



**ROTHESAY**  
COUNCIL MEETING  
Rothesay Town Hall  
**Monday, November 14, 2016**  
7:00 p.m.



**PRESENT:** MAYOR NANCY GRANT  
DEPUTY MAYOR MATT ALEXANDER  
COUNCILLOR GRANT BRENNAN  
COUNCILLOR PETER J. LEWIS  
COUNCILLOR TIFFANY MACKAY FRENCH  
COUNCILLOR BILL McGUIRE  
COUNCILLOR DON SHEA  
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE  
TOWN CLERK MARY JANE BANKS  
DIRECTOR OF PLANNING/DEVELOPMENT (DPDS) BRIAN WHITE  
DIRECTOR OF REC/PARKS (DRP) CHARLES JENSEN  
TREASURER DOUG MacDONALD  
ADMINISTRATIVE ASSISTANT LIZ POMEROY

**ABSENT:** DIRECTOR OF OPERATIONS (DO) BRETT McLEAN

Mayor Grant called the meeting to order at 7:00 p.m.

**1. APPROVAL OF AGENDA**

**MOVED** by Counc. Wells and seconded by Deputy Mayor Alexander the agenda be approved as circulated.

**CARRIED.**

**2. APPROVAL OF MINUTES**

Regular Meeting

11 October 2016

**MOVED** by Counc. McGuire and seconded by Counc. Lewis the minutes of 11 October 2016 be adopted as circulated.

**CARRIED.**

Public Hearing

8 November 2016

**MOVED** by Counc. Wells and seconded by Deputy Mayor Alexander the public hearing minutes of 8 November 2016 be adopted as circulated.

**CARRIED.**

- **Business Arising from Minutes**  
N/A

**3. OPENING REMARKS OF COUNCIL**

Mayor Grant listed the events, since the previous Council meeting, in which she represented the Town, which included: the Union Club for a speech by MP Wayne Long, the Imperial Theatre's "Show Must Go On", the Dr. David Stephen Foundation Dinner, the Saint John Foundation Gala honouring a Rothesay resident, the Saint John Kings Rotary 40<sup>th</sup> Anniversary honouring a Rothesay resident, the Rothesay Legion Poppy Drive Kick-Off and viewing of the banners hanging along Hampton Road, the Sobey's Annual Luncheon for Veterans, the Grand Opening of the KV Oasis Youth Centre, the Vimy Ridge Gala Dinner, the Red Cross Dinner, the Kennebecasis Legion Dinner for Veterans with Deputy Mayor Alexander, the Remembrance Day Service at Harry Miller Middle School, and the official Valley Remembrance Day Service at the QPlex. She added letters of congratulations had been sent to the Rothesay residents honoured at the aforementioned functions.

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Mayor Grant announced the Rothesay Common was voted as 2016 People's Choice Public Space during the Canadian Institute of Planners Great Places in Canada contest. She congratulated the town of St. Andrews, for winning the category of Great Street, and noted the town of Quispamsis ranked eighth out of twenty-five of the top friendliest communities in Canada.

Mayor Grant advised of three upcoming events in the Town, and invited all to attend: the KV Santa Claus Parade, November 26, 2016 6:00 p.m. beginning at Kennebecasis Valley High School; the grand opening of the Wells Trail at the Wells Recreation Park, Sunday, December 4, 2016 at 2:00 p.m.; and the Mayor's Tree Lighting Ceremony, Wednesday, December 14, 2016 at 6:30 p.m. on the Rothesay Common.

Counc. McGuire noted the Remembrance Day event on the Rothesay Common was well attended despite the inclement weather.

Counc. Wells invited all to submit possible names for the new Wells trail before the deadline of Friday, November 18, 2016. The chosen name will be revealed during the grand opening of the trail on Sunday, December 4, 2016.

### **3.1 Declaration of Conflict of Interest**

N/A

## **4. DELEGATIONS**

### **4.1 Prevent Alcohol and Risk Related Trauma**

#### **Youth Program(P.A.R.T.Y)**

George Scott

Mayor Grant welcomed Mr. George Scott. Mr. Scott thanked Council and noted the following: he has worked as an Advanced Care Paramedic for ten years; P.A.R.T.Y stands for Prevent Alcohol and Risk-Related Trauma in Youth; the program was developed in Toronto as part of the injury prevention strategy of Sunnybrook Hospital in 1986; because New Brunswick is a rural based province, transportation poses a challenge for students to attend the program; a DVD based program is used to bring the program from the hospital to schools; the program has been delivered all over the world in over 100 sites to over 1 million youth; New Brunswick has 41 active facilitators and 2195 students trained in 2013-2014; the program is Crash and Education based; it focuses on the prevention of risky behaviour as well as alcohol related events; the program is available to all ages but is aimed at grade nine students as they are most impressionable; there is no cost to the students; the program is delivered over the course of a day by community volunteers such as police officers, paramedics, and nurses; a shorter four hour version of the program is available; the program is endorsed by the Department of Education, New Brunswick; the organization has agreed to record the session to promote the Kennebecasis Valley's participation; the program is based on research; studies show that youth have fewer hospital visits related to trauma and injuries in the four months following a program; within the Saint John area there has been a decrease in injuries related to alcohol; and the program can provide links to community resources for students to identify with. Mr. Scott invited Council to attend the session on May 4, 2017 at 9:00 a.m. at the Quispamsis Memorial Arena, and requested the Town match the town of Quispamsis' contribution of \$500 to support the event.

Mayor Grant thanked Mr. Scott and noted it is an admirable program. Counc. McGuire inquired if the organization had reached out to the KV Oasis Youth Centre for involvement. Mr. Scott advised the organization plans to connect with the youth centre. Counc. Shea inquired if Mr. Scott's presentation excluded the word "accident" for a reason. Mr. Scott advised the word accident implies that the event was preventable; and through behavioural changes, demonstrated in the program, accidents can be prevented. It was noted the item will be dealt with later on the agenda.

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### 4.2 Saint John Theatre Company

Stephen Tobias

Mayor Grant welcomed Mr. Stephen Tobias. Mr. Tobias thanked Council and gave a brief history of the Saint John Theatre Company. He noted: the organization has grown to a multi-platform theatre organization presenting professional theatre, community theatre, education outreach theatre, and theatre training; the Saint John Theatre Company (SJTC) operates the BMO Studio Theatre; and the SJTC is also largely based in the Saint John Imperial Theatre. He highlighted the following projects: the Great Gatsby production as an educational outreach program; the organization's partnership with the Saint John Regional Free Public Library on the Fundy Reads project; a partnership with the Jewish Historical Museum during the Diary of Anne Frank production; the Fundy Fringe Festival; Loyalist City Shakespeare; Canadian Stages Professional Presentation Series; Live at the BMO Music Series; Mary's Wedding; the War Bride; SJTC Tour; 937; Fallout (cyber bullying); and Of Mice and Men. He further noted: in the 2015-2016 season the company presented 171 performances of 42 creative works in 25 different theatres in Southern New Brunswick, 130 engagements for working professional theatre artists, and 150 engagements for community based theatre makers; projects were attended by over 20,000 people; post show education sessions occurred with local historians and playwrights; and the SJTC's work with Dr. Cheryl Fury and Israel Unger. Mr. Tobias advised his presentation is to provide an update on the company's work and to request municipal support for the organization's educational outreach initiatives that include projects relating to mental health, anti-bullying, diversity and worker's rights.

Mayor Grant thanked Mr. Tobias and advised she is looking forward to the organization's upcoming production of Miracle on 34<sup>th</sup> Street. She noted the item will be dealt with later on the agenda.

### 4.3 KV Committee for Disabled Persons

Dr. Shawn Jennings

Mayor Grant welcomed Mr. Dean Mullin who spoke on behalf of the KV Committee for Disabled Persons. Mr. Mullin thanked Council and highlighted the following: the KV Committee for Disabled Persons Inc. began as a Municipal Advisory Committee in 1988 and became incorporated in 2001; raising awareness of disabilities and the need for improving accessibility of public places is an objective of the organization; Director of Recreation and Parks Charles Jensen has discussed strategies for improved accessibility within the Wells trail with the Committee; the organization's mission is to improve the lives of residents with disabilities in the Kennebecasis Valley by providing opportunities to fully participate in the community; the Committee will once again reach out to schools to spread awareness in May; student's response to the organization's presentation is rewarding – with respectful listening, personal stories, and honest questions; the Committee focuses primarily on two areas of accessibility: transportation and education; the Committee works year round to assess the level of community accessibility, raise the public awareness of existing barriers, take action to remove barriers, and celebrate achievements; the organization strives to change public mindset of individuals with disabilities receiving special treatment; and the transportation service provided by the Committee is typically never below the cost of a regular taxi ride. Mr. Mullin gave a brief summary of the accessible taxi service and stressed the importance of promoting the service to residents. Mr. Mullin noted the organization is requesting \$3,000 each of both the town of Rothesay and the town of Quispamsis to assist with operational costs.

Counc. Shea congratulated the Committee on their excellent work and requested clarification on the Town's agreement to subsidize individuals in power wheelchairs. Mr. Mullin advised the agreement includes individuals in all wheelchairs, not just power wheelchairs. In response to an inquiry, Mr. Mullin advised the Committee provides a service otherwise unavailable to individuals with disabilities; and to open the service to seniors without disabilities would be subsidizing a regular service thus going against the Committee's mandate. He further noted the request of both Towns is to ensure the organization has adequate funds to provide accessibility services until the end of 2017.

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Mayor Grant thanked Mr. Mullin and congratulated the Committee on their achievements thus far. She noted the item will be dealt with later on the agenda.

### 4.4 Ellipsis Productions/KV Players

Craig Lang (see item 9.2.4)

Mayor Grant welcomed Mr. Craig Lang. Mr. Lang summarized his background experience in the arts and highlighted the following with respect to the 2017 *Alice* production: it is a new musical adaptation of *Alice's Adventures in Wonderland*; the production involves a new story based on the original characters; it recognizes, explores and promotes values of equality, inclusivity, diversity, female empowerment, youth engagement, mental health, and family; Ellipsis Productions will partner with KV Players to extend the reach and impact of the KV Players theatre group across multiple communities to reach a population five times its current audience and participant base; it will provide necessary resources to the KV Players to polish their professional results on a higher production scale with fewer budgetary limitations; the world-premiere of *Alice* will be at the Imperial Theatre August 15-19, 2017; the budget for this production is \$150,000; it is a not-for-profit production; because of the production's undercurrents related to mental health, Ellipsis Productions will be donating \$1 for every ticket sold to a local mental health support organization; the proceeds for the production at the Imperial Theatre will be given to the KV Oasis Youth Centre; and the aim of the project is also to collaboratively engage the arts community through music, theatre, and dance, as well as set lighting, and technical design to produce a high quality "Broadway-calibre" performance. Mr. Lang noted he is requesting \$15,000 of the Town to bring this production to life.

In response to an inquiry, Mr. Lang advised he is scheduled to meet with MindCare New Brunswick later on in the week. Mayor Grant thanked Mr. Lang and noted the item will be dealt with later on the agenda.

### 4.5 Operation Red Nose

Paul Boudreau and Jen Butler

Mayor Grant welcomed Mr. Paul Boudreau and Ms. Jen Butler. Mr. Boudreau and Ms. Butler advised of the following: no financial request is associated with the presentation; the presentation is meant to spread awareness of the program; volunteers are still needed for this season; new this year is a Mayor's Challenge, each Mayor in the area is tasked with recruiting the most volunteers for Operation Red Nose shifts; Operation Red Nose utilizes volunteers to pick up clients, and in teams of three, drive the clients in their own vehicles home; two volunteers drive in the client's vehicle while a third volunteer follows, in their own vehicle, to transport the volunteers to the next pick-up point; this system ensures volunteers are never alone while driving clients home; Operation Red Nose is a method of encouraging and providing safe transportation during the holiday season; and all proceeds go to P.R.O Kids. The 2015 results of Operation Red Nose Saint John's first year back are as follows: 100 total volunteers, 170 total rides provided, 5773 kilometers driven, and \$5000 raised in total. It was further noted: most riders are from the Kennebecasis Valley area; the range of the service is from Hampton to Musquash; however, the service is not provided to the Kingston peninsula; riders can be transported to multiple locations; the service will cease from midnight to 12:30 a.m. on New Year's Eve for celebrations and resume at 12:30 a.m.; a launch event is scheduled for Thursday, November 17, 2016 from 6:30 p.m. to 8:30 p.m. at McGill's; there will be food, auction items, and 50/50 tickets at the event; and red foam noses will be sold for \$20 each to raise funds. A picture was taken with Council, Town staff, and Operation Red Nose members sporting the program's signature red foam noses.

Mayor Grant thanked Mr. Boudreau and Ms. Butler for their presentation.

### 4.6 Fairvale Outing Association

Scott Cochrane (see item 9.2.6)

Mayor Grant welcomed Mr. Scott Cochrane. Mr. Cochrane noted the following: he is making a request, on behalf of the Fairvale Outing Association, asking the Town to provide snow removal services; he suggested the facility could be used for recreation programs, possibly at no cost (he would need to confirm with the Association); during the February 8, 2016 Council meeting, Council approved the

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provision of snow removal services for the remainder of the 2015-2016 winter season and a further look into a long term arrangement of mutual benefit to both parties; and he suggested Director of Recreation and Parks Charles Jensen speak with the Fairvale Outing Association to explore the possibility of Town use of the facility.

Counc. Shea advised a request such as this must be viewed similar to that of a financial support request. In response to an inquiry, Town Manager Jarvie advised, with respect to insurance coverage, each situation would be investigated and responsibility would need to be determined. To the best of his knowledge Mr. Cochrane noted there had not been a written agreement in the past with respect to this request. Counc. Wells noted an agreement such as this would be a great opportunity to enable the Town to provide additional indoor recreational space and activities for residents.

Mayor Grant thanked Mr. Cochrane and noted the item will be dealt with later on the agenda.

### 5. CORRESPONDENCE FOR ACTION

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French Council consider nine items for referral within a single motion.

**CARRIED.**

**MOVED** by Counc. McGuire and seconded by Counc. Wells the following items be referred to the Finance Committee:

- 5.1 18 October 2016 Cherry Brook Zoo Grant Application
- 5.2 30 September 2016 Letter from the NB Medical Education Foundation RE: Medical Education Scholarship
- 5.3 13 October 2016 Letter from the Kennebecasis Valley Public Library RE: 2017 Budget
- 5.4 14 October 2016 Letter from the Kennebecasis Valley Fire Department Inc. RE: 2017 Budget
- 5.6 20 October 2016 Letter from Bill MacMackin RE: Greater Saint John Fieldhouse Project
- 5.7 25 October 2016 Letter from Kennebecasis Crimestoppers RE: 2017 Budget Request
- 5.8 31 October 2016 Letter from D.A.R.E. Canada (Fundy) Inc. RE: Request for Sponsorship
- 5.9 2 November 2016 Letter from the Rothesay Living Museum Committee RE: 2017 Budget
- 5.12 9 November 2016 Letter from resident RE: Internal Controls Review

**CARRIED.**

- 5.5 16 October 2016 Letter from resident RE: Sidewalk for Donlyn Drive

**MOVED** by Counc. Wells and seconded by Deputy Mayor Alexander the letter from resident RE: Sidewalk for Donlyn Drive dated 16 October 2016 be referred to the Public Works and Infrastructure Committee.

**CARRIED.**

- 5.10 2 November 2016 Fax from Bullying Canada Inc. RE: Anti-Bullying Day December 16, 2016 with attachments
- 15 November 2016 DRAFT response letter to Bullying Canada Inc

**MOVED** by Counc. Wells and seconded by Counc. Mackay French the response letter to Bullying Canada Inc. dated 15 November 2016 be sent.

**CARRIED.**

- 5.11 25 October 2016 Email from the Federation of Canadian Municipalities RE: Canada 150 Community Leaders

**MOVED** by Counc. Wells and seconded by Deputy Mayor Alexander the email from the Federation of Canadian Municipalities RE: Canada 150 dated 25 October 2016 be referred to the Nominating

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Committee.

**CARRIED.**

### 6. CORRESPONDENCE - FOR INFORMATION

- 6.1 24 October 2016 Letter to the Kennebecasis Public Library RE: 2017 Annual Budget  
24 October 2016 Letter to the Kennebecasis Regional Joint Board of Police Commissioners  
RE: Proposed Annual 2017 Budget  
24 October 2016 Letter to the Kennebecasis Valley Fire Board RE: Proposed 2017 Annual  
Budget

**MOVED** by Counc. Shea and seconded by Counc. McGuire the letter to the Kennebecasis Public Library RE: 2017 Annual Budget dated 24 October 2016, the letter to the Kennebecasis Regional Joint Board of Police Commissioners RE: Proposed Annual 2017 Budget dated 24 October 2016, and the letter to the Kennebecasis Valley Fire Board RE: Proposed 2017 Annual Budget dated 24 October 2016 be received/filed.

**CARRIED.**

- 6.2 28 October 2016 Letter to residents RE: Rothesay Road Construction

**MOVED** by Counc. Wells and seconded by Counc. Mackay French the letter to residents RE: Rothesay Road Construction dated 28 October 2016 be received/filed.

**CARRIED.**

- 6.3 4 November 2016 Letter to the town of Quispamsis RE: Top 25 Friendliest Communities in  
Canada

**MOVED** by Counc. Mackay French and seconded by Counc. Lewis the letter to the town of Quispamsis RE: Top 25 Friendliest Communities in Canada dated 4 November 2016 be received/filed.

**CARRIED.**

### 7. REPORTS

#### 7.0 November 2016 Report from Closed Session

##### 7.1 Fundy Regional Service Commission (FRSC) Update

Mayor Grant advised recent updates demonstrated that the Province is in the process of modernizing the Municipalities Act and the Community Planning Act, as well as improving the Regional Service Commission model. The process has been started, and the Minister and the Facilitator toured the 12 Regional Service Commissions and met with the Fundy Regional Service Commission during the October meeting. The format of the meeting was a two hour workshop with the Minister and Facilitator that centred on what was working with the service commissions and what wasn't, as well as possible improvements. She noted there was a positive open discussion, and the next step of the process is for the Minister and Facilitator to meet on a regional basis with the staffs of the service commissions and municipalities, and it is expected a report will be tabled in the legislature in December

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- 7.2 21 September 2016 Kennebecasis Public Library (KPL) Board Meeting Minutes  
September 2016 KPL Librarian's Report  
31 August 2016 KPL Comparative Income Statement  
September 2016 KPL Building Maintenance Report

**MOVED** by Counc. Shea and seconded by Counc. McGuire the Kennebecasis Public Library (KPL) Board Meeting Minutes dated 21 September 2016, the KPL Librarian's Report dated September 2016, the KPL Comparative Income Statement dated 31 August 2016, and the KPL Building Maintenance Report dated September 2016 be received/filed.

### ON THE QUESTION:

It was noted the reported profit from the vending machine was only a single "snapshot" in time, and will continue to be monitored.

**CARRIED.**

- 7.3 28 September 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)  
Meeting Minutes  
30 September 2016 KRJBPC Statement of Financial Position

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French the Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes dated 28 September 2016, and the KRJBPC Statement of Financial Position dated 30 September 2016 be received/filed.

### ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes and noted a Citizen's Satisfaction Survey was completed however the results have not been compiled. He added Chief McIntyre has retired and the Deputy Chief has assumed the role of Police Chief. It was noted an Inspector was promoted to Deputy Chief and the Police Department is recruiting within the organization to fill the vacant Inspector position. In response to an inquiry, it was noted the Deputy Chief's promotion to Chief is permanent.

**CARRIED.**

- 7.4 14 September 2016 Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes  
31 July 2016 KVFD Statement of Operations  
14 September 2016 KVFD Chief's Report  
31 August 2016 KVFD Response Report

**MOVED** by Counc. Brenan and seconded by Counc. Shea the Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes dated 14 September 2016, the KVFD Statement of Operations dated 31 July 2016, the KVFD Chief's Report dated 14 September 2016, and the KVFD Response Report dated 31 August 2016 be received/filed.

### ON THE QUESTION:

In response to an inquiry, it was noted the Union Dues are included in the payroll process. Clarification was requested with respect to Counc. Brenan's attendance at the meeting as the minutes record him as both present and absent. Town Manager Jarvie advised he and Counc. Brenan attended the Closed Session meeting but were unable to attend the Open Session meeting as it conflicted with the Town's public hearing held on September 14, 2016. Counc. McGuire noted he was pleased to see diversity increase within the force through the addition of two female firefighters.

**CARRIED.**

- 7.5 30 September 2016 Draft unaudited Rothesay General Fund Financial Statements

**MOVED** by Counc. Brenan and seconded by Counc. Shea the Draft unaudited Rothesay General Fund Financial Statements dated 30 September 2016 be received/filed.

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### ON THE QUESTION:

In response to an inquiry, Treasurer MacDonald advised no surprises are expected in the fourth quarter financial statements. Mayor Grant noted though the Asphalt Resurfacing Program may appear over-budget, it is part of a larger program in conjunction with Microseal Resurfacing and the total of the two combined is under-budget.

**CARRIED.**

30 September 2016 Draft unaudited Rothesay Utility Fund Financial Statements  
**MOVED** by Counc. Brenan and seconded by Counc. Shea the Draft unaudited Rothesay Utility Fund Financial Statements dated 30 September 2016 be received/filed.

**CARRIED.**

21 October 2016 Draft Finance Committee Meeting Minutes  
**MOVED** by Counc. Brenan and seconded by Counc. Shea the Draft Finance Committee Meeting Minutes dated 21 October 2016 be received/filed.

**CARRIED.**

21 October 2016 Draft Joint Finance Committee Meeting Minutes  
**MOVED** by Counc. Brenan and seconded by Counc. Wells the Draft Joint Finance Committee Meeting Minutes dated 21 October 2016 be received/filed.

**CARRIED.**

31 October 2016 Donations Report  
**MOVED** by Counc. Brenan and seconded by Counc. Wells the Donations Report dated 31 October 2016 be received/filed.

### ON THE QUESTION:

Mayor Grant advised the Town is well within budget with respect to donations this year.

**CARRIED.**

1 November 2016 Field Regiment Sponsorship  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire Council ratify the decision to sponsor the fundraising dinner organized by the New Brunswick 3<sup>rd</sup> Field Regiment, the Loyal Company held on Saturday, November 5, 2016 in the amount of \$1,250.

**CARRIED.**

7.6 12 September 2016 Draft Emergency Measures Committee Minutes  
**MOVED** by Counc. Lewis and seconded by Counc. McGuire the Draft Emergency Measures Committee Minutes dated 12 September 2016 be received/filed.

### ON THE QUESTION:

It was noted there is interest with respect to scheduling a regular meeting for the Emergency Measures Committee on the third Tuesday of each month. Mayor Grant advised the Town's correspondence with respect to waterside rescue was received by the Fundy Regional Service Commission (FRSC), and was tabled due to the meeting with the Minister. She added one FRSC meeting will be held for November and December. Counc. Brenan inquired if the Town needs to purchase secure digital radios if the Kennebecasis Regional Police Department confirmed the possibility of lending one or two radios to the Town in the event of an emergency. Counc. McGuire noted with Chief McIntyre's recent retirement the request should be discussed with Chief Palmer.

**CARRIED.**



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7.7 17 October 2016 Draft Joint Advisory Committee Meeting Minutes  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Brenan the Draft Joint Advisory Committee Minutes dated 17 October 2016 be received/filed.

**CARRIED.**

19 October 2016 Letter from the Joint Advisory Committee RE: Mutual Aid Agreement  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Lewis Council approve in principle to enter into a mutual aid agreement with respect to sharing common resources with the Town of Quispamsis in the event of a significant emergency incident that occurs in one of the two Towns and recommend that the managers of the two Towns proceed with drafting an acceptable mutual aid agreement for signing by both Municipalities.

**CARRIED.**

7.8 18 October 2016 Draft Parks and Recreation Committee Meeting Minutes  
**MOVED** by Counc. Wells and seconded by Counc. Lewis the Draft Parks and Recreation Committee Meeting Minutes dated 18 October 2016 be received/filed.

### ON THE QUESTION:

Counc. Wells noted the Committee discussed the options with respect to the Renforth Wharf barrier. A suggestion was made to install posts that screwed into the ground; however there was concern drilling could be problematic on the wharf. She added DO McLean had suggested a gate be installed, and he is expected to report back with the cost. Counc. Wells noted the Police have been engaged, and the Committee will discuss the item further. Counc. Lewis suggested, if a gate is installed, the Rothesay logo and Town contact information should be fixed to the gate to improve ease of public access.

**CARRIED.**

7.9 19 October 2016 Draft Public Works and Infrastructure Committee Minutes  
**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the Draft Public Works and Infrastructure Committee Meeting Minutes dated 19 October 2016 be received/filed.

### ON THE QUESTION:

Deputy Mayor Alexander gave a brief summary of the minutes. Mayor Grant inquired if any problems are expected for this year's supply of salt. Deputy Mayor Alexander advised the salt supply for this year has been secured, however, future supplies are not guaranteed.

**CARRIED.**

#### ➤ Dobbin Street

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells Council authorize a letter be sent to the inquiring resident of Dobbin Street advising of the existing conditions in the area and the Town's inability to take action based on the lack of approval from the property owner of the partial land the pipe is located on.

**CARRIED.**

#### ➤ 2017 General Fund Operating & Capital Budgets

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the 2017 General Fund Operating Budget and the 2017 General Fund Capital Budget be referred to the Finance Committee.

### ON THE QUESTION:

Counc. Brenan inquired as to who makes the decision to transfer two staff members from casual to full-time positions. Town Manager Jarvie advised it is a recommendation at this point.

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**CARRIED.**

➤ Grove Avenue/Hampton Road

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells Council authorize a response be sent to the resident inquiring about the Grove Ave./Hampton Road traffic signals, advising the system will remain as is, as the isolated incident does not warrant any changes.

**CARRIED.**

7.10 19 October 2016 Draft Utilities Committee Meeting Minutes

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire the Draft Utilities Committee Meeting Minutes dated 19 October 2016 be received/filed.

### ON THE QUESTION:

Deputy Mayor Alexander noted the 2017 Utilities Budget is expected to be prepared for discussion at the next meeting. Counc. Brennan requested an update on the water quality on Grove Avenue. Deputy Mayor Alexander advised the situation is being monitored.

**CARRIED.**

7.11 7 November 2016 Draft Planning Advisory Committee Meeting Minutes

**MOVED** by Counc. Shea and seconded by Counc. Lewis the Draft Planning Advisory Committee Meeting Minutes dated 7 November 2016 be received/filed.

**CARRIED.**

7.12 October 2016 Monthly Building Permit Report

**MOVED** by Counc. Lewis and seconded by Counc. Wells the Monthly Building Permit Report dated October 2016 be received/filed.

**CARRIED.**

7.13 10 November 2016 Capital Projects Summary

**MOVED** by Counc. Wells and seconded by Deputy Mayor Alexander the Capital Project Summary dated 10 November 2016 be received/filed.

**CARRIED.**

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

**8.1 Traffic By-law 1-14** (Tabled June 2014)

*No action at this time*

**8.2 Water By-law** (Tabled June 2015)

*No action at this time*

**8.3 16 Lot Subdivision off Appleby Drive** (Tabled December 2015)

*No action at this time*

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## 9. NEW BUSINESS

### 9.1 BUSINESS ARISING FROM PUBLIC HEARING

**7 Hillcrest Drive – Rezoning**

10 November 2016 Memorandum from Town Clerk Banks with attachments

**MOVED** by Counc. Shea and seconded by Counc. McGuire Council give 1<sup>st</sup> Reading by Title, to By-law 2-10-27, “A By-law to Amend the Zoning By-law”.

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### ON THE QUESTION:

Mayor Grant noted the item was discussed at the November 8, 2016 public hearing. She suggested Council go around the table and state their thoughts on the matter.

Deputy Mayor Alexander noted while the proposal: creates an opportunity for alternative housing in a well-developed area; promotes pedestrian movement; is located in a well serviced area; and is not likely to create excessive traffic; it is a significant departure from the existing Municipal Plan. He added a review of the Municipal Plan may determine the proposed location is suitable for such a development; however until then he is not in favour of the project.

Counc. Mackay French noted: she is not against development; however the project is a large deviation from the Municipal Plan; the proposed density is excessive for the area; and the project does not create a gradual transition from the existing neighborhood.

Counc. McGuire noted he was on the fence after the September 14, 2016 public hearing. He added after revisions to the proposal and walking the site he feels it's a great opportunity for the Town. He expressed his full support for the project should the rezoning be approved.

Counc. Lewis noted his main concern was to ensure the project is built as the renderings depict, and throughout the discussion he was provided assurance. He added he feels the project would be positive for the community and stated he is in favour.

Counc. Wells noted: there is a need in Rothesay for alternative housing; it is likely to be a high quality project; however, it is a dramatic change from the Municipal Plan; it is not a gradual transition from the surrounding neighborhood; support is needed for the homeowners in the area; and a development with garden homes may be more appropriate.

Counc. Brennan noted: he is in favour of development; there is need for alternative housing; and Mr. Mackay is a reputable builder; however, the proposal does not augment the quality of the surrounding area; and is a large deviation from the Municipal Plan.

Counc. Shea noted: he found this project had a polarizing effect on residents; issues and concerns were voiced during the public hearings; traffic is typically not an issue for development in Rothesay; the project increases pedestrian accessibility to Rothesay's core; and many concerns were addressed in the revisions of the proposal. He added: he is unsure of what the concern of excessive density relates to specifically; there have been developments much larger than this built in Rothesay; a review of the Municipal Plan may not occur in the foreseeable future; and the revelation the project would be setback almost double the distance of Town Hall from Hampton Road was a turning point. He stated he is in favour of the proposal.

**MOVED** by Counc. Mackay French and seconded by Counc. Brennan Council table this matter and ask staff to work with the developer to submit a scaled back alternative proposal that provides a thoughtful and gradual transition from the surrounding single family homes.

**YAY votes recorded from: Deputy Mayor Alexander, Councils. Brennan, Mackay French, and Wells.**

**NAY votes recorded from: Councils. Lewis, McGuire, and Shea.**

**CARRIED.**

## 9.2 BUSINESS ARISING FROM DELEGATIONS

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Counc. Mackay French declared a conflict of interest and left the meeting.

### **9.2.1 P.A.R.T.Y Program** (see item 4.1)

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells the P.A.R.T.Y. Program request for \$500 be referred to the Finance Committee.

**CARRIED.**

Counc. Mackay French returned to the meeting.

### **9.2.2 Saint John Theatre Company** (see item 4.2)

*(Previously forwarded to the Finance Committee)*

**MOVED** by Counc. Shea and seconded by Counc. Brenan the Saint John Theatre Company presentation be received/filed.

**CARRIED.**

### **9.2.3 KV Committee for Disabled Persons** (see item 4.3)

*(Previously forwarded to the Finance Committee)*

**MOVED** by Counc. Brenan and seconded by Counc. Lewis the KV Committee for Disabled Persons presentation be received/filed.

**CARRIED.**

### **9.2.4 Ellipsis Productions/KV Players**

4 November 2016

Letter from Craig Lang RE: Alice

13 October 2016

Ellipsis Productions and the Kennebecasis Valley Players Grant  
Application

*(Previously forwarded to the Finance Committee)*

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire the letter from Craig Lang RE: Alice dated 4 November 2016, and the Ellipsis Productions and Kennebecasis Valley Players Grant Application dated 13 October 2016 be received/filed.

**CARRIED.**

### **9.2.5 Operation Red Nose** (see item 4.5)

**MOVED** by Counc. McGuire and seconded by Counc. Shea the Operation Red Nose presentation be received/filed.

**CARRIED.**

### **9.2.6 Fairvale Outing Association**

4 November 2016

Letter from the Fairvale Outing Association RE: Snow Removal

11 February 2016

Letter to the Fairvale Outing Association RE: Snow Ploughing with  
excerpt from February 2016 Council

**MOVED** by Counc. Wells and seconded by Deputy Mayor Alexander the letter from the Fairvale Outing Association RE: Snow Removal dated 4 November 2016, and the letter to the Fairvale Outing Association RE: Snow Ploughing with excerpt from February 2016 Council dated 11 February 2016 be referred to the Public Works and Infrastructure Committee and the Parks and Recreation Committee.

**CARRIED.**

### **9.3 Grants and Donation Policy**

1 November 2016

Memorandum from Treasurer MacDonald

**MOVED** by Counc. Wells and seconded by Counc. Mackay French Council approve by resolution revisions to Schedule A of the Grants and Donation Policy, deleting references to the application number, the Finance Committee recommendation sections and adding reference to the Right to Information and Protection of Privacy Act.

**CARRIED.**

### **9.4 Sewage By-law 15-1-1 Amendment**

1 November 2016

Memorandum from Town Clerk Banks with attachment

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Mackay French 1<sup>st</sup> Reading, by Title, be

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given to By-law 1-15-1, "A By-law of the Municipality of Rothesay to Amend the Sewage By-law".  
**CARRIED.**

The Town Clerk read By-law 1-15-1, by title.

**MOVED** by Deputy Mayor Alexander and seconded by Counc. Wells 2<sup>nd</sup> Reading, by Title, be given to By-law 1-15-1, "A By-law of the Municipality of Rothesay to Amend the Sewage By-law".  
**CARRIED.**

The Town Clerk read By-law 1-15-1, by title.

### 9.5 Nominating Committee Appointment

4 November 2016 Memorandum from Nominating Committee

**MOVED** by Counc. Wells and seconded by Counc. Mackay French Council approve the re-appointment of Lisa Gribbons to the Imperial Theatre Board for a term ending 31 October 2018.  
**CARRIED.**

### 9.6 Union of Municipalities of New Brunswick (UMNB) Participation

8 November 2016 Memorandum from Deputy Mayor Alexander

**MOVED** by Deputy Mayor Alexander and seconded by Counc. McGuire:  
**WHEREAS** Rothesay is a member of the Union of Municipalities of New Brunswick;  
**WHEREAS** membership dues are pegged to the municipality's tax base;  
**WHEREAS** Rothesay's membership value with UMNB is questionable;  
**AND WHEREAS** non-members are able to attend UMNB's Annual General Conference;  
**BE IT RESOLVED** that Rothesay Council, recognizing the importance of being fiscally responsible, will assess the benefits of membership in the UMNB in 2017 and if the value proposition is not clearly identified, will revoke its 2018 membership in the UMNB.

#### ON THE QUESTION:

Counc. Shea inquired as to the methods of evaluation for the benefits of membership. Deputy Mayor Alexander advised the organization is in the process of implementing a strategic plan which the evaluation will be based on. Counc. Wells advised she attended the UMNB Annual Conference and while it was informative she felt there was no significant value to gain from the experience. Counc. Brennan inquired if the organization has provided any significant value to Town operations and if there is a way to utilize the Town's membership to improve Town operations. Deputy Mayor Alexander advised the organization strives to unite the municipalities and the overall benefit to the Town will be determined through the proposed evaluation.

**CARRIED.**

### 9.7 Funding Application – Wells Pedestrian Connection

10 November 2016 Memorandum from Town Manager Jarvie

**MOVED** by Counc. McGuire and seconded by Counc. Shea Council approve an application to the Small Communities Fund for a total project amount of \$1,142,500 with the Town's share of \$380,900 to come from the 2017 capital budget.

#### ON THE QUESTION:

Counc. Shea inquired if any land acquisition costs accompanied this project. Town Manager Jarvie advised the land involved is owned by the Province, and is under discussion between the two governments. Counc. Lewis inquired if the contract will be tendered. Town Manager Jarvie advised Crandall Engineering Ltd. has completed the preliminary design work. He further noted he will review the history of the project and determine any Town commitments. There was general discussion with respect to the project, noting: with Council's approval the application will be submitted the day following Council, November 15, 2016; the plan includes a tunnel under the highway off-ramp, not the

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highway as previously discussed; and there will be a signalized crossing across Route 111. In response to an inquiry, Town Manager Jarvie noted this is the application, and other government funding has not been confirmed at this stage. There was a brief discussion on the financing of the project.

**CARRIED.**

Counc. McGuire reminded all in attendance the grand opening of the Wells trail will take place on Sunday, December 4, 2016.

Counc. Shea requested clarification on the tabling motion with respect to 7 Hillcrest Drive. Town Manager Jarvie advised the decision is in the hands of the developer. Town staff can consult with the developer if he has questions; however, staff has no control with respect to deciding the next course of action for the project. There was a brief discussion on the possible next steps in the application process.

**10. NEXT MEETING**

<b>Special Budget Presentation (<i>proposed</i>)</b>	Monday, December 5, 2016
<b>Regular meeting</b>	Monday, December 12, 2016

**MOVED** by Counc. Wells and seconded by Counc. Mackay French a Special Budget Presentation be scheduled for Monday, December 5, 2016 at 7:00 p.m.

**CARRIED.**

The next regular meeting will be held on **Monday, December 12, 2016.**

**11. ADJOURNMENT**

**MOVED** by Counc. Wells and seconded by Counc. McGuire the meeting be adjourned.

**CARRIED.**

The meeting adjourned at 9:07 p.m.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CLERK