



ROTHESAY

COUNCIL MEETING
Rothesay Town Hall
Tuesday, October 11, 2016
7:00 p.m.



1. APPROVAL OF AGENDA

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| 2. APPROVAL OF MINUTES | Regular Meeting | 12 September 2016 |
| | Public Hearing | 14 September 2016 |

➤ **Business Arising from Minutes**

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

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| 4.1 Community Foundation (see item 6.1) | Sue Crozier |
| 4.2 4K Fill the Stocking Run (see item 7.5) | Daryl Steeves |
| 4.3 Fundy Regional Service Commission (see item 5.8) | Marc MacLeod |
| 4.4 KV Oasis Youth Centre (see item 5.1.4) | Yennah Hurley and
Stephanie Tomilson |

5. CORRESPONDENCE FOR ACTION

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| 5.1.1 | 8 September 2016 | Saint John Theatre Company Inc. Grant Application |
| 5.1.2 | 28 September 2016 | Rothesay High School Interact Club Grant Application |
| 5.1.3 | 28 September 2016 | KV Committee for the Disabled Persons Grant Application |
| 5.1.4 | 5 October 2016 | KV Oasis Youth Centre Grant Application |

Refer to the Finance Committee

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| 5.2 | 15 September 2016 | Letter from the KVFD Joint Board of Fire Commissioners RE: Suggested Amendments to the Regional Fire Protection Agreement |
| | 15 September 2016 | Letter from the KVFD Joint Board of Fire Commissioners RE: Fees for Service – Second Request |

Refer to staff

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| 5.3 | 20 September 2016 | Letter from resident RE: Crosswalk Lights |
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Refer to the Public Works and Infrastructure Committee

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| 5.4 | 2 October 2016 | Email from NB Power RE: Invite to meet with NB Power |
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Determine action

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| 5.5 | 4 October 2016 | Email from On the Spot Enterprises RE: Historical Walking Tour App |
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Refer to the Rothesay Living Museum Committee

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| 5.6 | 4 October 2016 | Email from New Brunswick Lung Association RE: Wood Stove Change out Program |
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Refer to the Public Works and Infrastructure Committee

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| 5.7 | 4 October 2016 | Letter from the Kennebecasis Regional Joint Board of Police |
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Commissioners RE: 2017 Budgets

Refer to the Finance Committee

5.8 6 October 2016 Memorandum from Town Manager Jarvie RE: FRSC 2017 Budget

Approve the FRSC 2017 Budget

6. CORRESPONDENCE - FOR INFORMATION

- 6.1 8 August 2016 Letter from the Community Foundation RE: Update/40th Anniversary Gala – October 27, 2016
- 6.2 6 September 2016 Letter from Transport Canada RE: Requirements under the Grade Crossing Regulations pursuant to the Railway Safety Act
- 6.3 7 September 2016 Letter from Canadian Union of Postal Workers RE: Canada Post Review
- 6.4 7 September 2016 Letter from Ronan Ryan, Head of Emergency Fundraising for the Canadian Red Cross RE: Thank You
- 6.5 13 September 2016 Letter from Minister Fraser RE: Receipt of Rothesay Recreation Centre Correspondence
- 6.6 14 September 2016 Letter to the Fundy Regional Service Commission RE: Potential Shared Medical Rescue Capacity
- 6.7 15 September 2016 Letter from the Saint John Dragon Boat Festival RE: Thank You
- 6.8 16 September 2016 Letters (various) from the Regional Facilities Commission RE: 2017 Budget Approvals
- 6.9 19 September 2016 Copy of letter to Mayor Clark, Quispamsis from Minister Doucet RE: Deer Management Program
- 6.10 21 September 2016 Letter from Bill MacMackin RE: Saint John Fieldhouse
- 6.11 29 September 2016 Letter from the Fairvale Animal Hospital RE: Recycling Bins
- 6.12 5 October 2016 Letter to Minister Horsman RE: Rothesay Community Centre Funding

7. REPORTS

7.0 October 2016

Report from Closed Session

- 7.1 26 July 2016 Draft Fundy Regional Service Commission (FRSC) Meeting Minutes
- 7.2 19 August 2016 Kennebecasis Public Library Board (KPL) Meeting Minutes
- August 2016 KPL Librarian's Report
- 31 July 2016 KPL Comparative Income Statement
- August 2016 KPL Building Maintenance Report
- 2015-2016 Fundy Library Region Annual Report
- 7.3 21 June 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes
- 31 July 2016 KRJBPC Statement of Financial Position
- 7.4 13 July 2016 Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes

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	31 May 2016	KVFD Statement of Operations
	13 July 2016	KVFD Chief's Report
	30 June 2016	KVFD Response Report
7.5	31 August 2016	Draft unaudited Rothesay General Fund Financial Statements
	31 August 2016	Draft unaudited Rothesay Utility Fund Financial Statements
	22 September 2016	Draft Finance Committee Meeting Minutes
7.6	20 September 2016	Draft Parks and Recreation Committee Meeting Minutes
7.7	21 September 2016	Draft Public Works and Infrastructure Committee Minutes
7.8	21 September 2016	Draft Utilities Committee Meeting Minutes
	➤ Water By-law enforcement	
7.9	21 September 2016	Draft Heritage Preservation Review Board Meeting Minutes
7.10	3 October 2016	Draft Planning Advisory Committee Meeting Minutes
	➤ Hillcrest Drive (see item 9.2)	
7.11	September 2016	Monthly Building Permit Report
7.12	7 October 2016	Capital Projects Summary
7.13	2016-2021	Union of Municipalities of New Brunswick Strategic Plan with attachment

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

No action at this time

8.2 Water By-law (Tabled June 2015)

No action at this time

8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

9. NEW BUSINESS

BUSINESS ARISING FROM DELEGATIONS

9.1.1 Community Foundation

9.1.2 4K Fill the Stocking Run

9.1.3 Fundy Regional Service Commission

9.1.4 KV Oasis Youth Centre

Dealt with above.

9.2 7 Hillcrest Drive – Rezoning from R1A to R4

6 October 2016 Memorandum from Town Manager Jarvie

5 October 2016 Information Report from DPDS White

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5 October 2016	Memorandum from Planning Advisory Committee (PAC)
28 September 2016	Second Supplemental Report from DPDS White to PAC

9.3 Contract S-2014-016C: Wastewater Collection System Upgrades – East Riverside and Fairvale WWPS

6 October 2016	Report prepared by DO McLean
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10. NEXT MEETING

Regular meeting	Monday, November 14, 2016
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11. ADJOURNMENT