



ROTHESAY

COUNCIL MEETING
Rothesay Town Hall
Monday, June 12, 2017
7:00 p.m.



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 8 May 2017

➤ Business Arising from Minutes

3. OPENING REMARKS OF COUNCIL

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Allison Drive Development Patrick Grannan (*See Item 9.1*)

5. CORRESPONDENCE FOR ACTION

5.1 18 May 2017 Letter from resident RE: Tree Trimming

Refer to staff

5.2 31 May 2017 Letter from resident RE: Rothesay Appointments to Kennebecasis Valley Fire Board

30 January 2017 Email from Town Clerk to resident RE: Procedural By-law inquiry with attachments

Refer to staff for a response

5.3 2 June 2017 Letter from Rothesay Elementary School RE: Request for Chicken Coop

Refer to staff

5.4 5 June 2017 Letter from the KV Oasis Youth Centre RE: Request for letter of support
19 October 2015 Reference letter of support from the Kennebecasis Regional Police Force

Forward letter of support

5.5 6 June 2017 Letter from resident RE: Deer population in Rothesay

Refer to staff for a response

5.6 5 June 2017 Letter from the YMCA of Greater Saint John RE: Invitation to attend World Refugee Day Ceremony – June 20, 2017

Council RSVP to YMCA

5.7 27 May 2017 Letter from the Multicultural Association of Saint John RE: Invitation to National Aboriginal Day Celebration June 21, 2017

Council RSVP to Ms. Iverson

6. CORRESPONDENCE - FOR INFORMATION

6.1 19 April 2017 Letter from the Dept. of Transportation and Infrastructure RE: RONA MS
(Rec'd 11 May 2017) Bike Tour 2017

6.2 9 May 2017 Email from Fire Chief Ireland RE: Questions from Council

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- 6.3 12 May 2017 Email to/from Beth Wilkinson RE: Presentation thank you
- 6.4 19 May 2017 Letter to Brian Flood RE: Congratulations
- 6.5 May 2017 Letter from Touchstone Academy RE: 2017 Amazeatorium Thank You

7. REPORTS

- 7.0 **June 2017** **Report from Closed Session**
- 7.1 25 April 2017 Fundy Regional Service Commission (FRSC) Meeting Minutes
- 7.2 19 April 2017 Kennebecasis Public Library (KPL) Board Meeting Minutes
- 31 March 2017 KPL Comparative Income Statement
- April 2017 KPL Building Maintenance Report
- April 2017 KPL Librarian's Report
- 7.3 26 April 2017 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes
- 30 April 2017 KRJBPC unaudited Statement of Financial Position
- 17 May 2017 KRJBPC Call Report
- 7.4 30 April 2017 Draft unaudited Rothesay General Fund Financial Statements
- 30 April 2017 Draft unaudited Rothesay Utility Fund Financial Statements
- 24 May 2017 Draft Finance Committee Minutes
- 31 May 2017 Donation Summary
- 7.5 16 May 2017 Draft Rothesay Living Museum Committee Meeting Minutes
- 7.6 17 May 2017 Draft Public Works and Infrastructure Committee Meeting Minutes
 - Traffic By-law (College Hill Road) **See Item 8.3**
- 7.7 17 May 2017 Draft Utilities Committee Meeting Minutes
- 7.8 5 June 2017 Draft Planning Advisory Committee Meeting Minutes
 - 109-111 Hampton Road - KV Jazz and Blues Festival sponsor vehicles
 - Millennium Drive - Self Storage Facility
- 7.9 May 2017 Monthly Building Permit Report
- 7.10 8 June 2017 Capital Projects Summary
- 7.11 7 June 2017 Annual FCM Conference and Trade Show Report

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Water By-law (Tabled June 2015)

No action at this time

8.2 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

8.3 Traffic By-law 1-14

9 June 2017 Memorandum from Town Manager Jarvie

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By-law 1-14 (*Revised*)

9. NEW BUSINESS

9.1 BUSINESS ARISING FROM DELEGATIONS

9.1 Allison Drive Development

9 June 2017

Letter from Judith A. Grannan RE: Allison Drive Development

5 November 2015

Letter from Judith A. Grannan RE: Construction on Allison Drive

9.2 2017 Town Hall Photocopier RFQ

6 June 2017

Report prepared by ICT Coordinator Michael Kean

9.3 Highway Usage Permit 201706R010000405 – Taylor Brook Pedestrian Bridge

7 June 2017

Report prepared by DO McLean

9.4 Hampton Road Watermain Schedule

9 June 2017

Memorandum from Town Manager Jarvie

8 June 2017

Report prepared by DO McLean

10. NEXT MEETING

Regular meeting

Monday, July 10, 2017

11. ADJOURNMENT