



# ROTHESAY

COUNCIL MEETING  
Rothesay Town Hall  
**Monday, November 14, 2016**  
**7:00 p.m.**



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## 1. APPROVAL OF AGENDA

## 2. APPROVAL OF MINUTES

Regular Meeting  
Public Hearing

11 October 2016  
8 November 2016

➤ **Business Arising from Minutes**

## 3. OPENING REMARKS OF COUNCIL

### 3.1 Declaration of Conflict of Interest

## 4. DELEGATIONS

### 4.1 Prevent Alcohol and Risk Related Trauma Youth Program(P.A.R.T.Y)

George Scott

### 4.2 Saint John Theatre Company

Stephen Tobias

### 4.3 KV Committee for Disabled Persons

Dr. Shawn Jennings

### 4.4 Ellipsis Productions/KV Players

Craig Lang (see item 9.2.4)

### 4.5 Operation Red Nose

Paul Boudreau and Jen Butler

### 4.6 Fairvale Outing Association

Scott Cochrane (see item 9.2.6)

## 5. CORRESPONDENCE FOR ACTION

5.1 18 October 2016 Cherry Brook Zoo Grant Application

**Refer to the Finance Committee**

5.2 30 September 2016 Letter from the NB Medical Education Foundation RE: Medical Education Scholarship

**Refer to the Finance Committee**

5.3 13 October 2016 Letter from the Kennebecasis Valley Public Library RE: 2017 Budget

**Refer to the Finance Committee**

5.4 14 October 2016 Letter from the Kennebecasis Valley Fire Department Inc. RE: 2017 Budget

**Refer to the Finance Committee**

5.5 16 October 2016 Letter from resident RE: Sidewalk for Donlyn Drive

**Refer to the Public Works and Infrastructure Committee**

5.6 20 October 2016 Letter from Bill MacMackin RE: Greater Saint John Fieldhouse Project

**Refer to the Finance Committee**

5.7 25 October 2016 Letter from Kennebecasis Crimestoppers RE: 2017 Budget Request

**Refer to the Finance Committee**

5.8 31 October 2016 Letter from D.A.R.E. Canada (Fundy) Inc. RE: Request for Sponsorship

**Refer to the Finance Committee**

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5.9 2 November 2016 Letter from the Rothesay Living Museum Committee RE: Budget

**Refer to the Finance Committee**

5.10 2 November 2016 Fax from Bullying Canada Inc. RE: Anti-Bullying Day December 16, 2016 with attachments

15 November 2016 DRAFT response letter to Bullying Canada Inc

**Send response**

5.11 25 October 2016 Email from the Federation of Canadian Municipalities RE: Canada 150 Community Leaders

**Refer to the Nominating Committee**

5.12 9 November 2016 Letter from resident RE: Internal Controls Review

**Refer to the Finance Committee**

### 6. CORRESPONDENCE - FOR INFORMATION

6.1 24 October 2016 Letter to the Kennebecasis Public Library RE: 2017 Annual Budget

24 October 2016 Letter to the Kennebecasis Regional Joint Board of Police Commissioners RE: Proposed Annual 2017 Budget

24 October 2016 Letter to the Kennebecasis Valley Fire Board RE: Proposed 2017 Annual Budget

6.2 28 October 2016 Letter to residents RE: Rothesay Road Construction

6.3 4 November 2016 Letter to the town of Quispamsis RE: Top 25 Friendliest Communities in Canada

### 7. REPORTS

#### 7.0 November 2016 Report from Closed Session

7.1 Fundy Regional Service Commission (FRSC) Update

7.2 21 September 2016 Kennebecasis Public Library (KPL) Board Meeting Minutes

September 2016 KPL Librarian's Report

31 August 2016 KPL Comparative Income Statement

7.3 28 September 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes

30 September 2016 KRJBPC Statement of Financial Position

7.4 14 September 2016 Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes

31 July 2016 KVFD Statement of Operations

14 September 2016 KVFD Chief's Report

31 August 2016 KVFD Response Report

7.5 30 September 2016 Draft unaudited Rothesay General Fund Financial Statements

30 September 2016 Draft unaudited Rothesay Utility Fund Financial Statements

21 October 2016 Draft Finance Committee Meeting Minutes

21 October 2016 Draft Joint Finance Committee Meeting Minutes

31 October 2016 Donations Report

1 November 2016 Field Regiment Sponsorship

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- 7.6 12 September 2016 Draft Emergency Measures Committee Minutes
- 7.7 17 October 2016 Draft Joint Advisory Committee Meeting Minutes
- 19 October 2016 Letter from the Joint Advisory Committee RE: Mutual Aid Agreement
- 7.8 18 October 2016 Draft Parks and Recreation Committee Meeting Minutes
- 7.9 19 October 2016 Draft Public Works and Infrastructure Committee Minutes
  - Dobbin Street
  - 2017 General Fund Operating & Capital Budgets
  - Grove Avenue/Hampton Road
- 7.10 19 October 2016 Draft Utilities Committee Meeting Minutes
- 7.11 7 November 2016 Draft Planning Advisory Committee Meeting Minutes
- 7.12 October 2016 Monthly Building Permit Report
- 7.13 10 November 2016 Capital Projects Summary

### 8. UNFINISHED BUSINESS

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#### TABLED ITEMS

##### 8.1 Traffic By-law 1-14 (Tabled June 2014)

*No action at this time*

##### 8.2 Water By-law (Tabled June 2015)

*No action at this time*

##### 8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

*No action at this time*

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### 9. NEW BUSINESS

#### 9.1 BUSINESS ARISING FROM PUBLIC HEARING

##### 7 Hillcrest Drive – Rezoning

10 November 2016 Memorandum from Town Clerk Banks with attachments

#### 9.2 BUSINESS ARISING FROM DELEGATIONS

##### 9.2.1 P.A.R.T.Y Program (see item 4.1)

RECEIVE FOR INFORMATION

##### 9.2.2 Saint John Theatre Company (see item 4.2)

RECEIVE FOR INFORMATION

*(Previously forwarded to the Finance Committee)*

##### 9.2.3 KV Committee for Disabled Persons (see item 4.3)

RECEIVE FOR INFORMATION

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## 9.2.4 Ellipsis Productions/KV Players

4 November 2016 Letter from Craig Lang RE: Alice  
13 October 2016 Ellipsis Productions and the Kennebecasis Valley Players Grant  
Application

RECEIVE FOR INFORMATION

*(Previously forwarded to the Finance Committee)*

## 9.2.5 Operation Red Nose (see item 4.5)

RECEIVE FOR INFORMATION

## 9.2.6 Fairvale Outing Association

4 November 2016 Letter from the Fairvale Outing Association RE: Snow Removal  
11 February 2016 Letter to the Fairvale Outing Association RE: Snow Ploughing with  
excerpt from February 2016 Council

**Refer to the Public Works and Infrastructure Committee**

## 9.3 Grants and Donation Policy

1 November 2016 Memorandum from Treasurer MacDonald

## 9.4 Sewage By-law 15-1- Amendment

1 November 2016 Memorandum from Town Clerk Banks with attachment

## 9.5 Nominating Committee Appointment

4 November 2016 Memorandum from Town Clerk Banks

## 9.6 Union of Municipalities of New Brunswick (UMNB) Participation

8 November 2016 Memorandum from Deputy Mayor Alexander

## 9.7 Funding Application – Wells Pedestrian Connection

10 November 2016 Memorandum from Town Manager Jarvie

## 10. NEXT MEETING

**Special Budget Presentation (*proposed*)** Monday, December 5, 2016  
**Regular meeting** Monday, December 12, 2016

## 11. ADJOURNMENT