



# ROTHESAY

COUNCIL MEETING  
Rothesay Town Hall  
**Monday, September 12, 2016**  
**7:00 p.m.**



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## 1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 8 August 2016

➤ Business Arising from Minutes

## 3. OPENING REMARKS OF COUNCIL

**PRESENTATION:** Through the Lens Photo Contest winner

### 3.1 Declaration of Conflict of Interest

## 4. DELEGATIONS

4.1 Imperial Theatre Lee Bolton, Executive Director (see item 9.1)

## 5. CORRESPONDENCE FOR ACTION

5.1 25 August 2016 Letter from Quispamsis resident RE: Fundraising Request for Muscular Dystrophy

**Refer to the Finance Committee**

## 6. CORRESPONDENCE - FOR INFORMATION

6.1 28 July 2016 Letter from Sisters of Charity of the Immaculate Conception RE: Well Wishes

6.2 2 August 2016 Letter from Deborah Apps, President & CEO of Trans Canada Trail RE: Globe and Mail Supplement & 2015-2016 Annual Report – *Gaining Ground (Full report available at Town Hall)*

6.3 15 August 2016 Letter from resident RE: Deer Cull

6.4 18 August 2016 Letter from the town of Quispamsis to Minister Doucet RE: Deer Management Program 2016

6.5 19 August 2016 Letter from Big Brothers Big Sisters Saint John RE: Big Brothers Big Sisters Month (September 2016)

## 7. REPORTS

### 7.0 September 2016 Report from Closed Session

7.1 Update Fundy Regional Service Commission (FRSC)

7.2 18 May 2016 Kennebecasis Public Library Board Meeting Minutes

May 2016 KPL Librarians Report

30 April 2016 KPL Comparative Income Statement

April 2016 KPL Building Maintenance Report

16 June 2016 Kennebecasis Public Library Board Meeting Minutes

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- June 2016 KPL Librarians Report
- 31 May 2016 KPL Comparative Income Statement
- 7.3 31 July 2016 Draft unaudited Rothesay General Fund Financial Statements
- 31 July 2016 Draft unaudited Rothesay Utility Fund Financial Statements
- 25 August 2016 Draft Finance Committee Meeting Minutes
  - Server Purchase
  - 30 August 2016 Memorandum from Treasurer MacDonald
  - Donations Report
  - 30 August 2016 Memorandum from Treasurer MacDonald
- 7.4 17 August 2016 Draft Public Works and Infrastructure Committee Meeting Minutes
  - Active Transportation/Bike Lanes
  - Ryan Drive
  - Highland Avenue
- 7.5 17 August 2016 Draft Utilities Committee Meeting Minutes
  - Grove Avenue (receive/file)
- 7.6 17 August 2016 Draft Heritage Preservation Review Board Meeting Minutes
- 7.7 6 September 2016 Draft Planning Advisory Committee Meeting Minutes
- 7.8 August 2016 Monthly Building Permit Report
- 7.9 8 September 2016 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

#### 8.1 Traffic By-law 1-14 (Tabled June 2014)

*No action at this time*

#### 8.2 Water By-law (Tabled June 2015)

*No action at this time*

#### 8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

*No action at this time*

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#### 8.4 104 Hampton Road – By-law/Development Agreement

6 September 2016 Memorandum from Town Clerk Banks with attachments

## 9. NEW BUSINESS

### BUSINESS ARISING FROM DELEGATIONS

#### 9.1 Imperial Theatre (see item 4.1)

7 September 2016 Letter from Lee Bolton, Executive Director of the Imperial Theatre  
RE: Request for support with attachment

**Refer to the Finance Committee**

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## ADMINISTRATION

### 9.2 Ernst and Young Audit Report

8 September 2016 Letter from Ernst and Young with attachment

## FINANCE

### 9.3 Debenture Application

30 August 2016 Memorandum from Treasurer MacDonald

## OPERATIONS

### 9.4 Rothesay Wastewater Collection System Upgrades: Supply of Submersible Pumps

1 September 2016 Report prepared by DO McLean

### 9.5 Refurbishment of Production Well C6 – Carpenter Pond Wellfield

7 September 2016 Report prepared by DO McLean

### 9.6 T-2016-015: Backhoe/Loader

7 September 2016 Report prepared by DO McLean

### 9.7 Engineering Design and Construction Management Services – 2017 Asphalt, Microseal and Oakville Lane Drainage Improvements

7 September 2016 Report prepared by DO McLean

## 10. NEXT MEETING

Public Hearing – 7 Hillcrest Drive

**Wednesday, September 14, 2016 7:00 p.m.**

**Rothesay High School**

Regular Meeting

**Tuesday, October 11, 2016**

## 11. ADJOURNMENT