



ROTHESAY
COUNCIL MEETING
Rothesay Town Hall
Monday, January 9, 2017
Immediately Following a Public Hearing



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 12 December 2016

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Amazeatorium (see item 9.2) Julie Atkinson

5. CORRESPONDENCE FOR ACTION

5.1 19 December 2016 Letter from the Dept. of Tourism, Heritage and Culture RE: Heritage Week February 13 – 20, 2017 with attachments

Refer to the Heritage Preservation Review Board

5.2 19 December 2016 Letter from Bullying Canada RE: Donation Request

Refer to the Finance Committee

5.3 20 December 2016 Letters from Rothesay Park School RE: Rothesay Common Ice Schedule

Refer to the Parks and Recreation Committee

6. CORRESPONDENCE - FOR INFORMATION

6.1 15 December 2016 Letter to the town of Hampton RE: New Town Hall

6.2 15 December 2016 Letter to Andrew Farris RE: OnThisSpot.ca Request

6.3 14 September 2016 Letter from Kingsway LifeCare Alliance Foundation RE: Sponsorship
(Rec'd 28 Dec. 2016) Thank You for the 2016 Age of Disruption Tour

6.4 22 December 2016 Letter to Brian Gillis RE: Active Transportation

6.5 3 January 2017 Letter from Imperial Theatre RE: Donation Thank You

7. REPORTS

7.0 January 2017 Report from Closed Session

7.1 27 October 2016 Fundy Regional Service Commission (FRSC) Meeting Minutes

7.2 30 November 2016 Draft unaudited Rothesay General Fund Financial Statements

30 November 2016 Draft unaudited Rothesay Utility Fund Financial Statements

7.3 3 January 2017 Draft Planning Advisory Committee Meeting Minutes

➤ 2709 Rothesay Road – Cash in Lieu of Land for Public Purposes

7.4 December 2016 Monthly Building Permit Report

7.5 4 January 2017 Capital Projects Summary

ROTHESAY

Regular Council Meeting

Agenda

-2-

9 January 2017

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

No action at this time

8.2 Water By-law (Tabled June 2015)

No action at this time

8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM PUBLIC HEARING (*refer to Hearing documentation*)

7 Hillcrest Drive – Rezoning

6 January 2017

Memorandum from Town Manager Jarvie

4 January 2017

Memorandum from Planning Advisory Committee

DRAFT

By-law 2-10-27

9.2 BUSINESS ARISING FROM DELEGATIONS

9.2.1 Amazeatorium

4 January 2017

Presentation Summary with attachments

ADMINISTRATION

9.3 Committee Re-Appointments

14 December 2016

Memorandum from the Nominating Committee

OPERATIONS

9.4 Local Improvement Levy

21 December 2016

Memorandum from Town Clerk Banks with attachment

9.5 Church Avenue Flooding

3 January 2017

Report prepared by DO McLean

9.6 Dunedin Road/Horton Road Intersection Improvements

3 January 2017

Report prepared by DO McLean

10. NEXT MEETING

Regular meeting

Monday, February 13, 2017

11. ADJOURNMENT



An Extraordinary Project





What was your favourite part of the Amazeatorium?

Lego!

Reptiles
Doc Spot
Oculus rift
Pop-up playground
"Everything"
Volleyball
All the animals
Comics
Sumo wrestling
Jedi training
Fire truck
Police car
Coloring—it was a nice place to rest!
Balloons
Go-Go Gym
Building the race cars
Mosaic
NBCC robots
Long and McQuade music

"We should have come earlier so we could have seen and done more. Didn't know there was so much to do. "

Parents said:

"We came down from Fredericton. We loved it!"

"It was great for all ages. I brought my young kids and my teens."

"It was so interactive and the people who worked the booths were great with kids and adults."

"I learned a lot about the brain."

"My kids loved it. We'll be back next year."

Suggestions:

"The Cubs should come and show how to tie knots and camping."

"Make it longer! We were here all three hours and we would have liked more time. We couldn't get to everything."

Kids said:

"I want to build a robot that can play basketball"

"This was the best day ever"

"This was better than Christmas!"

Family focused, Community-driven, Volunteer led

2017 January 9 Open Session FINAL_033

Did you learn something about a group or activity you'd like to join?

- Long and McQuade music (5)
- Kayaking Club (4)
- Girl Guides (4)
- Caton's Island (3)
- Gymnastics (2)
- Snyder Mountain (2)
- Summer camps
- Swimming
- Soccer
- YMCA
- "We're going to give the robots information to our school so we can get them to come to our school"
- "I didn't realize there's this much available for kids in the area. "
- "I'm going to join the NBCC robot club"
- "I had never heard of Kingsbrae Gardens before."
- "I didn't know about the St. Andrews aquarium."
- "Our daughter is going to join the dance group."
- "I got lots of pamphlets."

"My son loved the Long and McQuade booth. He rocked on! We didn't realize he wanted to play an instrument! He didn't want to leave the booth."



December 19, 2016

Mayor Nancy Grant
Town of Rothesay
70 Hampton Rd
Rothesay, NB E2E 5L5



Your Worship and Council:

Subject: Heritage Week 2017

National Heritage Day has been in existence since 1974, and was established by the Heritage Canada Foundation to encourage Canadians to identify, protect and enhance their natural, cultural and built heritage. In New Brunswick we set aside an entire week for this purpose, and focus upon a different heritage theme each year. Included within the week's celebrations are National Flag of Canada Day (February 15) and National Heritage Day (the third Monday in February).

In 2017, Heritage Week will take place February 13 – 20, and the theme will be *Celebrating 150 Years – Célébrons 150 ans*. This topic provides us with an opportunity to celebrate New Brunswick's role in Confederation, as well as to reflect upon the many past contributions made by the people of New Brunswick to our nation of Canada. As a member of the Heritage Week 2017 Celebrations Committee, I invite you to reflect upon the individuals in your community who have helped shaped our identity, and think about ways of commemorating their legacy during Heritage Week 2017.

Please take a moment to review the resources and ideas presented within this package, and think about how you can help nurture an appreciation for past individuals within your community. Civic meeting places are at the heart of every community, and Heritage Week 2017 presents an excellent opportunity to recognize this.

The attached proclamation can be easily adapted for inclusion upon the municipal council meeting agenda for the week, and more ideas can also be found on the Heritage Week 2017 web site located at: <http://www.gnb.ca/heritage>.

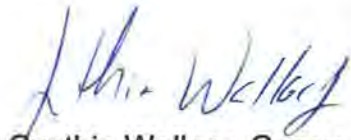
...2



Choose to celebrate and participate in Heritage Week 2017! All events registered by **January 31** will be posted on the Heritage Week web site, and will be included in listings prepared for public distribution. All individuals and groups registering events will also receive a "Certificate of Participation".

Join with us in celebrating New Brunswick's heritage on February 13 to 20, 2017!

Sincerely,

A handwritten signature in blue ink, appearing to read 'Cynthia Wallace-Casey'.

Cynthia Wallace-Casey, PhD
Heritage Branch

Enclosure



HERITAGE WEEK 2017 PROCLAMATION

WHEREAS the second week in February is provincially recognized as the time to celebrate our heritage; and

WHEREAS the third Monday in February is National Heritage Day in Canada; and

WHEREAS 2017 marks the 150th anniversary of Confederation in Canada; and

WHEREAS the heritage that we have inherited from our ancestors plays a vital role in providing a unique identity to our _____; and

WHEREAS this heritage provides us with a legacy to be handed down for the benefit and enjoyment of future generations; and

WHEREAS _____ wishes to remember those who have helped shaped our identity, and who have forged a place in the history of this _____;

NOW THEREFORE I, _____, Mayor of _____, do hereby proclaim the week of February 13 -20, 2017 as **HERITAGE WEEK** in the _____ and Monday, February 20, 2017 as **HERITAGE DAY** in the _____ and urge all citizens to support and participate in heritage activities occurring throughout the _____.

IN WITNESS WHEREOF: I have set my hand and caused the seal of the Mayoralty of the _____ to be affixed hereto.



December 19, 2016

Dear Friends of Heritage:

Subject: Heritage Week 2017

As Minister for the Department of Tourism, Heritage, and, Culture, I invite you to celebrate Heritage Week 2017, taking place February 13 to 20.

The theme for Heritage Week 2017 is *Celebrating 150 years – Célébrons 150 ans*. This topic will provide us with an opportunity to recognize New Brunswick's role in Confederation, as well as to reflect upon the many past contributions made by the people of New Brunswick to our nation of Canada.

Now is the time to begin planning. For this reason, our Heritage Week partners are pleased to provide you with this resource package, commemorating 150 years of New Brunswick's role in Confederation.

Please take a few moments to think about what you can do to recognize Heritage Week 2017, then plan and register your event.

All groups and individuals registering events before January 31, 2017 will be recognized with a Certificate of Participation. We will also assist in promoting your activity by publicizing it on the Heritage Week 2017 web site, and circulating your information to provincial media outlets.

Heritage Week 2017 offers a fitting opportunity to commemorate our shared past.

Sincerely,

A handwritten signature in black ink, appearing to read "John B. Ames".

John B. Ames
Minister



New Brunswick
Heritage Week

February 13 -20



NB-CA 1867-2017



Celebrating 150 Years

Event Registration Form

This is your Heritage Week 2017 planning kit!

Please keep us informed of your activities by faxing or mailing the attached information sheet to Heritage Branch - or submitting your event information on-line through the Heritage Week 2017 web site:

<http://www.gnb.ca/Heritage>

We will assist in promoting your activity by publicizing it on the website and circulating your information to provincial media outlets.

On-line Registration - <http://www.gnb.ca/Heritage>

Mailing Address:

Heritage Branch
Tourism, Heritage and Culture
Marysville Place, P.O. Box 6000, 20 McGloin Street
Fredericton, NB, E3A 5T8

For Information:

Kim Fila
506 453-2324 (t)
Email: kim.fila@gnb.ca

Group/School: _____

Contact Person: _____

Mailing Address: _____

Telephone: _____

E-Mail: _____

Your Web Site: _____

Event Title: _____

Description: _____

Event Location: _____

Physical Address: _____

Event Date and Time: _____

Is Public Invited? Yes _____

No _____

Do you wish to have this information posted on the Heritage Week 2017 web site ?

Yes _____

No _____

Please register events by **January 31, 2017**. All groups and individuals registering events will be recognized with a Certificate of Participation.

We are Moving!

Please note the mailing address and fax number for Heritage Branch will be changing as of December 19, 2016. Our new coordinates are:

Physical Address:

Heritage Branch
Tourism, Heritage and Culture
Marysville Place
20 McGloin Street (4th Floor North)
Fredericton, New Brunswick
E3A 5T8

Fax:

444 5760

Mailing Address:

Heritage Branch
Tourism, Heritage and Culture
Marysville Place
P.O. Box 6000
Fredericton, NB
E3B 5H1

Mayor and Council
Town of Rothesay
70 Hampton Road
Rothesay, New Brunswick E2E5L5



No other organization stands on the front lines of Canadian schools to facilitate communication between parents and teachers that are working to resolve a bullying situation.

December 19, 2016

RE: FINANCIAL DONATION IN SUPPORT OF BULLYINGCANADA INC.

Dear Mayor and Council

Every day, hundreds of Canadian children are bullied on school playgrounds. In fact, at least 1 in 3 adolescent students in Canada reported being bullied recently. Bullying has gained significant media attention in recent years as people have come to understand how deeply it can wound children – and how tragic the consequences can sometimes be. Now, more than ever, the work of BullyingCanada is needed. We invite the Town of Rothesay, to join the organization in standing up for victims of bullying and helping to provide a safe environment for our nation's children and youth.

A Voice for Victims of Violence

Since 2006, Bullying Canada has been the nation's "go-to" organization when it comes to Anti-Bullying efforts. Indeed, we remain the only national charitable organization that provides Canadian youth, their families and their communities with the support, resources and information they need to prevent violence and keep our kids safe. BullyingCanada is pleased to service every community in Canada, including the Town of Rothesay.

National run charity

BullyingCanada maintains its operation through private donations, fundraising events and campaigns, corporate sponsorships, ongoing expansion of volunteer resources and careful revenue management. In 2015, **99%** of our funds were used to deliver our programming, while the remaining **2%** went to administration. Despite our best efforts, it is a challenge to keep pace with the growing demand for our services and resources. That is why we are asking for the Town of Rothesay's support.

Need for strong, urgent action

Bullying is a national crisis that demands strong and urgent action. Consider the following:

- Canada has the 9th highest rate of bullying in the 13-years-olds category on a scale of 35 countries
- 64 % of Canadian youth report being bullied at school; 12 % regularly
- 47% of Canadian parents report having a child victim of bullying
- 89 % of Canadian teachers said bullying is a serious problem in our public schools

Our communities are filled with young people whose dreams and futures are being shattered by the devastating impact of emotional and physical torment. We all have a responsibility to speak out against



National Office: 471 Smythe Street, PO BOX 27009, Fredericton, NB, E3B 9M1
Tel: 877-352-4497 Fax: 866-780-3592 E-Mail: Info@BullyingCanada.ca
bullying and show support for our young people.

BullyingCanada Programs

A donation from the Town of Rothesay, will support our flagship programs:

National 24/7 Telephone Support Network

BullyingCanada volunteers used a solution-based support model to effectively address the caller's immediate issues. We also make referrals to other community-based agencies, allowing our organization to develop partnerships so that we know callers are being sent to qualified providers.

In 2015 we received 674,710 calls to our national toll-free support system, up 200,000 calls or 30% from the previous year.

In the first week of November, 2016 alone we heard from 10,811 callers. We also see a comparable increase in mails from parents, students and educators requesting our assistance.

In 2015, we received 305,954 email and Chat requests, triple the number from 2014.

Website

In 2015, our website received nearly 2 million page views, up 220,000 from the previous year.

Youth Voices Speaking Program

Since 2006, nearly 2, 000 workshops have been provided.

Bullying is a major problem for Canadian children that we can no longer afford to ignore. We all have the power to keep kids safe. Bullying should never be a part of anyone's childhood.

We are pleased to say, the Village of Belledune, located in New Brunswick, has donated \$5, 000, for the fourth consecutive year. The Village of Belledune has a population of 1,548 as of 2011. We ask that the Town of Rothesay, consider making a donation as the Village of Belledune has.

We ask that you please advise is by return mail if a financial donation will be made. Upon request, we'd be happy to provide you with a more detailed Case for Support, along with Financial Statements, along with local statistics for Calls for Services from the Town of Rothesay.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Benn-Frenette".

Rob Benn-Frenette, O.N.B
Co-Executive Director / Co-Founder
BullyingCanada Inc.



Rothesay Common Ice Schedule

RECEIVED

DEC 20 2016

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
10:00AM	Public Skate 10am-5pm	Public Skate 10am-3pm	Public Skate 10am-5pm	Public Skate 10am-3pm	Public Skate 10am-5pm	Family Pond Hockey 10am-12pm	Family Pond Hockey 10am-12pm	10:00AM
10:30AM								10:30AM
11:00AM								11:00AM
11:30AM								11:30AM
12:00PM								12:00PM
12:30PM								12:30PM
1:00PM								1:00PM
1:30PM								1:30PM
2:00PM								2:00PM
2:30PM								2:30PM
3:00PM	Public Skate 5:30-8pm	Public Skate 5:30-8pm	Public Skate 5:30-8pm	Public Skate 5:30-8pm	Public Skate 5:30-8pm	Public Skate 12-3pm	Public Skate 12-3pm	3:00PM
3:30PM								3:30PM
4:00PM								4:00PM
4:30PM								4:30PM
5:00PM								5:00PM
5:30PM								5:30PM
6:00PM								6:00PM
6:30PM								6:30PM
7:00PM								7:00PM
7:30PM								7:30PM
8:00PM	Public Skate 8:30-10pm	Pond Hockey 8:30-10pm	Public Skate 8:30-10pm	Pond Hockey 8:30-10pm	Public Skate 8:30-10pm	Public Skate 8:30-10pm	Pond Hockey 8:30-10pm	8:00PM
8:30PM								8:30PM
9:00PM								9:00PM
9:30PM								9:30PM
10:00PM								10:00PM

PUBLIC SKATE

FAMILY POND HOCKEY

UNDER 13 POND HOCKEY

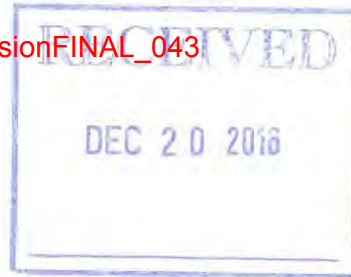
POND HOCKEY

ICE MAINTENANCE

HELMETS
RECOMMENDED
FOR ALL ON-ICE
ACTIVITIES AND
REQUIRED FOR
POND HOCKEY.



*Please check www.rothesay.ca for updates and changes to the schedule



Dear Town of Rothesay,

On behalf of the students of Rothesay Park School we would like for you to reconsider the ice rink schedule because we think the times for public skating is too long compared to how long the hockey times are. Also since the public skate is so long not many people are on the ice for it, and where any of the hockey events are on it is very long to wait.

In our recent math classes we have been learning how to calculate percentages, so we decided to calculate the percentages of ice time for the ice rink. After calculating all of the events, we were surprised by our results. We found out that 76.8% of the time is public skate compared to a small 6% for U13 pond hockey. Therefore there are often times where you will wait a long time for public skate and some times where there is no one on the ice for public skate. Also the percent for flooding (8.3%) is longer than: U13 pond hockey (6%), family pond hockey (3.6%), or pond hockey (5.3%).

We have decided on a fair schedule for the ice rink: public skate for 49 hours, U13 pond hockey for 8 hours, family pond hockey for 8 hours, pond hockey 10 hours, and flood for 7 hours.

We hope you take into consideration our letter and hopefully change the ice times to something similar to ours.

RECEIVED

DEC 20 2016

Dear: Town of Rothesay

Hockey is Canada's winter national sport, and by far the most sport played in Canada. This year, 1100 kids signed up for Kennebecasis valley hockey. With the arts and culture rink already strictly for skating, it would be greatly appreciated to have more ice hockey time at the commons.

Firstly, with such scarce time for ice hockey, there isn't an option for RPS to provide an ice activity period. There is an abundance of kids wanting to sign up, and with an ice hockey time from 2-3 (during our activity period) would satisfy a great amount of hockey players at RPS. It would also allow some of the K-2 students to play before the big kids got out of school. Making an ice time during our activity period would be a great way for the commons to get more use.

Also, there are kids in KV who love to play hockey, but they already have too many sports on the go and some can't afford it. In this case, the Commons would be the perfect place to go and play hockey, as it is a free, outdoor rink. More hockey time is necessary for this to work.

My final and most important reason to adding more ice hockey is the times. Although there's a great time from 3-5 for U13, there are defiantly kids over 13 who want more. This is because practices and games for common sports like hockey and basketball often take place late at night which conflicts with the few late night slots you have provided. Those who are older than 13, can only have the option to play late night hockey (8:30-10) during the week. Which results to kids staying up too late nearly every week night.

With these three reasons, I think the town of Rothesay should edit their schedule to make the Rothesay Commons ice times more even. Let's move on from 80% free skate, and try to make everyone happy! -Patrick Bardsley

When I heard that we had to do a persuasive peice about the hockey rink I was really exited because I like the subject. I personally don't like hockey, but there are about 1999 other teens who want wore ice time.

The scedule should be changed, so that we can have hockey at 2:20-3:00 during the RPS activity period once or twice a week, so that we can play our true Canadian game. We can only play hockey for four hours in a week, that's only 4.8% of total ice time. We need more time. If people want to skate there is a rink at the arts and Culture Park solely for skating, why can't they use that as well?

In conclusion we need more ice time after school, especially from 2:20-3:00. We need this time after school so that we can have a hockey activity for our activity period. thank you for considering our request.

Jack Borland.



RECEIVED

DEC 20 2016

To whom it may concern,

There is an extreme problem that needs to be addressed about the ice times at the Rothesay Commons. There are timings that make absolutely no sense and leave people flabbergasted. These ice times are not fair for the children, parents, and people in general in our strong and loving community.

First off all, the ice times for U13 pond hockey are getting out of control. U13 pond hockey only acquires 4.8% of the ice time! That is just plain cruel for all the hockey lovers in the beautiful valley! There are more hockey players in KV than any other sport (ex: basketball, soccer...etc.). Did you know that there are 1100 hockey players in KV, and 1020 are under 15 years old?! It would only make sense to open up more ice times for these young hockey fanatics.

The next critical problem with the Rothesay Commons is the time that the pond hockey occurs. That is foolish! Children are begging their parents to drive them to the stunning Rothesay Commons during late nights. The reason for that is because the only hockey ice time that is opened for pond hockey is sadly during extremely late nights. Parents shouldn't be obligated to leave their homes at the witching hour to drive their kids to hockey. Also, loads of kids are not permitted permission to attend the Commons at such a late hour. We believe that the ice time for hockey should be changed to a more reasonable time!

Finally the most absurd part is the amount of hours there are for public skating. During the week 76.8 % of the ice time is for public skating at the dazzling Rothesay Commons. That is unreasonable! There are lots of arenas in KV that have plenty of ice times for the public that are only for skating (ex:Arts and Culter Park). The Commons is the only place where the people of our community can play hockey recreationally. It doesn't make sense to waste this amazing rink.

In conclusion, I believe that this problem needs to be addressed immediately. From the late times at night to the amount of hours in a week, it's too much nonsense! I believe that we can change this... together. Thank you for addressing our concerns.

Hannah Baker,

Kate Hovey,

Kathleen Daley

Things to consider



Dear Town Council Member,

Its Christmas, I'm positive as a town council member, you are indeed a Canadian citizen, and therefore it is a part of your responsibility to take care of our community. Right now, there are an estimated amount of 1020 children under the age of 15 playing hockey in this community. I am not one of those kids, but I believe the fact that children under 13 only get 4 hours a week to play the national sport of our country. This is unfair and should be changed.

There are two outdoor skating rinks away from each other; while one those rinks are strictly skating only, the other one offers 4 hours for children to play their favorite sport as it is for most children around here. What was your favorite activity to do when you were a kid like us? Imagine if your community set un-necessary and truly irresponsible limits, preventing you from spending what's left of your childhood doing what you enjoy the most? That's how it is for about 1100 individuals in our very own community

You, as the Town Council, made the argument that us students of Rothasay Park School use the facility, when really due to the schedule change we can no longer play hockey during our activity period which runs from 2:20 – 3:00PM. Only four hours a week, and the times are inconvenient. Does this truly strike you as fair? Any doubt you may have is another coin thrown into the fountain of "Should be changed".

There is a simple solution to solving such a problem, we are given 64 and a half hours of public skating time each week. Most people don't get off of work until 3:00PM so im sure no one would miss an hour or two. It's not a big request, so why not satisfy the community as a whole, and allow us more time for playing on the ice? I truly thank you for your time and I only hope I've been able to enlighten you of our thoughts on the other end. Please take this into consideration and have a splendid winter.

Sincerely – Morgan Buckly and Emily Ekstrom

From: Rothasay Park Middle School



More Hockey Time

Dear Town of Rothesay,

In Kennebecasis Valley, over one thousand one hundred children play hockey, and a whopping 93% of our players are under the age of 15. With hockey being the most played sport in K.V., our athletes are yearning to participate in their favorite game. But there is an issue. The Rothesay Common only provides 4 hours of hockey per week, which leaves kids with not many options. Extending the hockey time would allow people to have time to play, create a hockey activity period at Rothesay Park School and allow kids that can't afford hockey to have a chance to take part in the sport.

76% of The Common's schedule is based on public skate. The Arts and Culture Park Rink is solely for public skating, so there isn't a need for this high of a percentage for just skating at The Common. If this percentage was lowered and there was more time for hockey, the community would actually have time to come down and play. Also, if the schedule changed, there would be an opportunity for an activity period for the hockey players at Rothesay Park School, bringing the kids together to play a sport they know and love. This would also give a chance for the families that can't afford hockey, to come and play. More hockey time would really benefit the community.

The Common advertised itself as a great area for the community, but it's not being fair in the schedule. If this issue is resolved, it would be very much appreciated by the parents and kids who just want to play this country's national winter sport. We hope you take this letter into consideration.

From: Ben Walsh, Griffen Nordstrom and Ben and Will Young

RECEIVED

DEC 20 2016

To our Rothesay Town Council,

We feel the schedule needs to be changed for our Rothesay Common's Rink. Sixty-four and a half hours of public skating a week: that's 76.8% of time on the ice and from what we have witnessed it's not always being used during these specific times.

Firstly, the public skate is almost 5 times longer than the hockey time. With hockey as our country's national winter sport, we should encourage this outdoor activity without the wait of restriction.

Think of when you were little and learning how to skate. There were people zooming past you, almost knocking you down. In total, only 4.8% of the week is spent on family pond hockey; but if the public skate is reduced throughout the week, this percentage would increase by a great deal. This will give more opportunity for beginners and families to skate, without the stress trying to take turns on the ice and without the long waits.

In conclusion, we believe that the public skate time should be reduced in order to encourage others, especially kids to go outside and play and learn to play hockey. This would also allow families the opportunity to play hockey together and for kids alike to play with kids their own age. What better way to spend your cold winter days then with others on the rink!

Please consider these ideas for our community,

Sincerely, Sarah Kurak and
Kaley Sherwood at Rothesay Park School

Monday, December 19th 2016

Town of Rothesay council

70 Hampton road, Rothesay, NB, E2E 5L5



Dear Town of Rothesay,

We are writing this letter to draw attention to the unfairness of the Rothesay Commons ice rink schedule. We would really appreciate it if you could take the time to read this letter and possibly change the times for an equal and practical amount of time for public skate and pond hockey.

We believe that there is not enough hockey time when there is more than enough time for public skate with usually no more than 8 people skating while the hockey players and the many children who cannot afford hockey, have to wait so they can actually have an opportunity to play, for even just a few minutes of ice time because the hockey dads are hogging the ice time.

There are 1100 kids in the Kennebecasis Valley who play hockey and 1020 of them are under 15, so why give these hundreds of kids only 4 hours of ice time a week and pamper the few non-hockey players with 12 unneeded hours a day? We think that everyday should consist of at least 2 hours of pond hockey time at a reasonable hour for kids.

Also the kennebecasis valley is home to another outdoor rink just for skating. Why can't our two town councils agree to fairness for everyone and share the two spaces. Seems like a no brainer to us.

In conclusion we hope that someone will take charge and redo this schedule so it is fair for both the skaters and the pond hockey players of Rothesay. We hope the town of Rothesay will make the right decision. Let's make Rothesay great again.

Yours faithfully, Alexandra LeBlanc, Amelia Guitard and Olivia Adams from
Rothesay Park School.

RECEIVED

DEC 20 2016

Dear Town Council,

There are a total of approximately 2000 kids in our great community of Rothesay NB. We are willing to bet that over 55% of those numerous kids play our national sport; hockey. Today we are going to argue, in a respective manner, why we would like to switch the pond hockey start time 3:00-2:20 so we can go during our amusing activity period. Please make our community a lot better by making this slight change.

To kick off this serious discussion, we are going to share with you a hard and sad fact that our whole class solved, it is that 4.8% of your entire week is schedule is only for hockey! Come on people 4.8% for our national sport, ridiculous! 76.8% of your ice time is public skating... who on earth wants that? If you took a fraction of that wasted time, everyone's life in our community would be that much better! We understand that there are other people in our community it's not just all about us. It would be a fantastic addition if we could have a couple more hours of pond hockey play time at decent times for children who have school in the morning. You would be promoting activeness in our school by making this slight change. With that point we would also appreciate if you would consider lengthening the times for u13 pond hockey. The public skate takes up most of the time yet barley anyone goes to that and with u13 hockey there are long lines to skate so, we should make the times at least 2 hours for 3 times a week and cut down the times for public skate.

In conclusion changing the times and lengthening the hours of u13 pond hockey would change the community for the better and should happen soon. Thank you for considering our ideas and we hope to see the new changes in the upcoming year 2017.

Signed your friends Hannah and Hailey!



Rothesay Commons Skating Rink

Dear Mayor of the town of Rothesay, council and recreation department

Two years ago, we put in a skating rink situated on the Rothesay Commons. We were told by the Town of Rothesay that students of Rothesay Park could use the rink after school. We find, as the students of RPS, that the hours of the skating rink are unreasonable and need to be changed.

Our teacher had planned and prepared an activity period after school for students to play hockey on the Commons. However, the problem was the hours of pond hockey have decreased since last year to 14.9%. Therefore, we couldn't do the activity period. If we could add the start time of pond hockey after school to 2:20, it would give the opportunity for students to exercise with their classmates. They would greatly appreciate it.

There are many other skating rinks in the Kennebecasis Valley.: Rothesay Arena, Q Plex, Quispamsis Arena, and all have Public Skating times. The Arts and Culture Park is open daily and is used strictly for public skating. It's only a ten minute drive away, so if you're looking for more public skating you could go there! The commons could be used for more hockey than public skating. It would be the best of both worlds for the people of the Kennebecasis Valley.

I think if there was a 12 pm to 2pm public skate, then a 2pm to 5pm under fifteen hockey skate daily and then back to a public skate, almost everyone would get their way. 1100 children in the valley play hockey so making more ice time for hockey, will give the children exercise and more practice time. The hockey players will improve but there is still lots of time for public skating!

In conclusion, by increasing the hockey time on the Commons our hockey players in the community would become better hockey players. Also our school would have access to an activity period to learn and play hockey with their friends. Please consider this request. Let's make a happier community together.

Sincerely,

Sophie, Amelia and Signe

Unfair Ice Schedule for the Rothesay Commons

Dear: Town of Rothesay

Anderson Peters, Justin Roh



We are writing to you to ask you reconsider the schedule at the Rothesay Commons. Last year the schedule was made and we were told it was for a trial. This year appears to be the same.

First of all, there are 1100 kids in KV who participate in hockey. About 1020 hockey players are under the age of fifteen. Many kids cannot afford to play hockey, due to its expensive equipment required. For them, the only way to play hockey is to go to the Rothesay Commons or the river and play. But they are being forced to play in the freezing temperatures during the winter nights, since over 75% of the ice times during mid-days are being used for public skating. Many people cannot skate for very long, but the ice times for public skate go up to four hours straight! We think that this unfair schedule should be fixed! And have the ice times for pond hockey increased!

Secondly there are 84 hours of ice time a week which is great but those 1020 under 15 year old hockey players can only play 5.4 percent of the ice times available. We realize that we are in school for the day time, but we would love to go over after school which we can only do on Tuesdays and Thursdays. Last year, the Rothesay Commons was advertised, announcing the fact that they will allow students from Rothesay Park School to have an activity period for skating and hockey. But if you look

at the schedule, it is not possible for students to have an activity period for hockey, since the ice time for hockey starts at 3 and our activity period runs from 2:20-3. Also the hockey that starts after school is for u13 hockey players which means that all high school students looking to get some exercise after sitting in school for 5 hours do not have the chance until 8:30 pm. We would love the opportunity to scrimmage with them since so many of them are on our bantam teams.

Finally Mondays, Wednesdays and Fridays public skate lasts all 12 hours of the day. Most of the time, there aren't many people at the public skates they're too long. For those days, we should change at least 6 hours into either u15 pond hockey, regular pond hockey, or both! Because the ice would potentially be more used. During the ice times for pond hockey, it is so packed it is hard to get on the ice. The lineups for shift changes are sometimes 20 people long in each end. So out of an hour and a half of hockey, over an hour of it is you sitting on the bench, waiting to go on. in play, If you increased the ice times and spaced them out everyone would be able to play Canada's game.

In conclusion, we the Rothesay Park students, think that there is not even close to enough hockey ice times. And we think that the all the ice times should be rescheduled to match the ice times for public skate and for Canada's game hockey. There are more people who skate, than play hockey. We get it. But we still need to equalize the ice times since we can only have 10 people on the ice at a time. We need to keep the kids passionate about our game, hockey. Let them play, and love the game!



150 Years Proud 1860-2010



15 December 2016

Mayor Ken Chorley and
members of Hampton Council
648 Main Street
P.O. Box 1066
Hampton, New Brunswick
E5N 8H1

70 Hampton Road
Rothesay, NB
Canada E2E 5L5

T: 506-848-6600
F: 506-848-6677

Rothesay@rothesay.ca
www.rothesay.ca

Dear Mayor Chorley and Council,

RE: New Hampton Town Hall

On behalf of Rothesay Council and staff, I wish to extend to you congratulations on the grand opening of the revitalized Kings County Courthouse and the new Hampton Town Hall.

As Municipalities it is our job to continuously improve and better the lives of our residents by moving communities forward in these ever-changing times. However, to do so we must reflect on our past and celebrate the historical journey that steered us to our present. By revitalizing the Kings County Courthouse and returning the Hampton municipal offices to their original location a commendable balance and connection of both Hampton's present and past has been created. The intent to create a highly visible civic presence at the core of the town center benefits all community members and is another way Hampton is true to its accessible nature.

Wishing you all the best as you settle into your new Town Hall. Have a wonderful holiday season and new year!

Sincerely,

Dr. Nancy Grant
Mayor

Cc : Rothesay Council



2017 January 9 Open Session FINAL_058

ROTHESAY

150 Years Proud 1860-2010



15 December 2016

Mr. Andrew Farris
OnThisSpot.ca
Via Email – info@OnThisSpot.ca

70 Hampton Road
Rothesay, NB
Canada E2E 5L5

T: 506-848-6600
F: 506-848-6677

Rothesay@rothesay.ca
www.rothesay.ca

Dear Mr. Farris,

RE: OnThisSpot.ca – Rothesay, New Brunswick

Please be advised Rothesay Council passed the following motion at its regular meeting on December 12, 2016:

MOVED ... and seconded ... Council not partner with OnThisSpot.ca for a personalized Rothesay section of the app as the high cost outweighs the benefits.

CARRIED.

On behalf of Rothesay Council, I want to thank you for extending an invitation for Rothesay to be a part of your On This Spot app. On This Spot is a creative way to relive unique historical moments within a community, and your ingenuity should be acknowledged.

The Rothesay Living Museum was created to promote and share Rothesay's heritage. Through this initiative historical photographs are collected, displayed, and stored for all interested individuals to access. As a high cost is associated with partnering with On This Spot, and because of Rothesay's interest in creating a consistent resource for references related to Rothesay's history, Council has opted to decline your invitation.

Thank you again, and I wish you great success with On This Spot.

Sincerely,

Dr. Nancy Grant
Mayor

Cc : Rothesay Council



September 14, 2016



Town of Rothesay
70 Hampton Road
Rothesay, N.B.
E2E 5L5

Dear Mayor Grant and Members of Council;

On behalf of Dr. Thomas and our Organizing Committee for the 'Age of Disruption '2016 Tour, I want to sincerely thank you for your sponsorship.

The tour has helped broaden the conversation on aging beyond "how do we care for people" to "how do we support people to live well". Over the 5 day experience we were able to impact over 1,000 people including seniors, boomers, students, care service providers, front line staff, researchers, educators, governments, as well as political and business leaders.

Although this was just a small part of the larger picture, I believe that with our collaborative talent here in the Maritimes, we can accomplish anything. I look forward to continuing this collaboration as we move the aging agenda forward together.

Again, many thanks for your participation,

A handwritten signature in blue ink that reads "Judy".

Judy Lane, RN BBA
Maritime Captain



2017 January 9 Open Session FINAL_060



150 Years Proud 1860-2010



22 December 2016

Brian Gillis
402 Gondola Point Road
Rothesay, NB E2E 1X2

70 Hampton Road
Rothesay, NB
Canada E2E 5L5

T: 506-848-6600
F: 506-848-6677

Rothsay@rothesay.ca
www.rothesay.ca

Dear Mr. Gillis:

Re: **Active Transportation**

This is in response to matters recently raised with Rothesay. Further to your email regarding Active Transportation, we appreciate the opportunity to clarify the Town's policy which will be taken in this regard.

A signage and paint marking plan for pinch points and intersections has been created by a Consultant. All work recommended by the Consultant will be completed in the spring.

The Rothesay Works Department is dedicated to ensuring the best service possible to property owners with the resources at our disposal. We appreciate the opportunity to communicate our actions resulting from your inquiry. Should you be dissatisfied with this response, you may wish to contact the Town Manager at 848-6600.

Thank you for the opportunity to respond to your concern.

Yours truly,

Brett McLean

Brett McLean, P. Eng.
Director of Operations

Explore our past / Explorez notre passé
Discover your future / Découvrez votre avenir

Grand Bay-Westfield • Quispamsis • Rothesay • St. Martins • Saint John

**WE
ARE
*IT.**

2017January9OpenSessionFINAL_061



January 3, 2017

Mayor Nancy Grant and Rothesay Council Members
70 Hampton Road
Rothesay, New Brunswick
E2E 5L5

Dear Mayor Grant and Rothesay Council Members :

Thank you for your donation to Imperial Theatre in support of our We Are *IT Capital Campaign. We are privileged to have your support for the amount of \$5,000.

Together we can face the challenges of preserving our magnificent heritage building and celebrate our continuing ability to enrich, engage and inspire through the performing arts.

Should you have any questions about your gift, or wish to discuss the campaign, please do not hesitate to contact me at (506) 674-4111. Your name will be listed in our donor recognition as above. If you would like this changed, please contact our Campaign Director, Heather White Brittain at (506) 674-4197.

Yours truly,

(SG) Lee Bolton
Executive Director
(506) 674-4104
lee@imperialtheatre.nb.ca

cc: Douglas A. MacDonald, CPA CA, Treasurer

**Regular Monthly Meeting
October 27, 2016**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Thursday, October 27, 2016 at 10 Crane Mountain, Saint John.

1. Call to Order

The Board Chairperson, Gary Clark, called the meeting to order at 11:55 a.m.

BOARD MEMBERS

Gary Clark, Chairperson
Glen Baxter, Vice Chairperson
Bette Ann Chatterton, Mayor, St. Martins
Don Darling, Mayor, Saint John *[Absent]*
Grace Losier, Mayor, Grand Bay-Westfield *[Absent]*
Nancy Grant, Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
David Rogers, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director
Terry Keating – Dept. of Environment & Local Gov't
Brian Shannon, Fundy Regional Service Commission

2. Approval of Order of Business

The Chairperson asked for approval of the agenda

Motion: To approve the October 27, 2016 agenda as presented.

Moved:	Director Grant
Seconded:	Director Rathburn
Vote:	Motion Carried

3. Disclosure of Conflict of Interest

None

4. Approval of the Minutes

Motion: To approve the regular monthly minutes as circulated.

Moved: Director Rogers
Seconded: Director Speight
Vote: Motion Carried

5. Building and Planning Report

Motion: To receive and file the Building and Planning Report as presented.

Moved: Director Baxter
Seconded: Director Rogers
Vote: Motion Carried

6. EMO – Town of Rothesay Correspondence

Motion: To table item for discussion at a future meeting.

Moved: Director Grant
Seconded: Director Chatterton
Vote: Motion Carried

7. 2017 Budget Approval

Motion: To approve the 2017 Budget for the Fundy Regional Service Commission as presented.

Moved: Director Grant
Seconded: Director Speight
Vote: Motion Carried

8. Motion to Adjourn

Chairperson Clark asked that before the meeting is adjourned that the next meeting date be set.

Executive Director MacLeod advised that as in the past it is proposed that the November meeting be cancelled and the December meeting moved up from the regular schedule of the 4th Tuesday.** The purpose for the change in date is that the regular date will fall over the holidays as well there is a need to have year end items dealt with so the proposed dates are December 14th, 15th or 16th.

The next meeting date will be December 14, 2016 at 10:00 am.

****NOTE:-** Regular Monthly Meeting date of the 4th Tuesday of the month was set at the May 22, 2013 meeting and the necessary changes were recorded in the By-Laws.

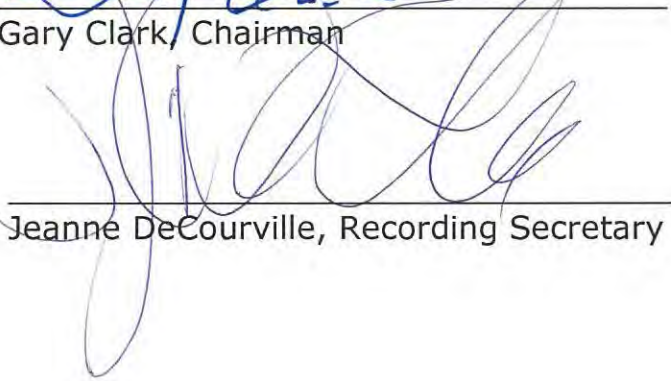
Motion: To adjourn the meeting at 12:00 pm.

Moved:	Director Baxter
Seconded:	Director Rathburn
Vote:	Motion Carried

APPROVED (date) December 4/16



Gary Clark, Chairman



Jeanne DeCourville, Recording Secretary

Town of Rothesay

General Fund Financial Statements

November 30, 2016

Includes:

General Capital Fund Balance Sheet	G2
General Reserve Fund Balance Sheet	G3
General Operating Fund Balance Sheet	G4
General Operating Revenue & Expenditures	G5-G9
Capital Project Listing - November	G11
Capital Project Listing - December - Draft	G12

Town of Rothesay

Balance Sheet - Capital General Fund 11/30/16

ASSETS

Capital Assets - General Land	4,405,176
Capital Assets - General Fund Land Improvements	6,198,699
Capital Assets - General Fund Buildings	4,721,320
Capital Assets - General Fund Vehicles	1,821,237
Capital Assets - General Fund Equipment	2,468,138
Capital Assets - General Fund Roads & Streets	35,230,445
Capital Assets - General Fund Drainage Network	18,055,344
Capital Assets - Under Construction - General	1,682,466
	<u>74,582,826</u>

Accumulated Amortization - General Fund Land Improvements	(2,138,372)
Accumulated Amortization - General Fund Buildings	(1,980,927)
Accumulated Amortization - General Fund Vehicles	(1,072,900)
Accumulated Amortization - General Fund Equipment	(745,068)
Accumulated Amortization - General Fund Roads & Streets	(17,063,968)
Accumulated Amortization - General Fund Drainage Network	(5,849,907)
	<u>(28,851,143)</u>

\$ 45,731,683

LIABILITIES AND EQUITY

Gen Capital due to/from Gen Operating	(1,039,238)
Total Long Term Debt	9,452,000

Total Liabilities \$ 8,412,762

Investment in General Fund Fixed Assets	37,318,922
---	------------

\$ 45,731,683

Town of Rothesay
 Balance Sheet - General Fund Reserves
 11/30/16

ASSETS

BNS General Operating Reserve #214-15	792,172
BNS General Capital Reserves #2261-14	802,052
BNS - Gas Tax Reserves - GIC	4,231,693
Gen Reserves due to/from Gen Operating	609,118
	<u>\$ 6,435,035</u>

LIABILITIES AND EQUITY

Def. Rev - Gas Tax Fund - General	4,060,669
Invest. in General Capital Reserve	1,261,911
General Gas Tax Funding	169,991
Invest. in General Operating Reserve	797,613
Invest. in Land for Public Purposes Reserve	93,466
Invest. in Town Hall Reserve	51,386
	<u>\$ 6,435,036</u>

Town of Rothesay
Balance Sheet - General Operating Fund
11/30/16

CURRENT ASSETS

Cash	470,417
Receivables	57,272
HST Receivable	646,623
Inventory	18,619
Gen Operating due to/from Util Operating	2,428,405
Total Current Assets	<u>3,621,336</u>
Other Assets:	
Projects	<u>4,464,543</u>
	<u>4,464,543</u>
TOTAL ASSETS	<u><u>8,085,879</u></u>

CURRENT LIABILITIES AND EQUITY

Accounts Payable	2,643,322
Other Payables	404,858
Gen Operating due to/from Gen Reserves	609,118
Gen Operating due to/from Gen Capital	1,039,238
Accrued Sick Leave	17,700
Accrued Pension Obligation	345,200
Accrued Retirement Allowance	311,200
Def. Rev-Quispamsis/Library Share	48,339
TOTAL LIABILITIES	<u>5,418,974</u>

EQUITY

Retained Earnings - General	(313,136)
Surplus/(Deficit) for the Period	<u>2,980,041</u>
	<u>2,666,905</u>
	<u><u>8,085,879</u></u>

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Town of Rothesay

Statement of Revenue & Expenditure
11 Months Ended 11/30/16

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET Y-T-D	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Warrant of Assessment	1,246,820	1,246,820	13,715,022	13,715,022	(0)		14,961,842
Sale of Services	32,989	34,900	296,052	313,800	(17,748)		345,700
Services to Province of New Brunswick	0	5,000	60,677	55,000	5,677		60,000
Other Revenue from Own Sources	8,229	7,753	157,599	99,026	58,573		106,779
Unconditional Grant	9,916	9,916	109,071	109,071	0		118,987
Conditional Transfers	0	0	60,421	21,500	38,921		21,500
Other Transfers	0	0	922,918	922,692	226		1,135,192
	<u>\$1,297,954</u>	<u>\$1,304,389</u>	<u>\$15,321,761</u>	<u>\$15,236,111</u>	<u>\$85,649</u>		<u>\$16,750,000</u>
EXPENSES							
General Government Services	107,199	118,072	1,766,765	1,900,773	134,008		2,032,455
Protective Services	343,711	347,106	4,371,315	4,392,311	20,996		4,744,123
Transportation Services	299,340	297,181	2,815,720	3,036,652	220,932		3,365,331
Environmental Health Services	46,711	59,000	560,458	589,000	28,542		638,000
Environmental Development	38,453	50,989	509,685	590,133	80,448		641,022
Recreation & Cultural Services	224,267	198,858	1,833,033	1,799,467	(33,566)		1,903,692
Fiscal Services	149,506	149,568	484,744	485,407	663		3,425,393
	<u>\$1,209,187</u>	<u>\$1,220,774</u>	<u>\$12,341,720</u>	<u>\$12,793,742</u>	<u>\$452,022</u>		<u>\$16,750,016</u>
Surplus (Deficit) for the Year	<u>\$88,767</u>	<u>\$83,615</u>	<u>\$2,980,041</u>	<u>\$2,442,369</u>	<u>\$537,671</u>		<u>\$ (16)</u>

Town of Rothesay
Statement of Revenue & Expenditure
11 Months Ended 11/30/16

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
REVENUE							
Sale of Services							
Bill McGuire Memorial Centre	120	2,600	23,444	28,600	(5,156)	1	31,200
Town Hall Rent	400	1,633	8,114	17,967	(9,852)	2	19,600
Arena Revenue	31,600	30,167	206,239	202,833	3,406		230,000
Community Garden	(140)	0	1,440	900	540		900
Recreation Programs	1,009	500	56,815	63,500	(6,685)	3	64,000
	32,989	34,900	296,052	313,800	(17,748)		345,700
Other Revenue from Own Sources							
Licenses & Permits	7,797	7,083	96,590	77,917	18,674		85,000
Police Fines	0	0	13,741	13,741	0		13,741
Recycling Dollies & Lids	5	0	718	0	718		0
Interest & Sundry	383	417	9,924	4,583	5,341		5,000
Miscellaneous	45	253	36,549	2,785	33,764		3,038
History Book Sales	0	0	77	0	77		0
	8,229	7,753	157,599	99,026	58,573		106,779
Conditional Transfers							
Canada Day Grant	0	0	2,500	1,500	1,000		1,500
Grant - Other	0	0	57,921	20,000	37,921		20,000
	0	0	60,421	21,500	38,921		21,500
Other Transfers							
Surplus of 2nd Previous Year	0	0	285,418	285,192	226		285,192
Utility Fund Transfer	0	0	637,500	637,500	0		850,000
	0	0	922,918	922,692	226		1,135,192
EXPENSES							
General Government Services							
Legislative							
Mayor	2,598	3,085	30,728	33,385	2,657		36,475
Councillors	8,680	9,017	93,031	95,033	2,002		104,059
Regional Service Commission 9	0	0	5,046	7,500	2,454		7,500
Other	300	417	6,267	10,583	4,316		11,000
	11,578	12,518	135,072	146,502	11,430		159,034
Administrative							
Office Building	9,076	7,675	128,099	131,829	3,730		153,100
Solicitor	1,307	2,917	43,105	32,083	(11,022)	4	35,000
Administration - Wages & Benefits	68,415	75,916	804,243	909,284	105,041	5	985,200
Supplies	4,511	7,075	77,957	90,825	12,868	6	97,900
Professional Fees	0	4,167	38,777	45,833	7,056		50,000
Other	4,004	4,263	67,967	63,074	(4,893)	7	67,337
	87,313	102,012	1,160,149	1,272,929	112,780		1,388,537

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G7

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
Other General Government Services							
Community Communications	0	583	5,610	6,417	806		7,000
Civic Relations	1,108	208	5,681	3,792	(1,889)		4,000
Insurance	0	0	162,197	157,000	(5,197)		157,000
Donations	7,200	2,750	50,490	64,250	13,760		67,000
Cost of Assessment	0	0	239,884	239,884	0		239,884
Property Taxes - L.P.P.	0	0	7,681	10,000	2,319		10,000
	8,308	3,542	471,544	481,342	9,799		484,884
	107,199	118,072	1,766,765	1,900,773	134,008		2,032,455
Protective Services							
Police							
Police Protection	186,140	186,140	2,053,187	2,053,187	0		2,244,033
Crime Stoppers	0	0	2,800	2,800	0		2,800
	186,140	186,140	2,055,987	2,055,987	0		2,246,833
Fire							
Fire Protection	145,559	145,695	1,791,294	1,793,337	2,043		1,939,032
Water Costs Fire Protection	0	0	375,000	375,000	0		375,000
	145,559	145,695	2,166,294	2,168,337	2,043		2,314,032
Emergency Measures							
911 Communications Centre	11,147	11,147	122,612	122,612	0		133,758
EMO Director/Committee	261	2,083	10,178	22,917	12,738	12	25,000
	11,408	13,230	132,790	145,528	12,738		158,758
Other							
Animal & Pest Control	605	792	7,639	8,708	1,070		9,500
Other	0	1,250	8,606	13,750	5,144		15,000
	605	2,042	16,244	22,458	6,214		24,500
Total Protective Services	343,711	347,106	4,371,315	4,392,311	20,996		4,744,123

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G8

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
Transportation Services							
Common Services							
Administration (Wages & Benefits)	130,022	136,570	1,616,678	1,648,413	31,735		1,784,982
Workshops, Yards & Equipment	76,742	46,792	457,437	533,708	76,271	13	580,500
Engineering	0	417	10,673	4,583	(6,089)	14	5,000
	206,764	183,778	2,084,788	2,186,705	101,917		2,370,482
Street Cleaning & Flushing							
Streets	21,893	5,000	29,619	30,000	381		35,000
Roads & Streets	8,327	6,917	76,802	76,083	(719)		83,000
Crosswalks & Sidewalks	955	1,302	14,324	13,047	(1,277)		14,349
Culverts & Drainage Ditches	4,103	5,000	46,099	55,000	8,901		60,000
Snow & Ice Removal	42,288	78,667	328,558	417,333	88,775	15	512,000
	77,568	96,885	495,403	591,464	96,061		704,349
Street Lighting							
	13,009	12,167	124,871	133,833	8,962		146,000
Traffic Services							
Street Signs	0	833	4,612	9,167	4,554		10,000
Traffic Lanemarking	0	0	21,875	26,000	4,125		26,000
Traffic Signals	770	2,083	17,277	22,917	5,640		25,000
Railway Crossing	1,083	1,143	19,175	16,857	(2,318)		18,000
	1,853	4,060	62,940	74,940	12,001		79,000
Public Transit							
Public Transit - Comex Service	0	0	46,119	46,500	381		62,000
Public Transit - Other	146	292	1,599	3,208	1,610		3,500
	146	292	47,718	49,708	1,991		65,500
Total Transportation Services	299,340	297,181	2,815,720	3,036,652	220,932		3,365,331
Environmental Health Services							
Solid Waste Disposal Land Fill	13,818	17,500	171,498	192,500	21,002	16	210,000
Solid Waste Disposal Compost	3,465	2,333	23,345	25,667	2,321		28,000
Solid Waste Collection	21,864	21,667	238,772	238,333	(438)		260,000
Solid Waste Collection Curbside Recycling	7,566	7,500	84,569	82,500	(2,069)		90,000
Clean Up Campaign	0	10,000	42,274	50,000	7,726		50,000
	46,711	59,000	560,458	589,000	28,542		638,000
Environmental Development Services							
Planning & Zoning							
Administration	31,251	32,051	398,647	411,949	13,302		443,900
Planning Projects	0	11,111	27,215	88,889	61,674	17	100,000
Heritage Committee	0	625	1,500	6,875	5,375		7,500
	31,251	43,787	427,362	507,713	80,351		551,400
Economic Development Comm.							
Tourism	7,202	7,202	79,220	79,220	0		86,422
	0	0	3,103	3,200	97		3,200
	7,202	7,202	82,323	82,420	97		89,622
	38,453	50,989	509,685	590,133	80,448		641,022

2017January9OpenSessionFINAL_073

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT Y-T-D	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
G9							
Recreation & Cultural Services							
Administration	16,144	16,467	249,208	225,848	(23,359)	18	242,315
Beaches	0	0	49,306	57,784	8,478		57,784
Rothsay Arena	33,459	27,462	248,875	245,119	(3,756)		276,381
Memorial Centre	12,591	4,583	52,760	58,417	5,657		63,000
Summer Programs	1,033	375	59,705	55,674	(4,031)		56,049
Parks & Gardens	37,993	31,265	510,526	517,135	6,609		546,400
Rothsay Common Rink	2,278	4,000	44,759	32,500	(12,259)	19	36,600
Playgrounds and Fields	14,619	9,000	109,487	99,000	(10,487)	20	108,000
Regional Facilities Commission	97,533	97,533	390,133	390,087	(47)		390,087
Kennebecasis Public Library	7,131	7,131	84,311	78,445	(5,866)	21	85,576
Big Rothsay Road	0	83	0	917	917		1,000
Special Events	1,469	625	33,213	34,875	1,662		36,500
Rothsay Living Museum	18	333	751	3,667	2,915		4,000
	224,267	198,858	1,833,033	1,799,467	(33,566)		1,903,692
Fiscal Services							
Debt Charges							
Interest	12,506	12,568	129,744	130,407	663		256,393
Debt Payments	137,000	137,000	355,000	355,000	0		830,000
	149,506	149,568	484,744	485,407	663		1,086,393
Transfers To:							
Capital Fund for Capital Expenditures	0	0	0	0	0		2,179,000
Reserve Funds	0	0	0	0	0		150,000
Town Hall Reserve Transfer	0	0	0	0	0		10,000
	0	0	0	0	0		2,339,000
	149,506	149,568	484,744	485,407	663		3,425,393

11 months ending November 30, 2016
2017 January 9 Open Session FINAL_074

Note #		Actual	Budget	Better/(Worse)	Description of Variance
Revenue					
1	Bill McGuire Memorial Centre	\$ 23,444	\$ 28,600	\$ (5,156)	Budget was ambitious
2	Town Hall Rent	\$ 8,114	\$ 17,967	\$ (9,853)	Vacancies
3	Recreation Programs	\$ 56,815	\$ 63,500	\$ (6,685)	Soccer rentals below budget
4	Licenses & Permits	\$ 96,590	\$ 77,917	\$ 18,673	Housing starts
5	Interest & Sundry	\$ 9,924	\$ 4,583	\$ 5,341	Cash on hand
6	Miscellaneous	\$ 36,549	\$ 2,785	\$ 33,764	Provincial reimbursement - Taylor Brook Repairs
7	Grants - Other	\$ 57,921	\$ 20,000	\$ 37,921	Extra student grants
Total				\$ 79,161	
Variance per Statement				\$ 85,649	
Explained				92.42%	
Expenses					
General Government					
8	Solicitor	\$ 43,105	\$ 32,083	\$ (11,022)	K-Park land use: \$17,000; unsightly premises: \$8,000
9	Administration - Wages & Benefits	\$ 804,243	\$ 909,284	\$ 105,041	Step increases not yet effective, timing \$50,000 at y/e
10	Supplies	\$ 77,957	\$ 90,825	\$ 12,868	Information systems items not purchased yet
11	Administration - Other	\$ 67,967	\$ 63,074	\$ (4,893)	Workers' compensation for all staff, budget by dept.
Protective Services					
12	EMO Director/Committee	\$ 10,178	\$ 22,917	\$ 12,739	Not used yet
Transportation					
13	Workshops, Yards & Equipment	\$ 457,437	\$ 533,708	\$ 76,271	Fuel costs \$50,000 under budget; small tool purchases not made yet \$45,000; GIS Communications not budgeted \$23,000
14	Engineering	\$ 10,673	\$ 4,583	\$ (6,090)	Transportation plan update
15	Snow & Ice Removal	\$ 328,558	\$ 417,333	\$ 88,775	Salt and sand purchases down
Environmental Health					
16	Solid Waste Disposal - Landfill	\$ 171,498	\$ 192,500	\$ 21,002	Tonnage down
Environmental Development					
17	Planning Projects	\$ 27,215	\$ 88,889	\$ 61,674	Timing
Recreation & Cultural Services					
18	Administration	\$ 249,208	\$ 225,848	\$ (23,360)	Wage allocation
19	Rothesay Common Rink	\$ 44,759	\$ 32,500	\$ (12,259)	Wage allocation and security costs
20	Playgrounds & Fields	\$ 109,487	\$ 99,000	\$ (10,487)	Fencing, groomers
21	Kennebecasis Public Library	\$ 84,311	\$ 78,445	\$ (5,866)	Expensing deferred portion of operating expenses 2014-15
Fiscal Services					
				\$ -	
Total				\$ 304,393	
Variance per Statement				\$ 452,022	
Explained				67.34%	

2017January9OpenSessionFINAL_075

Town of Rothesay

Capital Projects 2016
General Fund
11 Months Ended 11/30/16

	Original BUDGET	CURRENT Y-T-D	Remaining Budget
General Government			
General Gov't Equipment Purchases G-2016-005	75,000	61,590	13,410
Total General Government	75,000	61,590	13,410

Protective Services			
Protective Serv. Equipment Purchases P-2016-004	26,000	4,986	30,986
Total Protective Services	26,000	4,986	30,986

Transportation			
Engineering 2017 Streets T-2017-001	130,000	7,510	122,490
Transportation Equipment Purchases T-2016-002	363,000	103,592	259,408
Curb & Sidewalk Parkdale/Chapel T-2016-006	250,000	337,536	-87,536
Almon/Peters Reconstruction T-2016-007	350,000	398,698	-48,698
Asphalt Resurfacing T-2016-009	600,000	782,260	-182,260
Microseal Resurfacing T-2016-010	385,000	125,192	259,808
Oakville Acres Pathways T-2016-011	50,000	52,179	-2,179
Master Drive Site T-2016-012	125,000	143,204	-18,204
RA5 River Road T-2016-013	60,000	64,185	-4,185
Rothesay Road Sidewalk T-2016-014 Added by Council	232,800	226,967	5,833
Designated Highway T-2016-014	900,000	847,767	52,233
Highland Avenue Sidewalk T-2016-015	-	12,553	-12,553
Trail Connector/Crossing T-2016-017	-	11,863	-11,863
Total Transportation	3,445,800	3,113,506	332,294

Recreation			
Recreation Equipment Purchases R-2016-003	285,000	282,911	2,089
Arena Upgrade R-2016-008	30,000	13,481	16,519
Total Recreation	315,000	296,392	18,608

Total	\$ 3,861,800	\$ 3,466,502	\$ 395,298
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Carryovers

	Previous Years	Total	Original Budget
Funded from Reserves			
Miller Field Building R-2013-08	47,628	146,547	138,500
2013 Rothesay Common Upgrade R-2013-01	2,465,325	2,507,781	2,400,000
Town Hall Improvements G-2014-008	-	33,482	60,000
Memorial Centre Improvements R-2014-010	223,027	228,757	225,000
French Village Road T-2015-010 (Phase 3 2015)	303,739	317,890	350,000
Wells Trail R-2014-019	960,486	1,137,186	665,000
Wells Ballfield R-2014-020	520,437	612,020	665,000
Salt Shed Improvements T-2014-021	320,049	417,800	440,000
Curb & Gutter Eriskay/Iona T-2015-004	9,778	14,255	275,000
In House Almon/RA5 Church/Golf Club T-2015-005	49,440	115,153	140,000
Generators T-2015-001	25,292	348,890	430,000
	954,558	0	4,925,202
		5,879,760	5,788,500

Total	\$ 3,861,800	\$ 4,421,060	\$ 395,298
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	Total	Reserves	Gas Tax	Grants	Borrow	Operating
Funding:						
General Government	75,000					75,000
Protective Services	26,000					26,000
Transportation	3,445,800	300,000	382,800	650,000	350,000	1,763,000
Recreation	315,000					315,000
Total	\$ 3,861,800	\$ 300,000	\$ 382,800	\$ 650,000	\$ 350,000	\$ 2,179,000

	Budget	Actual
	75,000	
iPads		7,793
Server		53,797
	75,000	61,590

	Budget	Actual
Detail:		
Backhoe Replacement	230,000	
Replace R069 3/4 ton service vehicle	50,000	45,463
Blower for 3rd trackless	15,000	15,411
Blower for skidsteer	20,000	13,629
Tree mulcher for skidsteer	28,000	22,853
Street Trees	10,000	
Bicycle Racks	10,000	
Solar Signs		6,237
	363,000	103,592

	Budget	Actual
Detail:		
Common	30,000	
Security Cameras	30,000	30,838
Cathodic Protection - Renforth Wharf	60,000	56,175
Wells Park shed and fence		10,449
Wells Park paving	20,000	
Parks Garage Roof	20,000	7,092
McGuire Parking Lot	125,000	178,357
	285,000	282,911

Town of Rothesay

Utility Fund Financial Statements

November 30, 2016

Attached Reports:

Capital Balance Sheet	U1
Reserve Balance Sheet	U2
Operating Balance Sheet	U3
Operating Income Statement	U4
Capital Project Listing - November	U6
Capital Project Listing - December - Draft	U7

Town of Rothesay

Capital Balance Sheet

As at 11/30/16

ASSETS

Assets:

Capital Assets - Under Construction - Utilities	245,735
Capital Assets Utilities Land	178,555
Capital Assets Utilities Buildings	1,557,372
Capital Assets Utilities Equipment	55,891
Capital Assets Utilities Water System	25,202,880
Capital Assets Utilities Sewer System	16,029,252
Capital Assets Utilities Land Improvements	42,031
Capital Assets Utilities Roads & Streets	220,011
	<u>43,531,727</u>

Accumulated Amortization Utilities Buildings	(302,062)
Accumulated Amortization Utilities Water System	(5,722,235)
Accumulated Amortization Utilities Sewer System	(7,340,225)
Accumulated Amortization Utilities Land Improvements	(42,031)
Accumulated Amortization Utilities Equipment	(15,330)
Accumulated Amortization Utilities Roads & Streets	(4,409)
	<u>(13,426,292)</u>

TOTAL ASSETS	<u><u>30,105,435</u></u>
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LIABILITIES

Current:

Total Current Liabilities	<u>-</u>
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Long-Term:

Long-Term Debt	<u>7,411,637</u>
Total Liabilities	<u><u>7,411,637</u></u>

EQUITY

Investments:

Investment in Fixed Assets	<u>22,693,797</u>
Total Equity	<u><u>22,693,797</u></u>
TOTAL LIABILITIES & EQUITY	<u><u>30,105,434</u></u>

Town of Rothesay

Utility Reserve Balance Sheet
As at 11/30/16

ASSETS

Assets:

Bank - Utility Reserve	1,320,701
Due from Utility Operating	(46,755)
TOTAL ASSETS	<u>\$ 1,273,946</u>

EQUITY

Investments:

Invest. in Utility Capital Reserve	975,019
Invest. in Utility Operating Reserve	100,167
Invest. in Sewage Outfall Reserve	198,760
TOTAL EQUITY	<u>\$ 1,273,946</u>

Town of Rothesay

Utilities Fund Operating Balance Sheet

As at 11/30/16

ASSETS

Current assets:	
Accounts Receivable Net of Allowance	488,111
Accounts Receivable - Misc.	1,200
Total Current Assets	<u>489,311</u>
Other Assets:	
Projects	3,248,373
	<u>3,248,373</u>
 TOTAL ASSETS	 <u>\$ 3,737,684</u>

LIABILITIES

Accrued Payables	50,948
Due from General Fund	2,428,405
Due to (from) Utility Reserve	(46,755)
Deferred Revenue	21,354
Total Liabilities	<u>2,453,952</u>

EQUITY

Surplus:	
Opening Retained Earnings	30,281
Profit (Loss) to Date	1,253,451
	<u>1,283,732</u>
 TOTAL LIABILITIES & EQUITY	 <u>\$ 3,737,684</u>

Town of Rothesay
Utilities Operating Income Statement
11 Months Ended 11/30/16

	CURRENT MONTH	BUDGET FOR MONTH	CURRENT YTD	BUDGET YTD	VARIANCE Better(Worse)	NOTE #	ANNUAL BUDGET
RECEIPTS							
Sale of Water	0	2,058	747,581	730,034	17,547	1	962,000
Meter and non-hookup fees	0	0	29,571	26,250	3,321		35,000
Water Supply for Fire Prot.	0	0	375,000	375,000	0		375,000
Local Improvement Levy	0	0	59,073	55,000	4,073		55,000
Sewerage Services	0	0	1,517,460	1,520,000	(2,540)		1,520,000
Connection Fees	5,300	5,000	131,375	55,000	76,375	2	60,000
Interest Earned	5,434	3,333	59,107	36,667	22,440	3	40,000
Misc. Revenue	375	250	109,112	2,750	106,362	4	3,000
TOTAL RECEIPTS	11,109	10,642	3,028,279	2,800,701	227,578		3,050,000
WATER SUPPLY							
Share of Overhead Expenses	0	0	191,250	191,250	0		255,000
Audit/Legal/Training	1,106	1,000	6,333	14,000	7,667	5	15,000
Purification/Treatment	13,934	24,167	249,880	279,833	29,953	6	304,000
Transm/Distribution	4,912	8,083	62,678	88,917	26,239	7	97,000
Power & Pumping	3,133	3,917	37,164	43,083	5,919		47,000
Billing/Collections	113	250	1,047	2,750	1,703		3,000
Water Purchased	87	83	621	917	295		1,000
Misc. Expenses	140	1,250	11,528	13,750	2,222		15,000
TOTAL WATER SUPPLY	23,426	38,750	560,501	634,500	73,999		737,000
SEWERAGE COLLECTION & DISPOSAL							
Share of Overhead Expenses	0	0	446,250	446,250	0		595,000
Audit/Legal/Training	1,408	1,833	8,337	27,167	18,830	8	29,000
Collection System	34,214	10,433	62,246	75,567	13,321	9	86,000
Lift Stations	3,901	2,417	15,693	26,583	10,891	10	29,000
Treatment/Disposal	3,933	5,267	54,053	62,733	8,680		68,000
Misc. Expenses	1,839	582	19,897	6,400	(13,497)	11	6,982
TOTAL SWGE COLLECTION & DISPOSAL	45,295	20,532	606,476	644,700	38,224		813,982
FISCAL SERVICES							
Interest on Bank Loans	0	15,000	0	45,000	45,000	12	60,000
Interest on Long-Term Debt	15,311	15,311	197,737	197,737	(0)		258,980
Principal Repayment	29,000	29,000	199,393	199,393	(0)		451,393
Transfer to Reserve Accounts	0	0	0	0	0		90,000
Capital Fund	47,077	0	47,077	0	(47,077)	13	475,000
Prev. Yrs Deficits	0	0	163,644	163,645	1		163,645
TOTAL FISCAL SERVICES	91,388	59,311	607,851	605,775	(2,076)		1,499,018
TOTAL EXPENSES	160,109	118,593	1,774,828	1,884,975	110,147		3,050,000
NET INCOME (LOSS) FOR THE PERIOD	(149,000)	(107,951)	1,253,451	915,726	337,726		0

Town of Rothesay

2017January9OpenSessionFINAL_082

Variance Report - Utility Operating
11 months ending November 30, 2016

Note #	Account Name	Actual YTD	Budget YTD	Variance Better(worse)	Description of Variance
Revenue					
1	Sale of water	\$ 747,581	\$ 730,034	\$ 17,547	Q1 water usage increased from 2015
2	Connection Fees	\$ 131,375	\$ 55,000	\$ 76,375	Apartment building on Gondola Point Rd
3	Interest Earned	\$ 59,107	\$ 36,667	\$ 22,440	Interest on accounts receivable
4	Misc. Revenue	\$ 109,112	\$ 2,750	\$ 106,362	Sale of land
Water System Expenses					
5	Audit/Legal/Training	\$ 6,224	\$ 14,000	\$ 7,776	Training not used
6	Purification/Treatment	\$ 249,880	\$ 279,833	\$ 29,953	Warranties, testing under budget (timing)
7	Transmission/Distribution	\$ 62,678	\$ 88,917	\$ 26,239	Timing
Sewerage Collection and Disposal					
8	Audit/Legal/Training	\$ 8,337	\$ 27,167	\$ 18,830	Training not used
9	Collection Systems	\$ 62,246	\$ 75,567	\$ 13,321	Maintenance not used yet
10	Lift Stations	\$ 15,693	\$ 26,583	\$ 10,890	Maintenance not used yet
11	Misc. Expenses	\$ 19,897	\$ 6,400	(13,497)	Outflow Management report
Fiscal Services					
12	Interest on Bank Loans	\$ -	\$ 45,000	\$ 45,000	Not needed yet
13	Capital Fund	\$ -	\$ 47,077	\$ 47,077	Previous years' balance

2017January9OpenSessionFINAL_083

Town of Rothesay

Capital Projects 2016

Utility Fund

11 Months Ended 11/30/16

		Original BUDGET	CURRENT Y-T-D	Remaining Budget
WATER				
12043730	Almon/Peters Reconstruction - Water - T-2016-007	425,000	416,511	8,489
12043830	Water Plant Aux Building W-2016-002	200,000	5,415	194,585
12043930	Water Tank Mixing System W-2016-001	25,000	0	25,000
12043430	Well Development - Watershed W-2014-014	250,000	125,306	124,694
		<u>\$ 900,000</u>	<u>547,231</u>	<u>352,769</u>

SEWER				
12042330	Wastewater Treatment Design - S-2014-016	7,500,000	1,885,677	5,614,323
12033430	Almon/Peters Reconstruction - Sewer - T-2016-007	425,000	418,242	6,758
12043030	Response Unit - Sewer - S-2016-003	80,000	82,474	-2,474
		<u>8,005,000</u>	<u>2,386,393</u>	<u>5,618,607</u>
Total Approved		<u>8,905,000</u>	<u>2,933,625</u>	<u>5,971,375</u>

Carryovers

Funded from Reserves

12031130	Wastewater Feasibility Study	13,957
12043330	Water Treatment Plant Upgrade W-2014-013	89,207
12043130	Gondola Pt. Rd W-2015-001	1,791
12043630	McGuire Centre Extension W-2015-003	-3,626
		<u>101,329</u>
		<u>3,034,954</u>

Funding:	Total	Reserves	Gas Tax	Grants	Borrow	Operating
Water	900,000				425,000	475,000
Sewer	8,005,000	80,000		5,000,000	2,925,000	-
	<u>8,905,000</u>	<u>80,000</u>	-	<u>5,000,000</u>	<u>3,350,000</u>	<u>\$ 475,000</u>

2017January9OpenSessionFINAL_084

Town of Rothesay

Capital Projects 2016

Utility Fund

12 Months Ended 12/31/16

DRAFT!

		Original BUDGET	CURRENT Y-T-D	Remaining Budget
WATER				
12043730	Almon/Peters Reconstruction - Water - T-2016-007	425,000	416,511	8,489
12043830	Water Plant Aux Building W-2016-002	200,000	5,415 ✓	194,585
12043930	Water Tank Mixing System W-2016-001	25,000	0	25,000
12043430	Well Development - Watershed W-2014-014	250,000	125,306 ✓	124,694
12044030	Rehabilitation of production Well C6 W-2016-003	-	213,420 ✓	-213,420
		<u>\$ 900,000</u>	<u>\$ 760,651</u>	<u>\$ 139,349</u>

SEWER				
12042330	Wastewater Treatment Design - S-2014-016	7,500,000	1,885,677	5,614,323
12033430	Almon/Peters Reconstruction - Sewer - T-2016-007	425,000	418,242	6,758
12043030	Response Unit - Sewer - S-2016-003	80,000	85,374 ✓	-5,374
		<u>8,005,000</u>	<u>2,389,293</u>	<u>5,615,707</u>
Total Approved		<u>8,905,000</u>	<u>3,149,944</u>	<u>5,755,056</u>

Carryovers

Funded from Reserves

12031130	Wastewater Feasibility Study	13,957
12043330	Water Treatment Plant Upgrade W-2014-013	89,207
12043130	Gondola Pt. Rd W-2015-001	1,791
12043630	McGuire Centre Extension W-2015-003	-3,626
		<u>101,329</u>
		<u>3,251,273</u>

Funding:

	Total	Reserves	Gas Tax	Grants	Borrow	Operating
Water	900,000				425,000	475,000
Sewer	8,005,000	80,000		5,000,000	2,925,000	-
	<u>8,905,000</u>	<u>80,000</u>	-	<u>5,000,000</u>	<u>3,350,000</u>	<u>\$ 475,000</u>



ROTHESAY
PLANNING ADVISORY COMMITTEE MEETING
Rothesay Town Hall
Tuesday, January 3, 2017
5:30 p.m.



PRESENT: BILL KEAN
COUNCILLOR PETER LEWIS
COUNCILLOR DON SHEA
HILARY BROCK
ELIZABETH GILLIS
ANDREW MCMACKIN

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE
RECORDING SECRETARY LIZ POMEROY

ABSENT: COLIN BOYNE
CRAIG PINHEY

1. ELECTION OF OFFICERS (2017)

DPDS White called three times for nominations from the floor for Chairperson. Counc. Shea nominated Bill Kean as Chairperson and Counc. Lewis seconded the nomination. There being no other nominations, Bill Kean was elected Chairperson by acclamation.

Bill Kean, Chairperson, assumed the Chair.

Chairperson Kean called three times for nominations from the floor for Vice Chairperson.

MOVED by Counc. Shea and seconded by Counc. Lewis the Planning Advisory Committee table the election of a Vice Chairperson until all Committee members are present.

CARRIED.

Chairperson Kean called the meeting to order at 5:36 p.m.

2. APPROVAL OF THE AGENDA

MOVED by Counc. Lewis and seconded by Counc. Shea to approve the agenda as circulated.

CARRIED.

2.1 PAC 2017 Meeting Schedule

MOVED by Counc. Lewis and seconded by Counc. Shea the revised polling policy and 2017 Meeting Schedule be approved as circulated.

CARRIED.

2.2 Code of Ethics

DPDS White advised all Committee members received the Rothsay Code of Ethics document in their agenda packages. He directed the Committee's attention to section 3.6.1 and noted all

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decisions of the Committee are to be based on the merits of the applications and free from personal bias. He further noted section 3.6.3 identifies “members shall recognize that the function of local government is at all times to serve the interests of the greater community rather than the interest of any specific constituency”. DPDS added section 3.6.5 states “if a conflict arises between personal views and the official duties of a member, the conflict shall be resolved in favour of the public interest”. DPDS concluded by asking all Committee members to consider these points during all Committee meetings.

3. APPROVAL OF MINUTES**3.1 Regular Meeting of December 5, 2016**

MOVED by Counc. Lewis and seconded by Counc. Shea the Minutes of 5 December 2016 be adopted as circulated.

CARRIED.

4. NEW BUSINESS**4.1 47 Clark Road**

Steve Russell

OWNER:

Brodersen Realty Ltd.

PID:

30275234

PROPOSAL:

Amend a PAC Condition for a Licensed Establishment

It was noted the applicant was not in attendance. DPDS White gave a brief summary of the application noting: the application by Steve Russell of Foghorn Brewing is to amend a condition of an existing PAC conditional use approval for a licensed establishment; in November 2015 PAC approved a micro-brewery at 47 Clark Road (PID 30275234) with a special facility license not exceeding 25 persons as a conditional use; during the final licensing inspection of the building the Provincial Fire Marshal certified the entire building including the brewing area for a total building occupancy of 40 persons; and accordingly the provincial regulator now requires that Foghorn Brewing obtain a “Special Facility License for more than 25 persons”. DPDS White noted staff view this application largely as an administrative matter with no substantive change to the applicant’s original submission as the applicant indicated they do not intend to increase the number of chairs beyond 25.

It was noted the matter is governed by the Provincial Fire Marshall, and Foghorn Brewing is physically limited by available space in the building for additional chairs and tables.

MOVED by Counc. Lewis and seconded by Counc. Shea the Planning Advisory Committee permit a micro-brewery with a special facility license for more than 25 persons as a conditional use at 47 Clark Road (PID 30275234).

CARRIED.

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4.2 12 Cameron Road Beth Brown Kirk
OWNER: Beth Brown Kirk
PID: 00244863
PROPOSAL: A Flankage Setback Variance of 66%

Ms. Beth Brown Kirk was in attendance. DPDS White gave a brief summary of the application. He noted: staff are of the opinion the variance request is reasonable and conforms to the general intent of the Municipal Plan; the Town Engineer indicated the application is not likely to raise any issues regarding Town infrastructure; no opposing comments or inquiries were received; and reduced setbacks are common in the area. It was noted staff suggest a Surveyor's Location Certificate be provided by the applicant to verify the proper setback distance. There was a brief discussion with respect to the design of the proposed addition. It was noted because of existing grades on the property the proposed attached garage will also include an addition to the main level of the existing house above the garage.

Ms. Brown Kirk noted the contractor indicated the driveway would be leveled in order to ensure the addition above the garage is level with the main floor of the existing house.

MOVED by Counc. Shea and seconded by E. Gillis the Planning Advisory Committee grant variances from the Rothesay By-Law No. 2-10 allowing for a reduced flankage setback of 2.5 metres for a proposed attached garage, with the following conditions:

- i. A Surveyor's **Location Certificate** to confirm compliance with the building's required setbacks, the certificate shall:
 1. Be based on an actual site inspection and measurements;
 2. Verify the siting of the building foundation wall, setback from the property boundary(s) for the four corners of the proposed building; and
 3. Be prepared by personnel qualified to practice Land Surveying in New Brunswick.
- ii. The Surveyor's **Location Certificate** shall be provided to the Development Officer prior to any back-filling of the foundation excavation.

CARRIED.

4.3 84 Hampton Road Jeff Kitchen
OWNER: Cheryl L. Kennedy and Dale C. Kennedy
PID: 00242388
PROPOSAL: Lot Size Variance and Cash in Lieu of Land for Public Purposes

It was noted the applicant requested the application be withdrawn.

MOVED by Counc. Shea and seconded by Counc. Lewis the Planning Advisory Committee accept the withdrawal of an application to subdivide 84 Hampton Road (PID 00242388) and refund the application fee to Mr. Kitchen.

CARRIED.

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5. OLD BUSINESS**5.1 2709 Rothesay Road**

Richard MacPhee

OWNER:

Richard and Jill MacPhee

PID:

30314272

PROPOSAL:

1 Lot Subdivision Approval – Land for Public Purposes

MOVED by Counc. Shea and seconded by Counc. Lewis the Planning Advisory Committee remove 2709 Rothesay Road – 1 Lot Subdivision Approval from the table.

CARRIED.

Mr. and Mrs. MacPhee were in attendance. DPDS White gave a brief summary of the application and noted the following: the subdivision application, if approved, would allow for the construction of a new single family dwelling on a new 3300 sq. meter building lot without public road frontage; the property in question extends from Rothesay Road over the CN rail tracks to the Kennebecasis River; the proposed subdivision from the parent lot 16-1 would create a new lot 16-2 and both lots would meet the requirements of the Single Family Residential – Standard (R1B) zone with one exception, the new lot 16-2 would not have frontage on Rothesay Road and be accessed by an existing 9.14 / 4.57 meter right of way across Lot 16-1; there is an existing property without frontage that accesses this existing right of way; the application previously presented to the Planning Advisory Committee raised concern regarding the proximity of the proposed building to the railway tracks; the current application places the proposed building, on the portion of Lot 16-2 closest to Rothesay Road, an adequate 30 meters from the property boundary of the railway tracks in accordance with the Federation of Canadian Municipalities and the Railway Association of Canada guidelines; and it is suggested the applicant submit \$3,564.00 to the Town as Cash in Lieu of Land for Public Purposes for the subdivision.

Counc. Shea noted the proposed garage indicated on the Figure 2 – Revised Tentative Plan of Subdivision diagram is not located outside the appropriate 30 meter setback distance. DPDS White advised as the garage is not a habitable living space it can be located within the 30 meters distance. In response to an inquiry, DPDS White advised the guidelines do not require the garage to be detached from the proposed residence. E. Gillis expressed concern regarding the narrow width of the right of way. She added an issue of public safety may arise if emergency vehicles cannot access the properties through the right of way. H. Brock inquired if the MacPhees could extend the right of way by providing additional land from the parent property. DPDS White noted it could be an option. Mr. MacPhee noted there have been no issues regarding vehicle access in the past. There was a brief discussion with respect to the servicing the property with water and sewer. It was noted it is unlikely any issues would arise with servicing the new lot. There was general discussion with respect to the existing right of way. Town Manager Jarvie noted there is a requirement of 3.2 meters that must be upheld for public roads which provides adequate space for emergency vehicles. In response to an inquiry, Mr. MacPhee noted heavy equipment on the property in the past has created ruts on the right of way that has in turn created icy conditions. He indicated he intends to fix the ruts once construction is completed.

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MOVED by H. Brock and seconded by Counc. Lewis the Planning Advisory Committee grant a lot frontage variance for the subdivision of 2709 Rothesay Road (PID 30314272) to create Lot 16-2 without public road frontage to be accessed by existing common right of way.

NAY vote recorded from E. Gillis.

CARRIED.

MOVED by H. Brock and seconded by Counc. Lewis the Planning Advisory Committee recommend Council accept the amount of **\$3,564.00** as cash in lieu of Land for Public Purposes for the subdivision of 2709 Rothesay Road (PID 30314272) to create Lot 16-2.

NAY vote recorded from E. Gillis.

CARRIED.

5.2 7 Hillcrest Drive

OWNER:

PID:

PROPOSAL:

Andrew McKay

David E. Long and Sharon A. Long

00257139 & 30048847

Rezoning R1A to R4 Subject to a Development Agreement

Andrew McKay was in attendance. Chairperson Kean noted a letter from a resident dated 2 January 2017 was distributed to the Committee prior to the meeting.

DPDS White gave a brief summary of the application process over the past seven months, including the three different submissions. He noted the following: the application was received in June 2016, two public hearings were held; the developer made some revisions based on feedback from the hearings; the August submission or the original proposal (Option A) included a total of 65 units with the two larger buildings located at the front of the property closest to Hampton Road; the “September” revision (Option B) reduced the total number of units to 60, relocated the larger buildings closer to the middle of the property and increased parking; and the “December” revision (Option C) reduces the number of total units to 58 and relocates the two larger buildings to the rear of the property and moves the garden homes closer to Hampton Road to create a more gradual transition. DPDS White for the benefit of the new Committee members commented on the aesthetics of the proposal.

DPDS White gave a brief summary of the six criteria found in the Municipal Plan Policy under 5.2.3 (h) and how the proposal meets the criteria. He added the proposal: is located close to many Town amenities; provides high quality housing; will be fully serviced with Municipal water and sewer; is not likely to generate excessive traffic; meets and exceeds all By-law requirements; has a high walkability score; is pedestrian friendly; fits well with Town neighbourhood planning; improves neighbourhood diversity. He added staff have prepared an assessment relative to best urban design practices and have analyzed and rated the proposal accordingly based on the following criteria: site context and layout; building form and appearance; public streetscape; and internal site circulation and configurations. Staff are of the opinion Option B is: most representative of urban design best practices; and is a residential development that provides a good balance between public, neighboring and residents’ amenity considerations, whilst being responsive to the site and contributing to the wider public interest. Staff are also of the opinion

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3 January 2017

Option C is a basic functional development with little consideration of urban design principles or public, neighboring or residents' amenity.

DPDS White noted the following concerns regarding Option C: garden home garages located closest to Hampton Road will reduce overall streetscape aesthetics; placing the two larger buildings on existing grades at the rear of the property will create a sense of larger buildings thus negatively affecting the neighboring properties of 9 Hillcrest Drive and 3 Silverton Crescent; and relocating the larger buildings to the rear of the property in closer proximity to the single family homes would not represent a "thoughtful and gradual transition from the surrounding single family homes" compared to Option B's location of the garden homes at the rear of the property.

It was noted a public hearing will be held next Monday, January 9, 2017 with respect to Option C.

DPDS White concluded staff recommend the Planning Advisory Committee (PAC) support the rezoning application and advise Council that Option B is the preferred design for the development agreement contingent upon the replacement of two proposed triplex units with duplexes thereby reducing the total number of residential units to 58.

There was an inquiry regarding Council's suggestion of staff's inconsistent advice with respect to the 104 Hampton Road application. DPDS White advised 104 Hampton Road involved a downzoning from Commercial to Residential thus benefitting the area by preventing the construction of commercial buildings that may have imposed on neighboring properties.

Chairperson Kean invited Mr. McKay to speak. Mr. McKay noted he was under the impression Option C was to be discussed at the meeting not Option B. He added Option C is the result of listening to public feedback, and he would like to see the project move forward.

It was noted PAC advised Council in November 2015 to rezone 7 Hillcrest Drive from R1A to R4. There was general discussion with respect to Council's request of PAC. Chairperson Kean suggested Council's request instructs PAC to provide a recommendation to Council with respect to Option C. It was noted Council has the final decision on the matter.

H. Brock noted Option C is a happy medium between the project and the opinions of residents. She added if the developer can reduce the "towering" effect of the larger buildings at the rear of the property by constructing the buildings into the natural grade of the property, the project will likely maintain the overall character of the neighborhood. Mr. McKay noted the underground parking is likely to "eat up" a portion of the natural grade when constructed.

Chairperson Kean called three times for those wishing to speak in favour or against the project.

Peter Klohn, 57 Hampton Road commented on the following: process and transparency; the Committee's ability to request the extension of the boundaries of notice; determining the line between advocacy and information; staff's presentation methods and techniques; significant

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increase of the maximum density of the existing zoning compared to the requirements of the rezoned property; context; project comparison to the Low Wood property; Mr. McKay as a reputable builder; concern of density; misleading information regarding the surrounding area and density; preference of Option C; and the importance of considering all information provided. Mr. Kohn made the following suggestions to be included in the development agreement: a condition that construction commences before five years; the stormwater management system be constructed first and a requirement that the trees at the rear of the property remain as is; and the project should not be assignable to a third party.

The Committee inquired about the following: if additional information regarding grading elevations and the stormwater management plan for Option C will be available at the public hearing; frontage of the garden homes garages; the developer's intention with respect to the grading at the rear of the property; and the possibility of selling the project to another contractor.

Mr. McKay noted the following: to date, preparation of multiple traffic studies, stormwater management plans, and landscaping plans have been costly, thus he intends to provide the Town with the aforementioned documents should the rezoning be approved; the garden home garage doors will front the newly constructed street within the property, not Hampton Road; the berms will be constructed first when excavation begins; the underground parking for the two larger buildings will be built within the grade at the rear of the property; the elevations of 9 Hillcrest Drive are significantly higher than 7 Hillcrest Drive; the trees dividing the two neighboring properties are of a significant height and provide an adequate barrier between the two properties; and A.E. McKay Builders Ltd. does not intend on selling the project to another party.

DPDS White advised should the development agreement be approved the legal rights are attached to the land not the owner.

There was general discussion with respect to the existing landscaping at the rear of the property. Mr. McKay indicated he intends on maintaining as much of the landscaping at the rear of the property as possible. He added tenants of the proposed condominiums require a certain amount of privacy as well.

H. Brock inquired if the developer explored the option of switching the location of the two larger buildings and the parking lots to provide further distance from the neighboring properties. Mr. McKay noted he had not explored the idea, however to do so would require a road be built to provide access to the parking lots thus increasing the amount of trees that need to be removed. The importance of providing the additional information such as a landscaping plan, detailed elevations, and a stormwater management plan at the public hearing was stressed. It was noted without the additional information it is unclear if Option C can be constructed as depicted.

There was a brief discussion on possible recommendations to Council. It was noted advising Council to enact By-law 2-10-27 indicates PAC is of the opinion the property should be rezoned for a similar project with a specified number of units regardless of the layout. If PAC is in favour

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of any of the proposed options, the Committee can advise Council to enter into a Development Agreement with A.E. McKay Builders specifying which option is preferred. It was noted at Council's wish other options can be approved.

MOVED by H. Brock and seconded by Counc. Lewis the Planning Advisory Committee recommend Council enact By-Law 2-10-27 as amended to rezone lands located at 7 Hillcrest Drive (PIDs 00257139 & 30048847) from Single-Family Residential Large Serviced R1A zone to Multi-Unit Residential (R4) subject to a development agreement.

CARRIED.

MOVED by H. Brock and seconded by Counc. Lewis the Planning Advisory Committee recommend Council enter into a Development Agreement with A.E. McKay Builders Ltd. proposed Option C layout to develop a residential condominium complex at 7 Hillcrest Drive (PIDs 00257139 & 30048847).

ON THE QUESTION:

E. Gillis suggested to ensure Council is provided with all relevant information regarding Option C, the Planning Advisory Committee's recommendation be subject to the developer's provision of detailed elevations at the January 9th, 2017 public hearing.

Amending motion:

MOVED by H. Brock and seconded by Counc. Lewis the following be inserted following "7 Hillcrest Drive (PIDs 00257139 & 30048847)":

"with detailed building elevations to be provided at the January 9th, 2017 public hearing."

Amending motion CARRIED.**MAIN motion, as amended CARRIED.****6. DATE OF NEXT MEETING(S)**

The next meeting will be held on **Monday, February 6, 2017.**

7. ADJOURNMENT

MOVED by H. Brock and seconded by Counc. Shea the meeting be adjourned.

CARRIED.

The meeting adjourned at 7:35 p.m.

 CHAIRPERSON

 RECORDING SECRETARY



2017 January 9 Open Session FINAL_093
ROTHESAY
MEMORANDUM



TO : Mayor and Council
FROM : Recording Secretary, Planning Advisory Committee
DATE : January 4, 2017
RE : Motion Passed at January 3, 2017 Meeting

Please be advised the Planning Advisory Committee passed the following motion at its regular meeting on Tuesday, January 3, 2017:

MOVED ... and seconded ... the Planning Advisory Committee recommend Council accept the amount of **\$3,564.00** as cash in lieu of Land for Public Purposes for the subdivision of 2709 Rothesay Road (PID 30314272) to create Lot 16-2.

CARRIED.

Respectfully submitted,

Liz Pomeroy



2017January9OpenSessionFINAL_094

BUILDING PERMIT REPORT

12/ 1/2016 to 12/31/2016

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
12/06/2016	BP2016-00296	90 JAMES RENFORTH DR	SINGLE FAMILY	\$180,000.00	\$1,305.00
12/06/2016	BP2016-00307	27 GROVE AVE	SINGLE FAMILY	\$350,000.00	\$2,537.50
12/07/2016	BP2016-00313	149 GIBBON RD	ADDITION	\$24,000.00	\$174.00
12/14/2016	BP2016-00315	11 TERRI ST	DETACHED GARAGE	\$10,500.00	\$79.75
12/14/2016	BP2016-00316	11 TERRI STREET	ACCESSORY BUILDING	\$1,000.00	\$20.00
12/30/2016	BP2016-00318	9 BURNS AVE	STORAGE SHED	\$1,000.00	\$20.00
12/13/2016	BP2016-00319	104 HAMPTON RD	DEMOLITION	\$0.00	\$500.00
12/30/2016	BP2016-00321	2 HENDERSON PK	SIDING	\$13,700.00	\$101.50
12/30/2016	BP2016-00322	29 RYAN DR	RENOVATION	\$5,000.00	\$36.25



2017 January 9 Open Session FINAL 035

BUILDING PERMIT REPORT

12/ 1/2016 to 12/31/2016

Date	Building Permit No	Property Location	Nature of Construction	Value of Construction	Building Permit Fee
Totals:				585,200.00	\$4,774.00
Summary for 2016 to Date:				\$11,054,918.00	\$82,471.12
		<u>Value of Construction</u>	<u>Building Permit Fee</u>		
2015 Monthly total to Date:		\$1,475,000	\$11,261		
2015 Summary to Date:		\$16,769,184	\$130,373		



ROTHESAY

INTEROFFICE MEMORANDUM



TO : Mayor Grant & Council
 FROM : John Jarvie
 DATE : 4 January 2017
 RE : Capital Project – Status Report

The following is a list of 2017 capital projects underway and the current status of each along with continuing projects from 2016.

2016 Projects Carried Over	PROJECT	BUDGET	\$ TO 22/12/16*	COMMENTS
	Wastewater Collection Upgrade (broken down below)	\$7.5M		Three of three tenders awarded by Council, pumps delivered, pump stations at KPark and Renforth and Tennis Court underway
	• WWTF Phase 1 – Forcemain	2,000,000	65%	Project nearing completion
	• WWTF Phase 1 – lift stations (3)	1,600,000	12%	Work underway
	• WWTF Phase 1 – lift stations (2)	3,400,00		Tender Approved
	• Pre-purchased pumps	500,000	90%	Pumps delivered.
	Rothsay Road Designated Highway, net cost	250,000	95%	curb completed; paving completed; restoration behind curb ongoing
	Rothsay Road sidewalk	233,000	95%	95% complete
	Secondary Plan – Hillside area	52,000	31%	Concepts being developed;
	Renforth Wharf cathodic protection	60,000	90%	Supplies received to complete final 10% of work as weather permits
	2017 Resurfacing Design	60,000	-	Contract awarded, video report of sewers received
	Oakville Ln Improvements	30,000	100%	Design underway
	Equipment purchase (backhoe)	230,000		To be delivered early January
	General Specification for Contracts	40,000	-	RFP pending
	Acquisition of Vehicles Works/Utilities	940,000	-	Loader, Tandem Truck, Single Axle Truck, Sidewalk Plow awaiting gas tax plan revision
	Acquisition of Asphalt Recycler	110,000	-	awaiting gas tax plan revision
	Designated Highways ¹	285,000	-	Rothsay share: Riverside GC to Fox Farm
	Street Resurfacing	1.4M	-	
	Curb & Sidewalk	346,000 ²		Wells 'connection' & Rothsay Road
	Purchase of Mower	7,500	-	
	Town Hall Renovations	40,000	-	
	KVFD Capital	78,500	-	To be claimed when purchase completed
	Fields & Trails	40,000	-	Scribner parking design & Wells side trails
	Technology	55,000	-	Copier, website redesign, software upgrades
	Diesel storage tank	90,000	-	Master Drive
	Water supply development	150,000	-	
	Hampton Road water main	200,000 ³	-	
	Station Road water main	100,000	-	Replacement of cast iron
	Water tank mixing system	25,000	-	
	Service equipment	25,000	-	RO102
	WWTP Phase II design	1.4M ⁴	-	
	Sewer system improvements	300,000	-	

*Funds paid to this date.

¹ Subject to award of Provincial grant

² Subject to award of Federal/Provincial grant

³ Subject to progress on Hillcrest development

⁴ Subject to Build Canada funding



ROTHESAY

INTEROFFICE MEMORANDUM

TO	:	Mayor Grant & Council
FROM	:	John Jarvie
DATE	:	6 January 2017
RE	:	7 Hillcrest Development - Procedures

Recommendation:

It is recommended that Council:

- a) determine if it is satisfied that the site is suitable for higher density development and if so give first reading to the rezoning bylaw; and
- b) require the developer to provide a landscaping plan, storm drainage plan, grading plan and building elevations prior to consideration of 2nd reading of the bylaw and adoption of the development agreement.

Background:

Council has considered three possible options for the development of the property at 7 Hillcrest Avenue. Each option has consisted of a number of units and building form which requires a rezoning of the parcel to Multi-unit Residential (R-4). With respect to options #1 and #2 Council has conducted public hearings and a public hearing is scheduled on January 9 to consider option #3. In each case the Planning Advisory Committee has also recommended approval. (The Committee has not chosen one option over another at this point.) There has been considerable public discourse on this matter and numerous comments received in writing. In the final analysis Council must determine for itself the public opinion on the matter. However Council's task is not to simply weigh public opinion and decide what is most popular. Council ultimately must decide what is in the long-term best interests of Rothesay.

If Council agrees that this site is best used for multi-family residential purposes, then the motion to rezone the property R-4 should be supported. Whichever development concept is ultimately approved, all 3 options (and any additional ones which may evolve) will require the rezoning of the property.

The specific configuration of the buildings on the site is approved through an agreement between the developer and the Town. While it is legally possible for Council to approve the rezoning without a development agreement, this is not advisable as it will not allow any detailed control over the specifics of the development. I.e. the power to require a development agreement arises from the rezoning of the parcel.

In deciding which configuration of development should take place on the property in the best interests of the town as a whole, Council Members need to be sure they understand the proposal. The details which Council considers important should be included in the agreement with the developer to ensure that expectations are met. It is not necessary to approve the agreement at first reading; however Council should approve the agreement with the developer before 3rd reading is given to the rezoning bylaw.

The role of staff in the process of development approval is multifaceted. Staff members need to ensure that proper procedures are followed consistent with Town bylaws and provincial legislation. Staff also provide advice on the implications of the project in the interests of the town as a whole and not only those of some neighbours. Staff's advice is directed to identifying project feasibility related to municipal operations and infrastructure associated with the proposal, ensuring bylaw conditions are met and applying their professional planning expertise to give the best assistance possible to Council.

Analysis

Although staff have advised Council that it considers option B to be superior to option C as it is understood, Council has determined a public hearing should be held to hear public views on the latter. While the developer has provided a conceptual site plan for option C, the level of detail available is much less than that prepared for the other concepts. Nevertheless the detailed information is required to properly for your information and comment achieve a particular result. Although there may be the best of intentions, much can be lost in the communication and the end result much different from that imagined by Council in approving the project.

In this case it would be imprudent of Council to approve the November 28 proposal (option C) without the benefit of a landscaping plan which would show, amongst other things, any trees which are to be saved, as well as landscaping on the perimeter of the property and how the storm detention will be implemented. Council should also be provided with the elevations of the buildings with changes to reflect construction on a significant slope (approximately 20 feet or 2 storeys in height across the length of one of the condominium apartment buildings based on the information on the one drawing provided). This is significant as it could result in variances to the bylaw being required to build the building as shown and could affect the abutting properties much more significantly than those across Hampton Road. It could also necessitate substantial retaining walls being required. It is also not clear from the drawings that acceptable fire code requirements can be met. In short there is a significant lack of information regarding option C which should be satisfied before Council determines which option it favours. Since this information has not been provided by the developer, staff are unable to properly analyze this option for the project.



ROTTHESAY

MEMORANDUM



TO	:	Mayor and Council
FROM	:	Town Clerk Mary Jane Banks
DATE	:	4 January 2017
RE	:	Planning Advisory Committee recommendation 7 Hillcrest Drive

Please be advised the Planning Advisory Committee passed the following motions at its regular meeting on Tuesday, January 3, 2017:

MOVED by H. Brock and seconded by Counc. Lewis the Planning Advisory Committee recommend Council enact By-Law 2-10-27 as amended to rezone lands located at 7 Hillcrest Drive (PIDs 00257139 & 30048847) from Single-Family Residential Large Serviced R1A zone to Multi-Unit Residential (R4) subject to a development agreement.

CARRIED.

MOVED by H. Brock and seconded by Counc. Lewis the Planning Advisory Committee recommend Council enter into a Development Agreement with A.E. McKay Builders Ltd. proposed Option C layout to develop a residential condominium complex at 7 Hillcrest Drive (PIDs 00257139 & 30048847).

ON THE QUESTION:

E. Gillis suggested to ensure Council is provided with all relevant information regarding Option C, the Planning Advisory Committee's recommendation be subject to the developer's provision of detailed elevations at the January 9th, 2017 public hearing.

Amending motion:

MOVED by H. Brock and seconded by Counc. Lewis the following be inserted following "7 Hillcrest Drive (PIDs 00257139 & 30048847)":

"with detailed building elevations to be provided at the January 9th, 2017 public hearing."

Amending motion CARRIED.

MAIN motion, as amended CARRIED.



BY-LAW 2-10-27
A BY-LAW TO AMEND THE ZONING BY-LAW
(No.2-10 Rothesay)

The Council of the town of Rothesay, under authority vested in it by Sections 34 and 74 of the Community Planning Act, R.S.N.B. (1973) Chapter C-12, and amendments thereto, hereby amends By-Law 2-10 "Rothesay Zoning By-law" and enacts as follows:

That Schedule A, entitled "Zoning" as attached to By-Law 2-10 "ROTHESAY ZONING BY-LAW" is hereby amended, as identified on the attached sketch, identified as Attachment "2-10-27".

The purpose of the amendment is to rezone lands located at 7 Hillcrest Drive (PIDs 00257139 & 30048847) from Single Family Residential – Large Serviced R1A to Multi-Unit Residential (R4) to allow for the development of **58 residential condominium units** subject to the execution of a Development Agreement in accordance with Section 39 and Section 101 of the Community Planning Act, supra.

FIRST READING BY TITLE :

SECOND READING BY TITLE :

READ IN ENTIRETY :

THIRD READING BY TITLE
AND ENACTED :

MAYOR

CLERK





Town of Rothesay Council Meeting January 9th, 2017-01-04

Presentation Summary:

1. Video and Explanation of the Amazeatorium project – its mission, connection with the town of Rothesay, growth and development over the past 6 years, and impact on the community

2. Request for support:

- Help in promoting the event, so that everyone is aware of the opportunity to be involved, including local businesses and recreational program providers, and residents
- Information regarding purchasing a bundle of tickets has already been submitted to John Jarvie and Mayor Nancy Grant



Spark Ticket Bundles (For Charitable Donation Only)

We want the Amazeatorium to be accessible to all children and families in our community. By purchasing a ticket bundle for donation, you open the doors to this very unique learning playground to children who don't have easy access to enriched learning opportunities. Your generosity provides the **spark of excitement** that keeps children's passion for learning alight!

We are offering the following discounted prices for **Spark Bundles**:

Small Spark (25 tickets)	\$300
Medium Spark (40 tickets)	\$475
Large Spark (80 tickets)	\$950

Spark bundles may be distributed via your own connection to a school or children's organization. We ask that you keep us informed of the receiving group so that we can ensure tickets are broadly distributed across the community. If you prefer, we can allocate spark bundles to a suitable group and distribute them in your name.

Don't see the bundle you'd like?

We can create a custom Spark Bundle. Please call us to arrange a discount price on any specified number of tickets for donation to a school or children's group. **(506) 847-2673**.

ORDER FORM

Name: _____ Company (if any): _____

Mailing Address _____

Email address: _____ Phone Number: _____

I would like to purchase: (circle one)

Small Spark (\$300)

Medium Spark (\$475)

Large Spark (\$950)

Receiving school/group: _____

____ Please allocate tickets to a suitable group and distribute them in my name.

Payment Options

____ Cheque ____ Visa ____ Mastercard

Name on Card: _____ Card # _____ Expiry Date: _____

Please make cheques payable to **Touchstone Academy** and mail to: 68a Hampton Road, Rothesay, NB, E2E 5L5. For credit card payments, order form may be returned by email to: Julie@touchstoneacademy.ca



Corporate Sponsorship Opportunities

An **AMAZEatorium** sponsorship package provides a variety of marketing opportunities to highlight your products and corporate brand while simultaneously allowing you to support and participate in a unique, community-driven initiative to provide hands-on learning for children and their families. We invite you to partner with us via one the attention-grabbing packages outlined below. Financial support makes the event possible, but we also value other forms of participation. If you have a creative idea for how your company can make the AMAZEatorium even more amazing, please let us know! We'd be happy to discuss customizing one of our packages for you.

Exclusive Co-Presenting Host & Sponsor -- Reserved

See separate document for details

Customized Anchor Interactive Activity Booth Package -- \$4000

Includes:

- Themed, highly interactive activity (to be designed and organized collaboratively) to be located in large, prominently positioned booth
- Dedicated flyer promoting the activity and your message (We will supply only; distribution of digital and print flyers is your responsibility)
- Logo placement on print advertising;
- Logo placement on event webpage and in social media campaign;
- Logo placement on on-site event signage and program;
- 16 General Admission tickets

Learning Champion Package (Limited to 4) -- \$3000

Includes:

- Large booth in a high traffic area to showcase your company via an interactive learning activity (optional);
- Exclusive sponsorship for your product within the Learning Champion category – eg: if your company sells automobiles, you would be the sole automobile dealership within the Learning Champion category
- Logo placement on print advertising;
- Logo placement on event webpage;
- Logo placement on on-site event signage and program;
- 12 General Admission tickets

Learning Partner Package -- \$1200

Includes:

- Standard size booth to showcase your company via an interactive learning activity (optional: can be exchanged for 10 additional tickets);
- Logo placement on event webpage;
- Logo placement on event program;
- 8 General Admission tickets

"You are Here" Sign Package -- \$600

Includes:

- Standard size booth to showcase your company via an interactive learning activity (optional: can be exchanged for 10 additional tickets)
- Your logo highlighted on a minimum of six floorplan/map signs which will be strategically placed throughout the venue, providing helpful direction for families throughout the day.
- 4 General Admission Tickets

Past years' Amazeatorium Sponsors have included:

Bell Aliant
BMO
Fluor
Brett Chevrolet
FCNB
J.D. Irving Ltd
Canaport LNG
TransCanada
Telegraph Journal
Toss Solutions
Sun Life Financial
Port Saint John
CIBC Wood Gundy
Sherrard Orthodontics
Assoc. Professional Engineers & Geoscientists NB



ROTHESAY

MEMORANDUM



TO	:	Mayor and Council
FROM	:	Nominating Committee
DATE	:	14 December 2016
RE	:	Committee Appointments

The Nominating Committee is recommending the following re-appointments:

Parks and Recreation Committee

Jane MacEachern (re-appointment)
Maureen Desmond (re-appointment)

Term until December 31, 2018
Term until December 31, 2018



ROTHESAY

MEMORANDUM



TO	:	Mayor and Council
FROM	:	Mary Jane Banks, Town Clerk
DATE	:	December 21, 2016
RE	:	Local Improvement Levy

In accordance with By-Law 3-00, attached is the required Warrant of Assessment to allow for collection of Local Improvement Levy for 2017. The full Assessment Roll is available in the Treasurer's Office for examination.

By-Law 4-00 relates to the water reconstruction project undertaken in 2000-2001 in Kennebecasis Park.



2017 January 9 Open Session FINAL_107

ROTHESAY

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Rothesay@rothesay.ca
www.rothesay.ca

Warrant of Assessment

MOVED by Counc. and seconded by Counc. :

Whereas projects were undertaken as local improvements in accordance with the pertinent By-laws, Rothesay Council hereby directs that a special warrant be issued for the sum set out in the local improvement assessment roll for 2017 and further directs the Clerk to cause such special assessments to be collected in accordance with By-law 3-00.

Local Improvement By-law #	Amount to be collected
By-law 4-00	\$59,268.53

Dated: 9 January 2017

Mayor

Clerk

Explore our past / Explorez notre passé
Discover your future / Découvrez votre avenir

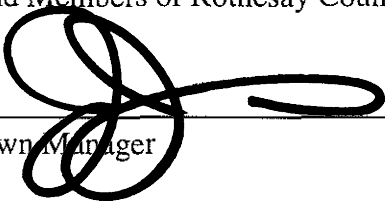
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70 Hampton Road
Rothesay, NB
E2E 5L5 Canada

Rothesay Council
January 3, 2017

TO: Mayor Grant and Members of Rothesay Council

SUBMITTED BY: 
John Jarvie, Town Manager

DATE: January 3, 2017

SUBJECT: Church Avenue Flooding Concern

RECOMMENDATION

It is recommended that Mayor and Council receive this report for information.

ORIGIN

In October 2015 a resident sent a letter addressed to Mayor and Council concerning flooding of a specific property on Church Avenue.

BACKGROUND

On September 30, 2015 a major rain fall event caused flooding in various parts of Rothesay. The Town had also experienced heavy rains in the weeks prior to September 30th after which there had been reports of flooded basements around the community. In most cases the reported flooding mechanism was via the sanitary sewer and lateral connections which were not protected by backflow prevention devices; the majority were not related to storm sewer surcharge. The October letter to Mayor and Council was the first contact made with the Town regarding flooding of this particular property, therefore staff had not visited the property during any rain

event to confirm if flooding had occurred and, if so, what the origin of any such flooding could have been. The October letter simply stated that “flooding was experienced” at the property with no specific mention of type, extent or resulting damage.

ANALYSIS

The October letter to Mayor and Council cites an email from the Rothesay Director of Operations written in January 2015. The email refers to a “decrepit old storm sewer that drains Church Street”. The storm sewer referred to in the email was not the storm sewer under Church Avenue itself, rather the pipe that acted as an outlet for the storm sewer under Church Avenue. The context of the email was a broader discussion regarding drainage from the Rothesay Common and a “warning” from the Director that additional stormwater from the Common could not be added to the Church Avenue system.

During the course of the Almon Lane and Peters Lane project in summer 2016 the “decrepit old system” referred to in the January email was located and reviewed from each end ie. the connection points at Church Avenue and Almon Lane. This system, as part of the 2016 project, was adequately connected to the new storm sewer on Almon Lane which is interconnected with a major drainage system on Gondola Point Road that outlets under the rail line (to the river) near civic #45.

It cannot be determined that the old system draining Church Avenue was ever surcharged or that it was the cause of (unconfirmed) flooding at any property on Church Avenue, however it can now be said with certainty that the old system is operating as it should with no additional load from the Rothesay Common. The designers of the Common heard the “warnings” of the Operations Director. The flow from the new underground system on the Common was directed to the major storm drainage system which exits the Common near civic #15 Gondola Point Road and eventually outlets to the river. This system has been modelled to operate below capacity in the 1:100 year return period storm event and is not interconnected with the major drainage system on Gondola Point Road.



Report Prepared by: Brett McLean, Director of Operations

Report Reviewed by: Doug MacDonald, Treasurer

A copy of this report can be obtained by contacting the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).



70 Hampton Road
Rothesay, NB
E2E 5L5 Canada

Rothesay Council
January 3, 2017

TO: Mayor Grant and Members of Rothesay Council

SUBMITTED BY:

John Jarvie, Town Manager

DATE: January 3, 2017

SUBJECT: Dunedin Road / Horton Road Intersection Improvements

RECOMMENDATION

It is recommended that Mayor and Council authorize the Director of Operations to complete a small scale realignment of the Dunedin Road / Horton Road intersection as described in the attached report.

ORIGIN

An application for subdivision of lands at the top of Appleby Drive in 2015 brought into question the (geometrical) safety of the intersection of Dunedin Road and Horton Road.

BACKGROUND

Dunedin Road is very steep; in some spots exceeding a 17% grade. Horton Road had a grade of approximately 14% at the point of intersection with Dunedin. Concerns have been raised that the intersection is unsafe owing to reduced sight distance and street width which is problematic for converging motorists.

ANALYSIS

Neither the 17% grade on Dunedin nor the 14% grade on Horton would be acceptable under today's geometric standards; however they exist and must be dealt with in the best manner possible.

The issue of sight distance, or improving the same, offers few opportunities for improvement. The horizontal geometry of Dunedin coupled with the proximity of some homes to the curbline makes realignment almost impossible. Additional signage such as "Blind Hill" could be added to the intersection to alert motorists to the conditions.

The issue concerning width of the intersection for converging motorists is more easily addressed. The width of Dunedin Road is generally ~6 metres. The width of Horton Road is generally ~5.5 metres. The width of Horton at the intersection is also ~5.5 metres. Intersections typically flare by a minimum of 1 metre on each side at the intersecting point for ease of turning movements. Horton does not have any significant flaring and to compound the issue, Horton has a sidewalk/curb wrap on one side which does not allow motorists to "create" their own flare by off-tracking onto the shoulder.

When weather permits in spring/summer 2017 the Town Works Department will mobilize to the intersection and remove several panels of sidewalk on Dunedin approaching the Horton intersection such that the wrap will be further down Dunedin allowing the intersection flare on Horton to be created. This action will widen the intersection such that two vehicles will be able to meet in a manner more comfortable to motorists.

FINANCIAL IMPLICATIONS

The project will be undertaken by Town forces and the costs will be limited to supply of concrete for the realigned sidewalk wrap from Horton onto Dunedin and the cost of adding asphalt to the low side of Horton at the intersection. The estimated cost is in the order of \$3,000 to \$4,000.

Report Prepared by: 
Brett McLean, Director of Operations

Report Reviewed by: 
Doug MacDonald, Treasurer

A copy of this report can be obtained by contacting the Rothesay Town Clerk, 70 Hampton Road, Rothesay, NB E2E 5L5 (506-848-6664).