



ROTHESAY COUNCIL

OPEN SESSION
Monday, July 9, 2012
MINUTES



PRESENT: MAYOR WILLIAM J. BISHOP
DEPUTY MAYOR NANCY GRANT
COUNCILLOR MATT ALEXANDER
COUNCILLOR PAT GALLAGHER JETTE
COUNCILLOR PETER J. LEWIS
COUNCILLOR BLAIR MacDONALD
COUNCILLOR BILL McGUIRE
COUNCILLOR MIRIAM WELLS

TOWN MANAGER JOHN JARVIE
TOWN CLERK MARY JANE BANKS
DIRECTOR OF DEVELOPMENT SERVICES (DDS) GAY DRESCHER
DIRECTOR OF OPERATIONS (DO) BRETT McLEAN
DIRECTOR OF PARKS AND RECREATION CHARLES JENSEN
TREASURER SUSAN JOHNSON

PUBLIC PRESENTATION Municipal Plan Amendment

PID#s 00238873, 00238956, 30085500, 3012440, 30181036 (20 Gibbon Road)

Documentation

27 June 2012

Community Planning Act, Section 25 Advertisement

5 June 2012

Memorandum from Town Clerk Banks

29 May 2012

Staff Report from DDS Drescher with attachments

Appearances:

Gay Drescher, MCIP RPP Director of Development Services

Jeff Harriman, Cachal Properties

Gerry Roberts, Kierstead Quigley & Roberts Ltd.

Comments:

28 June 2012 Email from Frank Ervin

Mayor Bishop called the Public Presentation to order at 7:30 p.m. He advised those in attendance the Public Presentation is the first step in the legislated process. Council members and residents can ask questions for clarification on the proposed project and there is a 30 day time period for comments. They will be received in writing (or email) by the Clerk until Wednesday, August 8, 2012. The next step, should Council decide to proceed, will be a Public Hearing in the fall, at which time residents can speak for or against the project.

DDS Drescher gave a brief presentation outlining the proposal and noted it is for six semi-detached buildings with each unit on a separate lot that will be individually owned.

Mr. Harriman, Cachal Properties, gave a presentation to Council and noted the following: purchased about three years ago, conversations with Town staff and others determined the need for a different type of housing, decided to proceed with a high-end garden home development, will maintain as much of the natural environment as possible, will meet the net-zero stormwater management requirement and a meeting was held with area residents to review and discuss the project.

Council members raised the following: number of single family homes that could be developed, size of rear yard setback, traffic study to determine impact, condominium development or individual ownership, retention of green space and mature trees, possible retention of a horticulturist to determine the best location to construct the homes with the least environmental impact, designation and zoning at the time of property purchase, management of the stream between Golf Club Court properties and the proposed development, driveway locations and location of roadway entrance off Gibbon Road, visual impact on existing properties and the

ROTHESAY COUNCIL

Open Session

Meeting Minutes

-2-

9 July 2012

depth of buffers along the back edge of properties adjacent to properties on Golf Club Court.

Mr. Harriman and Mr. Roberts advised of the following: the property can accommodate 6 or 7 single family homes but the infrastructure required by the Town needs 12 units for the project to be economically viable, real estate agents have indicated a demand for high-end garden homes, the current drainage ditch is located on a municipal easement that allows the water to run through to Rothesay Road, at the time the property was purchased the Town was reviewing its policies with respect to moderate and high-density development, there will be accommodation for 2 vehicles per unit, proposal is for individual property ownership, variances will be requested to locate the buildings closer to the road edge of the properties to maintain as large a buffer as possible and there may be a possibility to re-locate the roadway entrance to make it more square from Gibbon Road.

The following people spoke: James Simonds, Mr. and Mrs. Stroud, Quentin Papenhausen, Frank Ervin and David Bishop. The following points were raised: management of the drainage course along the edge of the property, construction time frames, protection of buffer area, deck construction and minimum required rear yard setback and the height of homes.

DDS Drescher advised the stream is a drainage course located on private property, it will be reviewed by the Department of Environment and Local Government and a stipulation letter from the Province will be required. She also noted the maximum height for structures is 9 metres. Mr. Harriman and Mr. Roberts addressed the following: services will likely be installed over a three month period next summer and one home constructed as a show house with the remaining being built as sold, preferably over a year to eighteen months, the distance from the deck edge to the back property line will average 4.5 metres, there is an option to include the requirement for a buffer area along the back property edge in the property deed, minimum sideyard setback is 5 metres, and the roadway will be constructed to 15 metres.

Mayor Bishop noted comments will be received by the Town Clerk until Wednesday, August 8, 2012 and subsequently provided to Council. Council will then decide whether to proceed to the Public Hearing stage.

MOVED by Counc. McGuire and seconded by Counc. Wells the Public Presentation be adjourned.

CARRIED.

The Public Presentation adjourned at 8:14 p.m.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-3-

9 July 2012

PUBLIC HEARING

By-law 2-10-15

23 Marr Road PID 30243232

Documentation

14 June 2012

1st Section 68 advertisement

4 July 2012

2nd Section 68 Advertisement

3 July 2012

Recommendation from Planning Advisory Committee

26 June 2012

Staff report from DDS Drescher with attachments

DRAFT

By-law 2-10-15

DRAFT

By-law 2-10-16

Appearances:

G. Drescher, MCIP RPP, Director of Development Services

Joe Bent, AE McKay Builders Ltd.

Gerry Roberts, Kierstead Quigley & Roberts Ltd.

Objections:

Meeting addendum:

Letter from Trevor Shea dated 5 July 2012, received 8 July 2012

Mayor Bishop called the Public Hearings to order at 8:15 p.m. and gave instructions to those in attendance, noting that advertising had been done in accordance with the legislation. He advised if there were no objections, the Public Hearings could be heard concurrently.

MOVED by Counc. Alexander and seconded by Counc. Wells Council hold the Public Hearings for By-law 2-10-15 and 2-10-16 concurrently.

CARRIED.

DDS Drescher gave a brief presentation and noted the following: the property was already designated under the Municipal Plan and requires a rezoning to allow for construction of 18 single family units and one apartment building, the property is approximately six acres with public roads and the apartment building is to be accessed from the Marr Road. She advised in conversation with the applicant, it has been decided the apartment building will not be pursued at this time.

Joe Bent spoke on behalf of the applicant and made the following comments: the developer had been searching for a property to accommodate a garden home development in the high-end range of \$350,000-\$400,000, the development will have full services underground, the drainage will be managed in accordance with requirements from the Town and in consultation with the engineer, there is a market for this type of development and it is projected to be a year and a half to two years in duration. Mr. Bent advised the apartment building project is being re-considered at this time.

Council members raised the following: interest in smaller, more centralized and affordable housing, incorporation of a retention pond for stormwater with a berm and landscaping at the outset, location ideal for a mix of housing, apartment building with commercial activity on the ground floor and residential above, and has a market study been done.

Mr. Bent responded with the following: Mr. McKay has found his niche market and has indications this type of development is in demand, the houses will be built as sold with individual ownership, the developer is aware of the net-zero discharge requirement and the pond can be incorporated at the outset, the square footage will be market-driven but likely 1600 – 1900 sq.ft and they will be serviced by Town water.

Mayor Bishop called three times for those wishing to speak against the proposal. The following people spoke: John Chambers (6 Rosedale Avenue) and Bruce Cameron (mother resides at 19

ROTHESAY COUNCIL

Open Session

Meeting Minutes

-4-

9 July 2012

Marr Road). The following comments were made: concerns about private wells in the area and the effect on the water table if the property is the catchment area to supply the wells, management of stormwater on the site, increased traffic and noise and impact on property value. Mr. Cameron noted Mr. Bent had been approached with an offer to purchase 19 Marr Road.

Mayor Bishop called three times for those in favour of the proposed amendment.

Mr. Bent concluded by noting the comments were appreciated and the status of the apartment building would be reviewed with Mr. McKay who is currently away.

MOVED by Counc. Gallagher Jette and seconded by Counc. Wells the Public Hearings be adjourned.

CARRIED.

The Public Hearing adjourned at 8:42 p.m.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-5-

9 July 2012

Mayor Bishop called the regular session to order at 8:43 p.m.

1. APPROVAL OF MINUTES Regular Meeting – June 11, 2012

MOVED by Counc. Alexander and seconded by Counc. Lewis the minutes dated 11 June 2012 be adopted as circulated.

CARRIED.

2. APPROVAL OF AGENDA

MOVED by Counc. Gallagher Jette and seconded by Counc. Alexander the agenda be approved as circulated with the following addition:

9.7 Renforth Wharf signage

CARRIED.

3. OPENING REMARKS OF COUNCIL

Mayor Bishop noted there was a good turnout on the Common for Canada Day and Ted Flemming, MLA and MP Rodney Weston were in attendance.

Mayor Bishop acknowledged Mayor Mel Norton, Deputy Mayor Shelley Rinehart and Counc. David Merrithew from Saint John who were in attendance and would be presenting to Council.

4. DELEGATIONS

4.1 Sculpture Saint John presentation Diana Alexander, Chair

(No action required)

Sculpture Saint John Chairperson Diana Alexander thanked Council for the opportunity to provide an update on the symposium being held from August 2 to September 15. The granite will come from quarries in St. George and Hampstead. There were 150 applicants from 47 different countries and 6 successful sculptors were selected, representing Canada, Japan, Germany, Bulgaria and the republic of Georgia. Their ongoing work will be displayed at the old Coast Guard site in Saint John for the duration of the symposium and they will be working with 6 New Brunswick interns as well. Mrs. Alexander noted Jo Kley of Germany will be creating the Rothesay sculpture. All the sculptors will be arriving at the end of July and will be staying at Villa Madonna for six weeks. They will be visiting the various communities and there will be Community-sponsored days at the symposium site in Saint John. She also commented on the East Coast Public Art Trail map through Maine that has 35 pieces of art between Bangor and Calais, ME. Mrs. Alexander concluded by advising that volunteers are needed and either monetary or in-kind donations are gladly accepted.

Council members requested some further clarification on the symposium. Mrs. Alexander advised of the following: granite was chosen for its sturdiness and low maintenance, the sculptors have participated in many symposiums and know the work will be on public display, the process will involve a site visit by the sculptor followed by a visit to the quarry to select the piece of granite and then a drawing of the proposed work will be done. Mrs. Alexander noted the partners are contributing \$10,000 for a potential \$200,000 sculpture and the sculptors are well aware of the need to complete a publicly appealing piece of work. She advised Jo Kley has participated in about 26 symposiums. Mayor Bishop thanked Mrs. Alexander for her presentation.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-6-

9 July 2012

4.2 Regional Growth Strategy

Saint John Mayor Mel Norton

(Refer to Item 9.2.1)

Mayor Bishop welcomed Saint John Mayor Mel Norton, Deputy Mayor Shelley Rinehart and Counc. David Merrithew to the meeting. Mayor Norton gave a brief presentation with respect to a proposed Regional Growth Strategy for the region and made the following comments: the community includes the municipalities from the entire region and will be expanded to possibly include St. Martins and Hampton, the current “True Growth” strategy is about 10 years old and focused on health, energy, tourism and information technology, communities can work together toward a common set of goals and make the region the number one place to do business and be the major economic driver in the province. Mayor Norton advised the steering committee will seek input from community leaders with administrative and project support from Enterprise Saint John through the summer and fall, with a final report and recommendations to be presented to the respective Councils in late October.

Mayor Bishop thanked Mayor Norton for his presentation and noted the Mayors’ Caucus supports the initiative and agrees the strategy needs to be reviewed and re-vitalized. Council members noted the following: a great initiative with lots of drive and energy behind it, what is the level of inclusiveness of outlying communities and the specific areas for Rothesay to be involved in and the composition of the steering committee. Mayor Norton advised there is a new sense of synchronicity in the region and it can become the economic driver for the province. He further noted the steering committee is responsible for the final product but input from the municipalities will drive the project. There are opportunities for Council members to provide input through their respective Mayors to the Mayors’ Caucus and there will be community input through social media and a community forum. Deputy Mayor Rinehart requested the Town forward any ongoing plans for Rothesay to the steering committee for review and noted David Campbell will be preparing an economic analysis of the province for the committee.

Mayor Bishop thanked Mayor Norton for his presentation.

MOVED by Counc. Gallagher Jette and seconded by Counc. MacDonald agenda item 9.2.1 be brought forward on the agenda.

CARRIED.

MOVED by Counc. MacDonald and seconded by Counc. Alexander Council adopt and endorse the proposed framework for the Regional Growth Strategy.

CARRIED.

4.3 20 Lennox Drive (Zoning By-law)

Mr. Cleo Mallet

(Refer to Item 9.2.2)

Mr. Mallet gave a very brief presentation to Council expressing his opinion of the enforcement of the Zoning By-law to remove his gazebo (temporary shelter structure). He advised he had a petition signed by all his neighbours that the structure was not an issue for them and he also had pictures of other similar structures in the Town, noting he would remove his when the others were removed. Mr. Mallet advised he would not provide his phone number and requested all future correspondence be sent to him by regular mail and not delivered to his home. He then left the meeting.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-7-

9 July 2012

5. CORRESPONDENCE FOR ACTION

5.1 11 June 2012 Letter from New Brunswick Medical Education Trust RE: scholarship renewal.

MOVED by Counc. MacDonald and seconded by Counc. Lewis the letter from New Brunswick Medical Education Trust RE: scholarship renewal dated 11 June 2012 be referred to the Finance Committee.

CARRIED.

5.2 11 June 2012 Letter from Valley Cruisers Car Club RE: community event signage.

MOVED by Counc. MacDonald and seconded by Counc. Lewis the letter from Valley Cruisers Car Club RE: community event signage dated 11 June 2012 be referred to the Town Manager for a report.

CARRIED.

5.3 18 June 2012 Letter from Richard Walsh RE: Hampton Road concept and crosswalk.

MOVED by Counc. Wells and seconded by Counc. McGuire the letter from Richard Walsh RE: Hampton Road concept and crosswalk dated 18 June 2012 be referred to the Public Works and Infrastructure Committee.

CARRIED.

5.4 21 June 2012 Email from UMNb RE: Diamond Jubilee.

MOVED by Counc. Gallagher Jette and seconded by Counc. Wells the email from UMNb RE: Diamond Jubilee medals dated 21 June 2012 be referred to the Nominating Committee.

ON THE QUESTION:

Mayor Bishop noted Deputy Mayor Grant will be receiving a Diamond Jubilee medal that will be awarded on July 10, 2012.

CARRIED.

5.5 23 June 2012 Letter from Dr. Holly Campbell RE: crosswalk at College Hill Road and Rothesay Road.

MOVED by Deputy Mayor Grant and seconded to Counc. Alexander the letter from Dr. Holly Campbell RE: crosswalk at College Hill Road and Rothesay Road dated 23 June 2012 be referred to the Public Works and Infrastructure Committee.

ON THE QUESTION:

It was noted there are guidelines related to the installation of crosswalks and any work on Rothesay Road also requires the approval of the province as it is provincially designated.

CARRIED.

5.6 27 June 2012 Letter from Patrick O'Reilly RE: Traffic congestion Marr/Hampton Road.

MOVED by Counc. MacDonald and seconded by Counc. Wells the letter from Patrick O'Reilly RE: Traffic congestion Marr/Hampton Road dated 27 June 2012 be referred to the Public Works and Infrastructure Committee.

CARRIED.

ROTHESAY COUNCIL

Open Session

Meeting Minutes

-8-

9 July 2012

5.7 29 June 2012 Letter from Kennebecasis Valley Fire Department Inc. RE: Strategic Five Year Plan.

MOVED by Counc. MacDonald and seconded by Counc. Lewis the letter from Kennebecasis Valley Fire Department Inc. RE: Strategic Five Year Plan dated 29 June 2012 be received/filed.

ON THE QUESTION:

It was noted a meeting had been tentatively arranged for July 30, 2012 at Station One.

CARRIED.

6. CORRESPONDENCE - FOR INFORMATION

6.1 7 June 2012 Letter from KV Old Boys RE: New Horizons for Seniors Program.

6.1.1 8 June 2012 Letter to KV Old Boys RE: New Horizons for Seniors Program.

MOVED by Counc. MacDonald and seconded by Counc. McGuire the correspondence between Mayor Bishop and KV Old Boys RE: New Horizons for Seniors program be received/filed.

CARRIED.

6.2 25 April 2012 Letter from Kennebecasis Public Library to Minister Coulombe RE: financial assistance (self check-out equipment)

6.2.1 4 June 2012 Letter from Minister Coulombe RE: financial assistance (self check-out equipment).

MOVED by Counc. MacDonald and seconded by Counc. Wells the correspondence between Minister Coulombe and the Kennebecasis Public Library RE: financial assistance for self check-out equipment be received/filed.

ON THE QUESTION:

Counc. MacDonald noted the issue of staffing had been discussed prior to the approval of the expansion project. Counc. Alexander suggested the cost of the equipment should have been included in the contract.

CARRIED.

6.3 6 June 2012 Congratulatory letter from J. Higgins, President Kennebecasis Valley Chamber of Commerce.

MOVED by Counc. MacDonald and seconded by Counc. Gallagher Jette the congratulatory letter from J. Higgins, President Kennebecasis Valley Chamber of Commerce dated 6 June 2012 be received/filed.

CARRIED.

6.4 12 June 2012 Letter of thanks from N. Littlewood, Rothesay Elementary School RE: marigold planting and presentation.

MOVED by Counc. Gallagher Jette and seconded by Counc. MacDonald the letter of thanks from N. Littlewood, Rothesay Elementary School RE: marigold planting and presentation dated 12 June 2012 be received/filed.

CARRIED.

6.5 24 June 2012 Letter of thanks from Symphony New Brunswick.

MOVED by Counc. Wells and seconded by Counc. Lewis the letter of thanks from Symphony New Brunswick dated 24 June 2012 be received/filed.

CARRIED.

7. REPORTS

7.0 July 2012 Report from Closed Session

N/A

ROTHESAY COUNCIL

Open Session

Meeting Minutes

-9-

9 July 2012

Counc. Gallagher Jette left the meeting room (9:30pm).

7.1 11 April 2012 Kennebecasis Public Library Board Meeting minutes

9 May 2012 Kennebecasis Public Library Board Meeting minutes

MOVED by Deputy Mayor Grant and seconded by Counc. McGuire the Kennebecasis Public Library Board meeting minutes dated 11 April 2012 and 9 May 2012 be received/filed.

CARRIED.

7.2 30 May 2012 Rothesay unaudited General Fund Financial Statements

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant the Rothesay unaudited General Fund Financial Statements dated 30 May 2012 be received/filed.

CARRIED.

30 May 2012 Rothesay unaudited Utility Financial Statements

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant the Rothesay unaudited Utility Financial Statements dated 30 May 2012 be received/filed.

CARRIED.

3 July 2012 Draft Finance Committee Meeting minutes

MOVED by Counc. MacDonald and seconded by Counc. Alexander the draft Finance Committee Meeting minutes dated 3 July 2012 be received/filed.

CARRIED.

- Funding requests Joshua Group, RES playground, Seniors Friendship Games, Kingsway Care and Kennebec Manor

MOVED by Counc. MacDonald and seconded by Deputy Mayor Grant Council deny 2012 financial support as requested by the Joshua Group, Rothesay Elementary School playground proposal, Seniors' Friendship Games and Kingsway Care and Kennebec Manor as there are no remaining funds in the 2012 Donations and Cultural Support budgets and further that the groups be invited to re-apply for 2013, no later than September 30, 2012.

CARRIED.

7.3 5 June 2012 Draft Parks and Recreation Committee Meeting minutes

MOVED by Counc. McGuire and seconded by Counc. Wells the draft Parks and Recreation Committee meeting minutes dated 5 June 2012 be received/filed.

CARRIED.

7.4 June 2012 Monthly Building Permit Summary Report

MOVED by Counc. MacDonald and seconded by Counc. Lewis the June 2012 Monthly Building Permit Summary Report be received/filed.

CARRIED.

7.5 3 July 2012 Draft Planning Advisory Committee Meeting minutes

MOVED by Counc. Wells and seconded by Counc. Lewis the draft Planning Advisory Committee meeting minutes dated 3 July 2012 be received/filed.

CARRIED.

- 23 Marr Road rezoning application (By-laws 2-10-15 and 2-10-16)
To be dealt with under Item 9.1

ROTHESAY COUNCIL

Open Session

Meeting Minutes

-10-

9 July 2012

8. UNFINISHED BUSINESS

8.1 By-law 3-10-1 Amendment to the Sign By-law 3-10

28 June 2012 Memorandum from Town Clerk Banks

DRAFT By-law 3-10-1

Counc. MacDonald advised he was not present for the Public Hearing and would therefore not vote on the By-law.

MOVED by Deputy Mayor Grant and seconded by Counc. McGuire By-law 3-10-1, “An Amendment to By-law 3-10, *A By-law Respecting Signage in Rothesay*” be read in its entirety.

CARRIED.

The Clerk read By-law 3-10-1 in its entirety.

Counc. Gallagher Jette returned to the meeting room (9:55pm).

MOVED by Counc. McGuire and seconded by Counc. Lewis 3rd Reading by title and Enactment be given By-law 3-10-1, “An Amendment to By-law 3-10, *A By-law Respecting Signage in Rothesay*”.

CARRIED.

The Clerk read By-law 3-10-1 by title.

8.2 By-law 1-11 A By-law to Manage Town-owned Lands

6 July 2012 Memorandum from Town Manager Jarvie

31 May 2012 Memorandum from Town Manager Jarvie
Document index (documents sent by email 2 June 2012)

DRAFT By-law 1-11 (amended)

MOVED by Counc. Gallagher Jette and seconded by Counc. Lewis By-law 1-11 be removed from the table.

CARRIED.

Counc. Gallagher Jette expressed her concern the By-law was on the agenda again this month with no further information. Counc. MacDonald noted he was not at last month’s meeting and the matter should be dealt with as people are building structures on Town property. He believed the concerns could be addressed. Counc. Alexander indicated other Town properties in addition to those in Kennebecasis Park should be reviewed and possibly included as well. Counc. Lewis requested a special session with staff to review the matter in greater detail and provide additional background information.

MOVED by Counc. Gallagher Jette and seconded by Deputy Mayor Grant By-law 1-11 be tabled pending the provision by staff of answers to questions and concerns raised by Council members.

NAY vote recorded by Counc. MacDonald.

CARRIED.

8.3 Kennebecasis Public Library Tax Bill

7 June 2012 Memorandum from Town Manager Jarvie RE: Kennebecasis Public Library tax bill.

1 June 2012 Letter from Kennebecasis Public Library RE: tax bill.

MOVED by Deputy Mayor Grant and seconded by Counc. Alexander the request be denied and the Library be advised to include the additional amount in the building construction budget.

CARRIED.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-11-

9 July 2012

NEW BUSINESS

9.1 BUSINESS ARISING FROM PUBLIC PRESENTATION and PUBLIC HEARINGS (Refer to Public Presentation and Public Hearings documentation)

9.1.1 Public Presentation 20 Gibbon Road (Municipal Plan amendment)

5 July 2012 Memorandum from Town Clerk Banks

No action required.

9.1.2 Public Hearings 20 Marr Road (Rezoning By-laws)

4 July 2012 Recommendation from Planning Advisory Committee

DRAFT By-law 2-10-15

DRAFT By-law 2-10-16

There was discussion with respect to affordable housing in the community and the following comments were made: not against development but this location seems ideally suited for a mixed development including smaller, affordable and accessible housing which was mentioned by residents during the election campaign, this property is owned by a private developer who has brought forward a proposal and Council is not in a position to dictate what is brought forward in the proposal, Council is sensitive to the need for affordable housing but is dealing with the present proposal, two proposals tonight dealing with high-end developments, Municipal Plan refers to apartments over commercial areas which could be seen as referencing affordable housing and the developer was aware of the zoning when the property was purchased.

Town Manager Jarvie noted the Town has no statement on affordable housing and some jurisdictions have rigid requirements, further noting that staff can research affordable housing in other communities and provinces and have consultations with developers in the area. He noted affordable housing will be addressed under Item 9.3.2 and in terms of fairness it may be more appropriate to have a policy in place for implementation in the future. Town Manager Jarvie noted Council could give 1st Reading to the By-law and then identify any questions they may want answered or Council could refuse the Rezoning.

It was noted a previous proposal for the property consisted of five apartment buildings but the application had been withdrawn. There was a brief discussion with respect to the availability of Town-owned land that could be used for an affordable housing development. Town Manager Jarvie noted the map provided under item 8.2 showed all the Town-owned land and Mayor Bishop indicated most of it is located in the watershed.

MOVED by Counc. MacDonald and seconded by Counc. Lewis Council give 1st Reading by title, to By-law 2-10-16, "A By-law to Amend the Zoning By-law".

ON THE QUESTION:

It was suggested there be further exploration of some of the concerns raised. Counc. Lewis suggested it was not the time to change direction with respect to the current proposal.

CARRIED.

The Clerk read By-law 2-10-16 by title.

MOVED by Counc. Gallagher Jette and seconded by Deputy Mayor Grant 1st Reading by title of By-law 2-10-15, "A By-law to Amend the Zoning By-law" be tabled.

CARRIED.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-12-

9 July 2012

9.2 BUSINESS ARISING FROM DELEGATIONS

9.2.1 Regional Growth Strategy

9 July 2012 Letter from Saint John Mayor Mel Norton

27 June 2012 Regional Growth Strategy framework (Enterprise Saint John)

Dealt with under Item 4.2

9.2.2 20 Lennox Drive (Zoning By-law)

Various Correspondence to/from Mr. Cleo Mallet

MOVED by Counc. Gallagher Jette and seconded by Counc. MacDonald the correspondence as between Mr. Mallet and Town staff be received/filed.

ON THE QUESTION:

It was noted Mr. Mallet did not provide a copy of his petition or information related to the other properties he suggested were in violation of the Zoning By-law requirements.

CARRIED.

9.3 DEVELOPMENT SERVICES

9.3.1 Canadian Radiocommunication Information/Notification Service (CRINS)

5 July 2012 Memorandum from Town Manager Jarvie

21 June 2012 Memorandum from DDS Drescher

MOVED by Counc. MacDonald and seconded by Counc. Wells Council authorize the Canadian Radiocommunications Information and Notification Service (CRINS) to receive and process applications for radiocommunication towers with the Town and the consultation protocol developed by CRINS be utilized and further that a fee of \$1500 be applied for each application submitted to the Town.

CARRIED.

9.3.2 Affordable Housing

28 June 2012 Email request from Deputy Mayor Grant

Deputy Mayor Grant noted the perceived need for affordable and accessible housing in Rothesay. She identified several questions to be answered with a view to developing an appropriate policy for affordable and accessible housing:

- What is the definition of poverty in Rothesay?
- How many residents of Rothesay are below the poverty line?
- Who would require affordable housing?
- Where would we put such units?
- Should affordable units be placed geographically together or integrated with market priced units?
- What would Council's role be, if any?
- What partnerships would be required to develop an affordable housing strategy?
- who would manage such units

MOVED by Deputy Mayor Grant and seconded by Counc. Wells Council request that staff research the issue of affordable and accessible housing, keeping in mind the above questions, and report back to Council by October 2012 AND FURTHER THAT, with staff's report in hand, the town of Rothesay seek public input into the issue of affordable and accessible housing, with a view to developing appropriate policy, if necessary.

CARRIED.

ROTHESAY COUNCIL

Open Session

Meeting Minutes

-13-

9 July 2012

9.4 ADMINISTRATIVE SERVICES

9.4.1 Audio/Recording Equipment – Council Chambers

15 June 2012 Email request from Councillor Lewis

Counc. Lewis noted at the last meeting he had difficulty hearing some of the discussion and it was the same during the earlier Presentation and Hearings at this evening's meeting. Town Manager Jarvie advised an audio system and recording of the meeting are two separate issues. He noted there are parameters with respect to Town records and there are both pros and cons to recording Council meetings. Town Manager Jarvie noted the legislation defines what the official record is and the Municipal Records Authority (MRA) identifies the retention of official records, minutes and recordings. Staff were directed to provide a report to Council.

9.4.2 Federal Electoral Boundaries Commission

5 July 2012 Memorandum from Town Manager Jarvie

MOVED by Counc. MacDonald and seconded by Counc. Alexander Council authorize the preparation of a presentation to the New Brunswick Federal Electoral Boundaries Commission at its hearing in Saint John on September 18th requesting the name of the Saint John Electoral District be changed to "Saint John-Rothesay".

CARRIED.

9.5 RECREATION and FACILITIES

9.5.1 Town Hall Roof

5 July 2012 Memorandum from Town Manager Jarvie

18 June 2012 Memorandum from Ryan Kincade, Recreation Facilities Coordinator

MOVED by Counc. Gallagher Jette and seconded by Deputy Mayor Grant Council award the contract for the replacement of the asphalt roofing on the Town Hall to Dowd Home Improvements Limited in the amount of \$33,000 plus HST (\$37,629).

ON THE QUESTION:

Counc. Lewis requested further detail with respect to the type of shingle and life expectancy. Counc. Alexander noted there was a variance between quotations and wanted more detail on the specifications in the tender. Town Manager Jarvie advised the tender specifications could be forwarded by email.

MOVED by Counc. Lewis and seconded by Counc. Alexander the contract award for the replacement of the roof at the Town Hall be tabled pending further information being provided.

CARRIED.

9.5.2 Public Consultation Active Transportation and Traffic Study

4 July 2012 Public Consultation Report from exp

MOVED by Counc. Gallagher Jette and seconded by Counc. McGuire the report from *exp* dated 4 July 2012 RE: Rothesay Traffic Study and Rothesay Active Transportation Plan be received/filed.

CARRIED.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-14-

9 July 2012

9.6 OPERATIONS

Tender Awards – Asphalt and Chipseal upgrades Contracts 2012-RG01/ 2012-RG02

4 July 2012 Memorandum from Town Manager Jarvie

3 July 2012 Memoranda from DO McLean
Street surfaces map

The following was received for information: Revised Memorandum from Town Manager Jarvie dated 9 July 2012.

There was a lengthy discussion with respect to the chipseal work in the Wells area. The following comments were made: the money spent on chipseal would be better used if one or two roads in the Wells area were reconstructed and paved with asphalt rather than chipsealing every year, roadbeds would need to be reconstructed, work done last year in the area has not lasted, residents would be happy with some progress being made toward asphaltting in the area, Wells area residents pay the same tax rate as those in the rest of the community and a report should be prepared to advise Council and residents of the estimated costs.

DO McLean advised the work done last year was a double coat of chipseal which the current consultant does not recommend. The preferred method is a single coat or pulverization and re-grading. He noted the preliminary costs to reconstruct the roadbeds and asphalt the roads in the Wells area is approximately \$12.5 million. DO McLean advised the roads included in this year's contract require the work to be done. It was suggested the contracts be awarded this year and staff prepare a proposal with respect to improving the roads in the Wells area.

MOVED by Counc. Lewis and seconded by Counc. Alexander Council award contract 2012 – RG 01: Rothesay Asphalt Upgrades to NRB Construction Company Limited in an amount of \$540,116.84.

CARRIED.

MOVED by Deputy Mayor Grant and seconded by Counc. McGuire Council award contract 2012 – RG 02 Rothesay Chip Seal Upgrades to Maritime Road Recycling Inc. in an amount of \$167,511.20.

ON THE QUESTION:

Staff was directed to investigate upgrading to roads in Wells to asphalt and to have a report for consideration as part of the budget process.

CARRIED.

MOVED by Counc. Alexander and seconded by Counc. Wells Council authorize the Mayor and Clerk to execute the necessary contract documents.

CARRIED.

Meeting addendum

9.7 Renforth Wharf Signage

Counc. Gallagher Jette requested clarification on policy related to the use of the Renforth Wharf and the signage currently in place that indicates boats left overnight will be removed and impounded. It was suggested the sign is not welcoming to boaters coming to the Rothesay area. Town Manager Jarvie advised there was a problem last year with a vessel remaining at the wharf for a few months and Recreation Director Jensen noted that same vessel was leaking fuel into the swimming area. Town Manager Jarvie advised there are lifeguards at the Wharf but they are not responsible for policing its use. It was also clarified the Renforth Boat Club does not have the authority to police the use of the wharf. Staff will investigate the placement of the signage immediately. Counc. Gallagher Jette recommended a policy be in place related to the use of the Renforth Wharf.

ROTHESAY COUNCIL

Open Session
Meeting Minutes

-15-

9 July 2012

MOVED by Counc. Gallagher Jette and seconded by Counc. McGuire Council direct staff to investigate whether policies exist pertaining to the use of the Renforth Wharf and who has responsibility to police its use.

CARRIED.

10. NEXT MEETING

The next regular meeting of Council will be Monday, August 13, 2012.

11. ADJOURNMENT

MOVED by Counc. Wells and seconded by Counc. McGuire the meeting be adjourned.

CARRIED.

The meeting adjourned at 10:35 p.m.

MAYOR

CLERK