



# ROTHESAY

COUNCIL MEETING  
Rothesay Town Hall  
**Monday, April 11, 2016**  
7:00 pm



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## 1. APPROVAL OF AGENDA

2. APPROVAL OF MINUTES Regular Meeting 14 March 2016  
➤ Business Arising from Minutes

## 3. OPENING REMARKS OF COUNCIL

### 3.1 Declaration of Conflict of Interest

## 4. DELEGATIONS

- 4.1 The Kings Way Care *LifeCare Alliance* Judy Lane (*See item 9.1.1*)
- 4.2 2015 Audited Rothesay Financial Statements Treasurer Doug MacDonald, CPA, CA, CFP  
Auditors Teed Saunders Doyle & Co. Peter Logan, CPA, CA (*see Item 9.1.2*)

## 5. CORRESPONDENCE FOR ACTION

- 5.1 4 March 2016 Letter from Operation Lifesaver RE: Public – Rail Safety Week  
**Distribution to social media channels**
- 5.2 24 March 2016 Email from Deputy Mayor Grant RE: Street Lighting on Sierra Avenue  
**Refer to the Public Works and Infrastructure Committee**
- 5.3 31 March 2016 Letter from Symphony New Brunswick RE: Cancellation of Camerata  
**Refer to the Finance Committee**
- 5.4 8 April 2016 Memorandum from Town Manager Jarvie RE: UMNb Sustainability Project
- 31 March 2016 Email from Eddie Oldfield, (UMNB CCEI) RE: Participation in Climate Change and Energy Initiative (CCEI), with attachments

### Accept recommendations

## 6. CORRESPONDENCE - FOR INFORMATION

- 6.1 17 March 2016 Letter to Lakefield Elementary School RE: Rothesay Common
- 6.2 18 March 2016 Letter from Minister Melanson, DTI/Finance RE: Des. Highway Funding
- 6.3 22 March 2016 Letter to resident RE: Japanese Knotweed
- 6.4 31 March 2016 Memo from Fire Chief Ireland RE: Fire Prevention Act appointments
- 6.4.1 1 March 2016 Memo from Office of the Fire Marshal with attachments
- 6.5 2014/2015 NB Police Commission Annual Report (*Full report available-Town Hall*)
- 6.6 1 April 2016 Letters between DTI District Engineer Kerr and MS Bike Tour
- 6.6.1 21 March 2016 Ltr from MS Society to Rothesay RE: Bike Tour w/o attachments
- 6.7 2014/2015 SJ Multicultural & Newcomer's Resource Center Annual Report (*Full report available-Town Hall*)

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6.8 8 April 2016 Thank you letter to resident RE: Various Community Improvements

## 7. REPORTS

### 7.0 April 2016

#### Report from Closed Session

7.1 24 February 2016 Kennebecasis Regional Joint Board of Police Commissioners (KRJBPC)  
Meeting Minutes

24 February 2016 KRJBPC Chief's Report

31 December 2015 KRJBPC Statement of Financial Position

31 December 2015 KRJBPC Statement of Operations

29 February 2016 KRJBPC Statement of Financial Position

29 February 2016 KRJBPC Statement of Operations

7.2 29 February 2016 Draft unaudited Rothesay General Fund Financial Statements

29 February 2016 Draft unaudited Rothesay Utility Fund Financial Statements

7.3 15 March 2016 Draft Parks and Recreation Committee Meeting Minutes

7.4 23 March 2016 Draft Public Works and Infrastructure Committee Meeting Minutes

➤ 6 April 2016 Report prepared by DO McLean RE: Grove Avenue/Hampton Road RA-5 Crosswalks

7.5 23 March 2016 Draft Utilities Committee Meeting Minutes

➤ Broadway Street

7.6 23 March 2016 Draft Heritage Preservation Review Board Meeting Minutes

7.7 1 April 2016 Draft EMO Committee Meeting Minutes

➤ EMO Costs Summary

7 April 2016 Report prepared by DPDS White

31 March 2016 Email from Counc. MacDonald RE: Financial Costs for EMO

7.8 6 April 2016 Ad Hoc Rail Committee Report

7.9 March 2016 Monthly Building Permit Report

7.10 7 April 2016 Capital Projects Summary

## 8. UNFINISHED BUSINESS

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### TABLED ITEMS

**8.1 Traffic By-law 1-14** (Tabled June 2014)

*No action at this time*

**8.2 Water By-law** (Tabled June 2015)

*No action at this time*

**8.3 16 Lot Subdivision off Appleby Drive** (Tabled December 2015)

*No action at this time*

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## **8.4 Emergency Measures By-law 1-16**

4 April 2016

Memorandum from Town Clerk Banks with attachments

## **9. NEW BUSINESS**

### **9.1 BUSINESS ARISING FROM DELEGATIONS**

#### **9.1.1 The Kings Way *LifeCare Alliance***

28 March 2016

Letter from Judy Lane RE: Request for Co-Sponsorship of the Age of Disruption Tour

**Refer to the Finance Committee**

#### **9.1.2 2015 Audited Rothesay Financial Statements**

7 April 2016

Memorandum from Treasurer MacDonald

31 December 2015

Draft Rothesay Consolidated Financial Statements

#### **9.2 Award – Internal Audit Consultant Services – Rothesay IC Review #PG-2016-01**

8 April 2016

Report prepared by Treasurer MacDonald

7 April 2016

Memorandum from Counc. MacDonald

#### **9.3 Award – Almon Lane and Peters Lane Reconstruction – Contract T-2016-007**

6 April 2016

Report prepared by DO McLean

#### **9.4 Award – 2016 Asphalt Resurfacing and Microseal Placement – Contract T-2016-001**

6 April 2016

Report prepared by DO McLean

## **10. NEXT MEETING**

**Oath of Office Ceremony**

**Monday, May 30, 2016**

**Regular meeting**

**Monday, June 13, 2016**

## **11. ADJOURNMENT**