

## COUNCIL MEETING Rothesay Town Hall

## Monday, December 14, 2015 7:00 pm



#### 1. APPROVAL OF AGENDA

**2. APPROVAL OF MINUTES** Regular Meeting 9 November 2015 Special Meeting 7 December 2015

**Business Arising from Minutes** 

#### 3. OPENING REMARKS OF COUNCIL

Mayor's Levee 1 January 2016 (11 a.m. to 1:00 p.m.) Town Hall

New Year's Day Skate 1 January 2016 (1:00 p.m. to 3:00 p.m.) Rothesay Arena

> Christmas Tree Drop-off 9 January 2016 (various locations)

#### 3.1 Declaration of Conflict of Interest

#### 4. **DELEGATIONS**

**4.1 Operation Red Nose (& Photo Op)**Paul Boudreau and Jen Butler

Volunteer application form

**4.2 KV Girls Softball** Kelly Lynch and Stacy Blois (see item 9.2.2)

**4.3 Dobbin Street Flooding** Donna Moore (see item 9.2.3)

**4.4** Appleby Drive subdivision (see item 7.11)

➤ Catherine Chiasson

Chris Bell

> Tom Mueller

## 5. CORRESPONDENCE FOR ACTION

5.1 17 November 2015 Email from Deputy Mayor Grant RE: Remembrance Day Service

Provide letter of thanks and refer to staff for a report

5.2 23 November 2015 Email from Counc. Lewis RE: Parking on Church Ave.

Refer to staff for a report

## 6. CORRESPONDENCE - FOR INFORMATION

9 November 2015	Kennebecasis Regional Joint Board of Police Commissioners
	(KRJBPC) Telecom Budget
9 November 2015	Letter from Hon. Stephen Horsman RE: Provincial Disaster Financial
	Assistance Program
10 November 2015	Letter from Kennebecasis Valley Committee for Disabled Persons RE:
	2015 Accessible Transportation Report
19 November 2015	Letter to Mayor Driscoll RE: Joint EMO
20 November 2015	Letter to Achieve Literacy GSJ RE: Support for Achieve Literacy GSJ
30 November 2015	Letter to Hon. Bill Fraser, Minister of Tourism, Heritage and Culture RE:
	Endorsement of the Framework for Recreation in Canada
1 December 2015	Letter from Anglophone South School District RE: Attendance Matters
	9 November 2015

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6.8	4 December 2015	Letter to Paul Kitchen, Headmaster Rothesay Netherwood School RE: Netherwood Lane Curbside Collection
6.9	7 December 2015	Letter from Kennebecasis Public Library to Rothesay and Quispamsis RE: returned funds (2)
6.10	7 December 2015	Letter to resident RE: Drainage Concerns at Robinson Street
6.11	7 December 2015	Letter to resident RE: Speed Concerns on Scribner Crescent
6.12	8 December 2015	Email from PROKids RE: Dreams Come True program
7.	REPORTS	
7.0	November 2015	Report from Closed Session
7.1	14 October 2015	Kennebecasis Public Library (KPL) Board Meeting Minutes
	31 October 2015	KPL Comparative Income Statement
7.2	9 November 2015	Kennebecasis Regional Joint Board of Police Commissioners (KRJBC)
		Special Meeting Minutes
	28 October 2015	KRJBPC Board Meeting Minutes
	31 October 2015	KRJBPC Statement of Financial Position
7.3	7 October 2015	Kennebecasis Valley Fire Department (KVFD) Board Meeting Minutes
	7 October 2015	KVFD Chief's Report
	31 August 2015	KVFD Statement of Operations
7.4	31 October 2015	Draft unaudited Rothesay General Fund Financial Statements
	31 October 2015	Draft unaudited Rothesay Utility Fund Financial Statements
	17 November 2015	Draft Finance Committee Meeting Minutes
	KRPF Conting	ency Fund Request
	24 November 2015	Draft Finance Committee Meeting Minutes
7.5	24 November 2015	Draft Parks and Recreation Committee Meeting Minutes
7.6	18 November 2015	Draft Public Works and Infrastructure Meeting Minutes
	Jones/Vincent 1	Road
	2016 Municipa	l Streets (see item 8.3)
7.7	November 2015	Monthly Building Permit Report
7.8	10 December 2015	Capital Projects Summary
7.9	10 December 2015	Ice Fishing Activities
7.10	11 December 2015	Nominating Committee Report
7.11	7 December 2015Draf	t Planning Advisory Committee Meeting Minutes
Appleby Drive proposed subdivision		
	10 December 2	Memorandum from Town Clerk Banks with attachments
> 47 Clark Road (see item 9.1)		

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#### 8. UNFINISHED BUSINESS

#### **TABLED ITEMS**

**8.1 Traffic By-law 1-14** (Tabled June 2014)

No action at this time

#### **8.2** Water By-law (Tabled June 2015)

No action at this time

## 8.3 2016 Asphalt Program – Engineering Remove from table

7 December 2015 Memorandum prepared by DO McLean

18 November 2015 Memorandum from Public Works and Infrastructure Committee

#### 9. NEW BUSINESS

#### 9.1 BUSINESS ARISING FROM PUBLIC HEARING

#### 9.1 47 Clark Road – Amending Development Agreement

10 December 2015 Recommendation from Planning Advisory Committee

DRAFT Amending Development Agreement

#### 9.2 BUSINESS ARISING FROM DELEGATIONS

#### 9.2.1 Operation Red Nose

n/a

#### **9.2.2 KV Girls Softball** PowerPoint Presentation

Refer to staff for a report

#### 9.2.3 Dobbin Street Flooding

16 November 2015 Letter from resident RE: Dobbin Street flooding Letter from resident RE: Dobbin Street flooding

#### **Refer to Public Works and Infrastructure Committee**

#### **FINANCE**

#### 9.3 2016 Rothesay Budget

#### 9.3.1 Budget Queries

10 December 2015 Memorandum prepared by Treasurer MacDonald

10 December 2015 Memorandum prepared by DO McLean

## 9.3.2 General Fund

General Fund Budget highlights

2016 General Fund Operating Budget2016 General Fund Capital Budget

9 December 2015 Memorandum from Treasurer MacDonald RE: motions

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## 9.3.3 Utility Fund

Utility Fund Budget highlights

2016 Utility Fund Operating Budget2016 Utility Fund Capital Budget

8 December 2015 Memorandum from Treasurer MacDonald RE: motions

### 9.3.4 Reserve Motions

9 December 2015 Memorandum from Treasurer MacDonald RE: General Fund 9 December 2015 Memorandum from Treasurer MacDonald RE: Utility Fund

#### 9.4 Insurance

8 December 2015 Memorandum from Treasurer MacDonald RE: Insurance Coverage

### **OPERATIONS**

## 9.5 5 Year Plan – Designated Highways

9 December 2015 Memorandum from Town Manager Jarvie

4 December 2015 Letter from Department of Transportation and Infrastructure RE:

designated highways

Draft Rothesay Five Year Capital Plan – Designated Highways

## 10. NEXT MEETING

Regular meeting Monday, January 11, 2016

## 11. ADJOURNMENT