



ROTHESAY

COUNCIL MEETING
Rothesay Town Hall
Monday, July 11, 2016
7:00 pm



1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 13 June 2016

➤ Business Arising from Minutes

3. OPENING REMARKS OF COUNCIL

➤ Presentation to Rothesay-Netherwood School students

3.1 Declaration of Conflict of Interest

4. DELEGATIONS

4.1 Michael Butler (see item 9.1)

5. CORRESPONDENCE FOR ACTION

5.1 29 June 2016 Letter (via email) from resident RE: Gondola Point Road/Church Ave. Intersection

Refer to the Parks and Recreation Committee and Heritage Preservation Review Board for budget consideration

5.2 6 July 2016 Email from resident RE: Dunedin Road pathway

Refer to staff

5.3 6 July 2016 Letter from Brian Gillis RE: Active Transportation with attachments

Refer to the Public Works and Infrastructure Committee

6. CORRESPONDENCE - FOR INFORMATION

6.1 15 June 2016 Letter from P.R.O. Kids Advisory Committee RE: Thank You

6.2 16 June 2016 Letter from Mayor Darling RE: Election Congratulations

6.3 23 June 2016 Letter from Amy Brown, recipient of the Medical Education Scholarship RE: Thank You

6.4 30 June 2016 Letter from Grand Bay-Westfield RE: Saint John Dragon Boat Challenge

7. REPORTS

7.0 July 2016 **Report from Closed Session**

7.1 July 2016 Fundy Regional Service Commission Update

7.2 25 May 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC) Meeting Minutes

31 May 2016 KRJBPC Statement of Financial Position

7.3 31 May 2016 Draft unaudited Rothesay General Fund Financial Statements

31 May 2016 Draft unaudited Rothesay Utility Fund Financial Statements

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- 16 June 2016 Draft Finance Committee Meeting Minutes
- 7.4 22 June 2016 Draft Public Works and Infrastructure Committee Meeting Minutes
- Almon Lane and Peters Lane curb
 - Master Drive Site Development (**see item 8.4**)
 - Parkdale Avenue/Chapel Road sidewalk
 - Donlyn Drive signage
 - Hutson Street traffic controls
- 7.5 22 June 2016 Draft Utilities Committee Meeting Minutes
- 14 Maplecrest Drive
 - Capital Funds - Rehabilitation of Well #6
 - 4 Usher Court
 - R064 Vehicle Replacement (**see item 9.5**)
 - 25 Cameron Road
 - 9 Kingswood Avenue
- 7.6 22 June 2016 Draft Heritage Preservation Review Board Meeting Minutes
- Great Places in Canada Contest
- 7.7 27 June 2016 Draft Planning Advisory Committee Meeting Minutes
- 7.8 June 2016 Monthly Building Permit Report
- 7.9 7 July 2016 Capital Projects Summary

8. UNFINISHED BUSINESS

TABLED ITEMS

8.1 Traffic By-law 1-14 (Tabled June 2014)

No action at this time

8.2 Water By-law (Tabled June 2015)

No action at this time

8.3 16 Lot Subdivision off Appleby Drive (Tabled December 2015)

No action at this time

8.4 Master Drive Site Development **Remove from table**

4 July 2016 Report prepared by DO McLean

8.5 Robinson Street Drainage

6 July 2016 Report prepared by DO McLean

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9. NEW BUSINESS

BUSINESS ARISING FROM DELEGATIONS

9.1 7 July 2016 Letter from Michael Butler

ADMINISTRATION

9.2 Award – Disposal of Surplus property Tender #2016-GG01

6 July 2016 Report prepared by Treasurer MacDonald

9.3 Email and Town Records Policy

6 July 2016 Memorandum from Town Clerk Banks with attachments

9.4 Committee Appointments

9.4.1 Parks and Recreation Committee and Planning Advisory Committee

21 June 2016 Memorandum from Town Clerk Banks

9.4.2 Joint Advisory Group

6 July 2016 Memorandum from Town Clerk Banks

OPERATIONS

9.5 Contract S-2014-016A: Wastewater Collection System Upgrades – Rothesay Road
Forcemain

4 July 2016 Report prepared by DO McLean

9.6 Canada 150 Grant Application: Wells Multi-Use Path, Wells Park

4 July 2016 Report prepared by DO McLean

9.7 Contract R-2014-019-20: Wells Multi-Use Path, Wells Park

30 June 2016 Report prepared by DO McLean

9.8 Vehicle Fleet Purchase – Utility Fund

30 June 2016 Report prepared by DO McLean

9.9 Arthur Miller Field Building Renovations

4 July 2016 Report prepared by DO McLean

10. NEXT MEETING

Regular meeting Monday, August 8, 2016

11. ADJOURNMENT