common image for the area. She added Hampton Road is a "mishmash" of architectural designs. Counc. Lewis noted he would be favourable to a common theme on a main road such as Hampton Road, however Millennium Drive has gradually formed a commercial image. Deputy Mayor Alexander requested clarification on the design. DPDS White noted the designer included an alternate layout design if wider storage units are used.

CARRIED.

➤ 109-111 Hampton Road - KV Jazz and Blues Festival sponsor vehicles

Concern was expressed noting the Planning Advisory Committee approved the conditions which included the allowance of four sponsorship vehicles on the property. In response to an inquiry, DPDS White advised a review of multiple Town By-laws must be completed if Council wishes to permit the use of Town owned land for the event sponsorship vehicles. The action would require the Streets and Sidewalks By-law and the Traffic By-law to be amended. DO McLean advised the Traffic By-law prohibits parking on Hampton Road or the right-of-way of a "no parking" street. Council inquired if an avenue existed to provide an exception for the event. Counc. Brennan suggested an exception be made since it is a successful event held annually, and the business is a significant community supporter. He added there have been no issues in the past with respect to the location of the vehicles. Counc. Lewis noted there is limited space during the event and the vehicles are unable to park elsewhere on the property. He added the vehicles were parked partially on Town owned land in the past with no issues.

MOVED by Counc. Lewis and seconded by Counc. Brennan Council approve the use of Town owned land for the sponsorship vehicles, during the KV Jazz and Blues Festival at 109-111 Hampton Road (PIDs 00242685 & 00242677).

ON THE QUESTION:

Town Manager Jarvie advised Council is unable to make exceptions to the By-law without amending them. DO McLean advised the By-law is enforced by the Kennebecasis Regional Police Force and tickets could be issued for failure to comply. Counc. Brennan noted the vehicles would not be parked on the street but partially on the Town's right-of-way for a temporary period. Town Manager Jarvie advised while it is a temporary event, a provision must be made in the By-laws to allow Council the authority to make an exception for the event. Counc. Lewis suggested a review of the By-laws occur before the event in September. Town Manager Jarvie suggested the Town discuss the matter with the Kennebecasis Regional Police Force. In response to an inquiry, DPDS White advised the event exceeded the limit of four sponsorship vehicles last year. Counc. McGuire inquired if an encroachment permit could be issued for the event. Town Manager Jarvie advised an encroachment permit is typically for permanent structures. Counc. Lewis suggested Town staff keep the applicant informed of the progress with respect to the matter.

MOTION WITHDRAWN.

MOVED by Counc. Lewis and seconded by Counc. Brennan a By-law review be completed with respect to parking on Town owned lands and recommendations be forwarded to Council.

CARRIED.

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➤ Millennium Drive - Self Storage Facility

MOVED by Counc. Lewis and seconded by Counc. Wells Council schedule a public meeting on behalf of the application for a Self-Storage Facility in the Millennium Park Zone (PID 00065227), on July 10, 2017 at 7 p.m. in the Common Room at Town Hall, to allow the community to become familiar with the proposal and provide comment.

ON THE QUESTION:

Mayor Grant questioned why a public meeting is recommended as opposed to a public hearing. Town Manager Jarvie advised a public meeting would allow the matter to be addressed by Council in a shorter process than if a public hearing were held. In response to an inquiry, DPDS White indicated he does not anticipate the application will result in a lengthy meeting. He noted the developer has been in contact with the neighbours to determine any existing concerns. In response to an inquiry, DPDS White noted residents in the area will be polled and invited to attend the July 10, 2017 meeting. Town Manager Jarvie clarified the developer's discussions with the neighbours are not part of the legal requirements or formal process to properly inform residents.

CARRIED.

7.9 May 2017 Monthly Building Permit Report

MOVED by Deputy Mayor Alexander and seconded by Counc. Lewis the Monthly Building Report dated May 2017 be received/filed.

ON THE QUESTION:

In response to an inquiry, DPDS White advised the 121 Campbell Drive property houses a communications tower and the permit is for a utility building roughly the size of a typical shed.

CARRIED.

7.10 8 June 2017 Capital Projects Summary

MOVED by Counc. Wells and seconded by Counc. McGuire the Capital Projects Summary dated 8 June 2017 be received/filed.

CARRIED.

7.11 7 June 2017 Annual FCM Conference and Trade Show Report

MOVED by Counc. Wells and seconded by Deputy Mayor Alexander the Annual FCM Conference and Trade Show Report dated 7 June 2017 be received/filed.

ON THE QUESTION:

Mayor Grant thanked Deputy Mayor Alexander for the excellent report and noted the event was a worthwhile endeavour.

CARRIED.

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Water By-law (Tabled June 2015)

No action at this time

8.2 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

8.3 Traffic By-law 1-14

9 June 2017

Memorandum from Town Manager Jarvie

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DRAFT

By-law 1-14 (*Revised*)

MOVED by Deputy Mayor Alexander and seconded by Counc. Shea Council table second reading of By-law 1-14 until the next Council meeting.

CARRIED.

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1 Allison Drive Development

9 June 2017

Letter from Judith A. Grannan RE: Allison Drive Development

5 November 2015

Letter from Judith A. Grannan RE: Construction on Allison Drive

Dealt with above.

9.2 2017 Town Hall Photocopier RFQ

6 June 2017

Report prepared by ICT Coordinator Michael Kean

MOVED by Counc. Wells and seconded by Counc. Lewis Council accept the proposal submitted by Xpert Office Products Ltd. in the amount of \$15,870.00 (incl. Hst) to provide for the purchase of a new central photocopier/printer for Town Hall and that the Director of Administrative Services be authorized to execute the appropriate documentation in that regard.

ON THE QUESTION:

Counc. McGuire commented on the lack of bid from Diversified Office Services Ltd. noting in the past the owner has approached the Town expressing interest in submitting bids. Town Manger Jarvie advised the company declined to bid as they were unable to provide a device that met the size requirements.

CARRIED.

9.3 Highway Usage Permit 201706R010000405 – Taylor Brook Pedestrian Bridge

7 June 2017

Report prepared by DO McLean

MOVED by Deputy Mayor Alexander and seconded by Counc. Mackay French Council authorize the Mayor and Clerk to execute an agreement with the New Brunswick Department of Transportation and Infrastructure for a Highway Usage Permit 201706R010000405 for the purposes of installing a sanitary sewer forcemain on structure T115, Route 100, Rothesay, Kings County; and further the Treasurer to issue cheques in the amount of \$20,000 to the Minister of Transportation for a security deposit which is refundable after 36 months of satisfactory performance of the agreement and \$37.50 to the Minister of Transportation for the annual permit fee for year number one of the agreement.

CARRIED.

9.4 Hampton Road Watermain Schedule

9 June 2017

Memorandum from Town Manager Jarvie

8 June 2017

Report prepared by DO McLean

MOVED by Counc. Wells and seconded by Counc. Mackay French the memorandum from Town Manager Jarvie dated 9 June 2017, and the report prepared by DO McLean dated 8 June 2017 be received/filed.

ON THE QUESTION:

In response to an inquiries, DO McLean advised: the Town will notify residents of the upcoming work before construction begins; the work is expected to be completed in 7-8 weeks; the area will return to two lanes of traffic at the end of each construction day; and the tender is scheduled to be awarded at the regular July Council meeting.

CARRIED.

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10. NEXT MEETING

Public meeting – Self-storage Facility
(Millennium Drive)

Monday, July 10, 2017 – 7 p.m.

Regular meeting

Monday, July 10, 2017 –
Immediately following the public meeting

11. ADJOURNMENT

MOVED by Counc. Wells and seconded by Counc. Lewis the meeting be adjourned.

CARRIED.

The meeting adjourned at 8:47 p.m.



MAYOR



CLERK