



# ROTHESAY

COUNCIL MEETING  
Rothesay Town Hall  
**Monday, May 8, 2017**  
**7:00 p.m.**



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## 1. APPROVAL OF AGENDA

## 2. APPROVAL OF MINUTES

Regular Meeting      10 April 2017

➤ **Business Arising from Minutes**

## 3. OPENING REMARKS OF COUNCIL

### 3.1 Declaration of Conflict of Interest

## 4. DELEGATIONS

**4.1 Les Jeux de l'Acadie 2020**      Beth Wilkinson (*See item 9.1.1*)

**4.2 Multicultural Association of Saint John**      Melana Iverson (*See item 9.1.2*)

## 5. CORRESPONDENCE FOR ACTION

**5.1**    2 March 2017      Letter from the Renforth Boat Club RE: Renewal of lease agreement  
(Rec'd 26 Apr 2017)

**Refer to staff**

**5.2**    27 April 2017      Letter from Headmaster McLellan, RNS RE: Request for speed signs on  
College Hill Road

**Refer to the Public Works and Infrastructure Committee**

## 6. CORRESPONDENCE - FOR INFORMATION

**6.1**    17 April 2017      Email from Lyme NB RE: May Lyme Awareness Month Proclamation  
Request

**6.2**    17 April 2017      Letter from the Canadian Mental Health Association New Brunswick RE:  
Mental Health Week (May 1-7, 2017) Proclamation Request

**6.3**    19 April 2017      Emails to/from Trevor Shea RE: Light the Night Walk with attachment

**6.4**    25 April 2017      Letter from the New Brunswick Medical Education Foundation Inc. RE:  
Receipt of Payment

**6.5**    1 May 2017      Email from Premiers Council on the status of Disabled Persons RE:  
Disability Awareness Week Proclamation May 28 – June 3, 2017 with  
attachment

**6.6**    1 May 2017      Letter from Brian Flood RE: Invitation to award the Paris Crew Trophy at  
the New Brunswick High School Regatta May 27, 2017

## 7. REPORTS

**7.0 May 2017**      **Report from Closed Session**

**7.1**    10 April 2017      Fundy Regional Service Commission (FRSC) Audited Financial

## ROTHESAY

### Regular Council Meeting Agenda

-2-

8 May 2017

- |      |                     |  |
|------|---------------------|--|
|      |                     | Statements   |
|      | 28 March 2017       | FRSC Meeting Minutes   |
| 7.2  | 15 March 2017       | Kennebecasis Public Library (KPL) Board Meeting Minutes  |
|      | 31 December 2016    | KPL Comparative Income Statement   |
|      | February/March 2017 | KPL Building Maintenance Report  |
|      | February/March 2017 | KPL Librarian's Report   |
| 7.3  | 22 March 2017       | Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)<br>Meeting Minutes                    |
|      | 31 March 2017       | KRJBPC unaudited Statement of Financial Position   |
| 7.4  | 28 April 2017       | Letter from the Kennebecasis Valley Fire Department (KVFD) RE: 2016<br>KVFD Audited Financial Statements |
|      | 31 December 2016    | KVFD 2016 Audited Financial Statements   |
|      | 27 April 2017       | Letter from KVFD RE: 2016 KVFD Annual Report   |
|      | 2016                | KVFD Annual Report   |
|      | 8 February 2017     | KVFD Board Meeting Minutes   |
|      | 31 December 2016    | KVFD Statement of Operations   |
|      | 8 February 2017     | KVFD Chief's Report  |
|      | 31 January 2017     | KVFD Response Report   |
| 7.5  | 31 March 2017       | Draft unaudited Rothesay General Fund Financial Statements   |
|      | 31 March 2017       | Draft unaudited Rothesay Utility Fund Financial Statements   |
|      | 20 April 2017       | Draft Finance Committee Minutes  |
|      | 27 April 2017       | Donation Summary   |
| 7.6  | 18 April 2017       | Draft Emergency Measures Committee Meeting Minutes   |
| 7.7  | 18 April 2017       | Draft Parks and Recreation Committee Meeting Minutes   |
|      |                     | ➤ Bill McGuire Centre basketball nets  |
| 7.8  | 19 April 2017       | Draft Public Works and Infrastructure Committee Meeting Minutes  |
|      |                     | ➤ Pothole Repair Standards   |
|      |                     | ➤ Traffic By-law (See item 8.3)  |
| 7.9  | 1 May 2017          | Draft Planning Advisory Committee Meeting Minutes  |
| 7.10 | April 2017          | Monthly Building Permit Report   |
| 7.11 | 4 May 2017          | Capital Projects Summary   |

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Water By-law (Tabled June 2015)

*No action at this time*

#### 8.2 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

*No action at this time*

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## **ROTHESAY**

Regular Council Meeting

Agenda

-3-

8 May 2017

### **8.3 Traffic By-law 1-14** (Tabled June 2014) *Remove from table*

(See Item 7.8)

4 May 2017

Memorandum from Town Clerk Banks

DRAFT

By-law 1-14

### **8.4 Streets and Sidewalks By-law**

3 May 2017

Memorandum from Town Clerk Banks

28 April 2017

Public Notice on Town website

DRAFT

By-law 1-17

## **9. NEW BUSINESS**

### **9.1 BUSINESS ARISING FROM DELEGATIONS**

#### **9.1.1 Les Jeux de l'Acadie**

25 April 2017

Email from Beth Wilkinson RE: les Jeux de l'Acadie 2020 with documentation

(Various)

Emails (11) from residents RE: Jeux de l'Acadie 2020

**Refer to staff**

#### **9.1.2 Multicultural Association of Saint John**

3 May 2017

Email from Melana Iverson RE: Request for use of the Rothesay Common for National Aboriginal Day

**Refer to staff**

## **ADMINISTRATION**

### **9.2 UMNb – CCEI Energy Reduction Workshop**

4 May 2017

Memorandum from Town Manager Jarvie

## **DEVELOPMENT SERVICES**

### **9.3 Services Easement – 44 Strong Court – PID 00056580**

2 May 2017

Report prepared by DPDS White

## **OPERATIONS**

### **9.4 Contract T-2017-001 Asphalt Resurfacing and Microseal Placement**

3 May 2017

Report prepared by DO McLean

### **9.5 Contract T-2017-003C: Front End Loader**

8 May 2017

Report prepared by DO McLean

## **10. NEXT MEETING**

**Regular meeting**

**Monday, June 12, 2017**

## **11. ADJOURNMENT**